

**Regular Meeting
December 17, 2013**

Opening

Call to Order

At 7:04 p.m. Ms. Kathy Haynes called the December 17, 2013 Caesar Rodney School Board meeting to order.

Roll Call

Members present in addition to Ms. Haynes were Mr. Bush, Mrs. Heavner, Mrs. Precourt, Mr. Wilson, Col. Reppart and Executive Secretary Dr. Fitzgerald.

Adoption of Agenda

Mrs. Heavner made a motion to adjust the December 17, 2013 agenda and addendum by moving Presentations to III-B and Recognitions to III-A. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Haynes, Bush and Wilson).

Mr. Bush made a motion to adopt the December 17, 2013 agenda and addendum with stated adjustments. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Bush, Heavner, Haynes, Precourt and Wilson).

Approval of Minutes – November 19, 2013 Regular Board Meeting

Mrs. Heavner made a motion to approve the November 19, 2013 Regular Board Meeting minutes. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Heavner, Bush, Haynes, Precourt and Wilson).

December 3, 2013 Work Session

Mrs. Heavner made a motion to approve the December 3, 2013 Work Session minutes. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Heavner, Bush, Haynes, Precourt and Wilson).

Public Comments

There were no public comments at this meeting.

Presentations

Presentation

W. B. Simpson Elementary School

Mr. Michael Kijowski, Principal of W. B. Simpson Elementary School, welcomed the Board of Education to Simpson Elementary and introduced the presentation on "Responsive Classroom." Responsive classroom is research and evidence based approach to elementary education that boosts student's social and academic skills while reducing behavior problems. Members of the Simpson staff and first grade students demonstrated a morning meeting in action and provided examples of the Morning Meeting components: greeting, group activity, sharing and morning message.

Recognitions

Nancy Muller – Caesar Rodney Volunteer Award

Caesar Rodney School District Board of Education presented Nancy Muller with the Spirit of Caesar Rodney Volunteer Award. Ms. Muller was recognized for her volunteer efforts with the Stage Crew and Thespians at Caesar Rodney High School.

Megan Hoffstadt

Caesar Rodney School District Board of Education paid tribute to Megan Hoffstadt for coordinating with the American Red Cross in participating in the "Mail for Heroes" program. Through Ms. Hoffstadt's efforts more than 3,000 student-created

cards were sent to service members, veterans and their families at military hospitals and installations across the country and around the world.

Heather Mitchell – Caesar Rodney Volunteer Award

Caesar Rodney School District Board of Education presented Heather Mitchell with the Spirit of Caesar Rodney Volunteer Award. Mrs. Mitchell worked as a parent volunteer at W. B. Simpson for the past 2 ½ years where she worked with students in small groups, make copies, assist teachers and students with their class activities and was counted on as a “jack of all trades.”

Charmaine Herrera, Ed. D.

Caesar Rodney School District Board of Education paid tribute to Dr. Charmaine Herrera for her completion of a Doctoral program in Educational Leadership at the University of Delaware. Dr. Herrera is currently a fourth grade teacher at W. B. Simpson Elementary School and has taught a variety of classes for the past 21 years.

Communications

Superintendent

Dr. Fitzgerald congratulated Mr. Kijowski and his staff on the receipt of a recognition banner and \$50,000 for student achievement last year. Lt. Governor Denn presented the recognition banner to the staff on December 16th. Additionally, Lt. Governor Denn stopped into Mrs. Tinsley's class and had lunch with the student council and he commented that he was impressed with the students and teachers.

Dr. Fitzgerald congratulated Mrs. Elvina Knight, Principal at CRHS, on her decision to retire after 38 years of service to the State of Delaware and children of the Caesar Rodney School District.

Dr. Fitzgerald commended Nancy Muller and Heather Mitchell for being recognized for their volunteer efforts in the District. Also acknowledges tributes to Megan Hoffstadt for her work with “Mail for Heroes” program and Dr. Charmaine Herrera for the completion of her doctoral program.

Dr. Fitzgerald announced that two of our teachers, Dr. Shannon Lapinsky (FMS) and Ms. Danielle Deinert (Stokes) have been selected to the Department of Education's Common Core Dream Team.

Dr. Fitzgerald expressed his appreciation to Representative Don Blakey for providing the funds necessary to resurface the high school parking lot.

Dr. Fitzgerald thanked Ken Starke for his diligence in securing the first payment of \$32,672.61 for our energy curtailment and for receiving a grant of \$7,500 from the USTA to help defer the cost of the tennis court refurbishment.

Dr. Fitzgerald reminded those in attendance of the high school concert on December 18th and congratulated all those students involved in recent concerts and musical directors for a wonderful job.

Dr. Fitzgerald wished everyone a happy holiday.

School Board

Mr. Bush wished a happy holiday to everyone.

Mrs. Heavner reported that she attended the standards-based grading seminar and stated it was time well spent. Mrs. Heavner also reminded those present that two more meetings are being planned.

Mrs. Precourt reiterated happy holiday wishes.

Ms. Haynes expressed her appreciation for the incredible job Mrs. Knight, CRHS Principal, has done during her tenure at CRSD. Ms. Haynes also wished a happy holiday to everyone.

Action Items

Personnel Matters

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Todd W. Simpson	CHA	Assistant Principal	Appointment effective 12/2/2013.
Elvina Knight	CRH	Principal	Retirement effective 6/30/2014.
Jill Casey	CHA	Assistant Principal	REVISION: Resignation effective 11/11/13.

