

AGENDA
David E. Robinson Elementary
7:00 p.m. Regular Meeting
May 18, 2020
Administrative Items

I. Opening

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Approval of Minutes
 - April 20, 2021 Regular Meeting
 - May 3, 2021 and May 10, 2021 Work Sessions

II. Presentations

- A. Presentations
 - 1. Beverly Knight, Knight's Fine Jewelry
 - 2. 2020-2021 Teachers of the Year
 - 3. 2020-2021 Educational Support Person of the Year
- B. Recognitions
 - 1. National School Nurses Week
 - 2. Teacher Appreciation Week
 - 3. School Lunch Heroes
- C. Communications
 - 1. Superintendent
 - 2. School Board

III. Public Comments

Time has been allocated for individuals or groups to address the Board on scheduled action items or other issues they wish to bring before the Board. Persons wishing to make comments should sign up on the appropriate form. Each group should choose one representative to speak and comments should be limited to three minutes. Speakers will be recognized by the Board President in the order their names appear. If a large group of people sign up to speak, the Board President may at his/her discretion, limit the number of persons allowed to speak. The Board will not hear comments on issues pertaining to personnel. Issues pertaining to personnel are not part of the public comments. It is the intention of the Board to listen to public comments, but not to respond.

IV. Action Items

A. Name Change

Recommendation: That the board approve the temporary name change of St. Thomas More to Magnolia Middle School until otherwise designated.

Board Action Needed: Yes

B. Administrative Contract Renewals

Recommendation: That the Board approve the Administrative Contract Renewals as recommended.

Board Action Needed: Yes

C. Approval of Individual Administrative Steps.

Recommendation: That the Board approves individual administrative steps as recommended.

Board Action Needed: Yes

D. Annual Leave Extension

The Caesar Rodney School District Board of Education allow annual leave carryover in excess of 42 days for employees impacted by COVID-19, for up to six months beginning July 1, 2021. This one-time extension is intended to provide employees with additional time to use earned leave in excess of authorized carryover amounts. CR Employees that do not use excess leave carried over from school year 2020-2021 during the approved timeframe or are separated from employment will forfeit any remaining excess leave and will not be eligible for payment for that time.

Recommendation: That the Board approve the recommendation for the Annual Leave Extension for up to six months beginning July 1, 2021.

Board Action Needed: Yes

E. Personnel Matters

The following Personnel Matters are presented for Board approval:

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Luis Cosme	CRHS	Assistant Principal	Resignation effective 7/1/2021.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Sarah Lancaster	AFE	School Counselor	Appointment effective 08/18/2021.
Rebecca Sheahan	CRHS	Agriculture	Appointment effective 08/18/2021.
Alexis Howerin	CRHS	PE/Health	Appointment effective 08/18/2021.
Jack Dixon	CRHS	Special Education	Appointment effective 08/18/2021.
Janea Jones	CRHS	Mathematics	Appointment effective 08/18/2021.
Janeen Connor	CRHS	Mathematics	Appointment effective 08/18/2021.
Annette Finch	CRHS	School Counselor	Appointment effective 08/18/2021.
Jennifer Kemp	FMS	Special Education	Appointment effective 08/18/2021.
Cassidy Glatz	MMS	Social Studies	Appointment effective 08/18/2021.
Gina Krambeck	MCI	School Nurse	Appointment effective 08/18/2021.
Adwenna Witherell	WRB	School Nurse	Appointment effective 08/18/2021.
Rachel Robinson	WRB	Elementary	Appointment effective 08/18/2021.
Jodi Price	WRB	Special Education	Appointment effective 08/18/2021.
Xuedong Xue	WBS	Chinese Immersion	Appointment effective 08/18/2021.
Diana Lako	DW	Board Certified Behavior Analyst	Appointment effective 08/18/2021.
Nicole Mulhern	DW	Occupational Therapist	Appointment effective 08/18/2021.
Mark Hill	ABM	Special Education	Transfer effective 08/18/2021.
Charles (Chip) Wilt	FMS	Science	Resignation effective end of 2020-21 SY.
Jennifer Brown	JSC	School Psychologist	Resignation effective end of 2020-21 SY.
Mackenzie Grazetti	CRHS	English	Resignation effective end of 2020-21 SY.
Brandianne Emory	CRHS	Science	Resignation effective end of 2020-21 SY.
Rebecca Martin	SHE	Nurse	Retirement effective end of 2020-21 SY.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Marianne Burke	DO	Financial Secretary	Appointment effective 05/24/2021.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Sharon McMillion	PMS	1 st Shift Custodian	Appointment effective 5/10/2021.
Kyle Moore	CRHS	1 st Shift Custodian	Appointment effective 5/10/2021.
William Beasley	CRHS	2 nd Shift Custodian	Appointment effective 5/10/2021.
James Harmon	WBS	2 nd Shift Custodian	Appointment effective 5/10/2021.
Rose Carter	MMS	1st Shift Custodian	Transfer effective 5/18/2021.
Roy Meadows III	MMS	2 nd Shift Custodian	Appointment effective 5/10/2021.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Mary Voss	PMS	6 hour Cook/Baker	Retirement effective 7/1/2021.