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Natalie Dixon	CHA	Special Education	Resignation effective 11/22/2013.
Brian Daube	CHA	Special Education	Resignation effective 12/1/2013.

3. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
John Downs	PMS	Wrestling	Assistant Coach	Recommendation effective 11/14/2013.
Ashley Miclette	WBS	Service Organization	Student Council Co-Sponsor	Recommendation effective 8/22/2013.
Krista Walden	WBS	Service Organization	Student Council Co-Sponsor	Recommendation effective 8/22/2013.
Eric Kraus	WBS	Service Organization	Odyssey of the Mind Sponsor	Recommendation effective 8/22/2013.
Steven Hroncich	CRH	Swimming	Assistant Coach	Recommendation effective 11/18/2013.
Eric Curry	CRH	Boys Basketball	Jr. Varsity Head Coach	Recommendation effective 11/25/2013.
Reginald Millner	CRH	Boys Basketball	Volunteer	Recommendation effective 11/25/2013.
Darien Robinson	CRH	Boys Basketball	JV Head Coach	Recommendation effective 12/2/2013.
Kendra Moritz	CRH	Swimming	Assistant Coach	Resignation effective 12/3/2013.
Leah Brooks	CRH	Swimming	Assistant Coach	Recommendation effective 12/3/2013.

4. Child Nutrition Appointments/Resignations/Retirements

Name	School	Position	Action
Melanie Mello	PMS	3 hr. General Worker	Appointment effective 11/6/2013.
Thurlena Fields	PMS	5.5 hr. General Worker	Appointment effective 11/18/2013.
Melanie Mello	PMS	3.5 hr. General Worker	Appointment effective 12/2/2013.
Betty Wiley	WRB	3 hr. General Worker	Resignation effective 12/6/2013.

Mr. Bush made a motion to approve Personnel Matter A.1 through A.4 as presented on the agenda and on the addendum. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Bush, Heavner, Haynes, Precourt and Wilson).

Routine Business

Student Travel

F. Niel Postlethwait Students

Event	Date	Location
8 th Grade Chorus and Band to the Music in the Park Festival	Friday, May 30, 2014	Hershey, Pennsylvania

John S. Charlton Students

Event	Date	Location
Senior Wing CAT Team Field Trip	Friday, May 2, 2013	Camp Todd 25012 Beauchamp Branch Rd. Denton, Maryland

Mr. Bush made a motion to approve Student Travel as presented on the agenda. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Gifts to Schools

- a. John S. Charlton School received 12 boxes of Fall Festival costumes and decorations from the Camden Super Wal-Mart.
- b. John S. Charlton School received a Stander valued at \$2,100.00 from Mr. and Mrs. Scott Butler.
- c. F. Niel Postlethwait received 50 tickets for each game dated 12/7/13, 12/14/13, 1/6/14 and 1/15/14 from the Philadelphia 76ers.
- d. The Caesar Rodney School District received a donation in the amount of \$400.00 from State Farm Insurance Company for the 6th Annual Winter Harvest Festival.
- e. Allen Frear Elementary School received two (2) \$20.00 gift cards from Pat's Pizza.
- f. Allen Frear Elementary School received two (2) \$25.00 gift cards from Once Upon a Child.
- g. Allen Frear Elementary School received one (1) pretzel party tray from Philly Pretzel Factory.
- h. Allen Frear Elementary School received a Chick-Fil-A party tray from Chick-Fil-A.

Mr. Bush made a motion to approve Gifts to Schools as presented on the agenda. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Policy Matters

2013-14 School Choice Recommendations

Mr. Bush made a motion to approve 2013-14 School Choice Recommendations as presented. Mrs. Heavner seconded the motion and the motion carried unanimously 5-0 (Bush, Heavner, Haynes, Precourt and Wilson).

1st Reading School Choice Policy JFBB - Regulation JFBB R-2

Mrs. Heavner made a motion to take School Choice Policy off the table for discussion and editorial revision. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Heavner, Bush, Haynes, Precourt and Wilson).

Mr. Bush made a motion to approve 1st Reading School Choice Policy JFBB – Regulation JFBB R-2 with editorial changes. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Bush, Precourt, Haynes, Heavner and Wilson).

1st Reading Survey Policy KCBA – Regulation KCBA R-1

Mrs. Heavner made a motion to approve 1st Reading Survey Policy KCBA – Regulation KCBA R-1 with discussed modifications. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Haynes, Bush and Wilson).

Fiscal Matters

Budget/Fiscal Reports

Mr. Wilson made a motion to table Budget/Fiscal Reports. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Wilson, Precourt, Haynes, Heavner and Bush).

FY14 Final District Operating Budget

Mr. Wilson made a motion to table FY14 Final District Operating Budget. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Wilson, Precourt, Haynes, Heavner and Bush).

Discussion Items

Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

Presentation on enrichment program and plans for accelerated learning program at the middle schools.

Dr. Michael Noel along with Barb Miklus (Star Hill), Lisa Wilt (FMS) and Kellie Rogers (Stokes) provided information of the various levels of the enrichment program, programming types and examples of activities.

Adjournment

At 9:16 p.m. a motion was made by Mrs. Heavner to adjourn. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Heavner, Wilson, Haynes, Precourt and Bush).



Kevin R. Fitzgerald, Ed. D.
Executive Secretary