Recommendation: That the Board approves Personnel Matters E.1 through E.5 as presented.

Board Action Needed: Yes

F. Routine Business

1. Gifts to Schools

The following donations are presented for Board approval:

- The Caesar Rodney District Office received bottles of bleach, individual cleaning wipes and disinfecting wipes (total value of \$1,099.93) from Camden Lowes.
- The Caesar Rodney District Office received 1,000 disposable face masks from Highmark.

Recommendation: That the Board approves Gifts to Schools as presented.

Board Action Needed: Yes

G. Policy Matters

1. 2020-21 and 2021-22 School Choice Recommendations

2020-21 and 2021-22 School Choice Recommendations are included for the Board's review and approval.

Recommendation: That the Board approves 2020-21 and 2021-22 School Choice Recommendations as presented.

Board Action Needed: Yes

H. Fiscal Matters

1. Budget/Fiscal Reports

Budget/Fiscal Reports are presented for Board acceptance.

Recommendation: That the Board accepts Budget/Fiscal Reports as presented.

Board Action Needed: Yes

I. Facilities Matters

1. Construction Bids

The following construction bid is presented for the Board's review and approval:

- a) Roof replacement for Star Hill Elementary School.
Bid in the amount of \$287,499. Contractor is J. Wilhelm Roofing Company.

Recommendation: That the Board approve the construction bid 1a. for Star Hill Elementary School from J. Wilhelm Roofing Company.

Board Action Needed: Yes

2. Change Order: David E. Robinson Elementary School

The following change order for the David E. Robinson Elementary School is presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#013- Power supply for door openers, Lights in elevator pit per inspector, Credit for mural and paint, Entry door revisions, Revise two return grilles, Entry logo revisions.	Richard Y. Johnson & Son, Inc.	\$13,304.00	

Recommendation: That the Board approves the Change Order #013 for the David E. Robinson Elementary School from Richard Y. Johnson & Son, Inc. as presented.

Board Action Needed: Yes

3. Initial Phase of Elementary Attendance Realignment for 2021-22 SY and Full Elementary Realignment for 2022-23 SY.

Recommendation: That the Board approve the initial phase of elementary attendance realignment for the 2021-22 and full elementary realignment for the 2022-23 SY.

Board Action Needed: Yes

V. Discussion Items

A. Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

VI. Executive Session

The Board will meet in Executive Session. The purpose of which is to conduct interviews for the Supervisor of Facilities Management.

VII. Action Items

Personnel Matters

A. Appointment of Supervisor of Facilities Management

Recommendation: That the Board appoint a Supervisor of Facilities Management.

Board Action Needed: Yes

B. Appointment of Supervisor of Curriculum and Instruction

Recommendation: That the Board appoint Mrs. Jennifer Martin as the Supervisor of Curriculum and Instruction with a date to be determined.

Board Action Needed: Yes

VIII. Adjournment

The Caesar Rodney School District is an Equal Opportunity Employer and does not discriminate in employment or educational programs, services or activities based on race, color, religion, national origin, veteran or marital status, age, disability, sexual orientation or genetic information in accordance with state and federal laws. Inquiries about compliance should be made to the Title IX, District 504 and ADA Compliance Officers: Paul L. Dunbar
Administration Building, 7 Front Street, Wyoming, DE 19934.
Phone: (302) 698-4800.