

**Regular Meeting
April 15, 2014**

Opening

Call to Order

At 7:02 p.m. Ms. Kathy Haynes called the April 15, 2014 Caesar Rodney School Board meeting to order.

Roll Call

Members present in addition to Ms. Haynes were Mr. Bush, Mrs. Heavner, Mrs. Precourt, Mr. Wilson, Col. Reppart and Executive Secretary Dr. Fitzgerald.

Adoption of Agenda

Mr. Bush made a motion to adopt the April 15, 2014 agenda and addendum. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Approval of Minutes – March 18, 2014 Regular Board Meeting

Mr. Bush made a motion to approve the March 18, 2014 Regular Board meeting minutes. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Public Comments

There were no public comments at this meeting.

Presentations

Presentation

F. Niel Postlethwait Middle School – Positive Behavior Support (PBS)
Response to Intervention (RtI)

Mr. Prillaman recognized Mrs. Kellie Wilson and her students for preparation of dinner and Mrs. Michelle Sell for her role in the recent Excellence in Parental Award. Mr. Prillaman provided an overview of the Principal's Report to the board which included: Excellence in Parental Involvement Award, Response to Intervention, Positive Behavior Support and various award-winning programs and extra-curricular activities at F. Niel Postlethwait Middle School. Michelle Sell, ALT at F. Niel Postlethwait Middle School, provided details of Response to Intervention Program at F. Niel Postlethwait Middle School, including the various tiers, progress monitoring, PLC's role, acceleration strategies and technology. Dr. Kris Failing provided the details of the Positive Behavior Support Program which included: power of positive relationships, incentive system, weekly video clips, mentoring and monitoring and the reduction of referrals.

Recognitions

Bill McPoyle – Spirit of Caesar Rodney Award

Mr. Bill McPoyle received the Spirit of Caesar Rodney Volunteer Award for being a parent volunteer coach for the Odyssey of the Mind Program at F. Niel Postlethwait Middle School, helping teams of students prepare for this year's competition. The F. Niel Postlethwait Middle School team won first place at the state and regional level of competition and will soon advance to the international competition in May.

Amy Rowles – Spirit of Caesar Rodney Award

Amy Rowles received the Spirit of Caesar Rodney Volunteer Award for volunteering at Allen Frear functions, hallway monitoring, serving on District committees and has also run the school's book fair and assisted with the homecoming parade and Rider Pride Day.

Communications

Superintendent

Dr. Fitzgerald expressed condolences to the family of Trish and Taryn Martin. He further expressed condolences to the Rudy family on the passing of Garrett Rudy, a 2013 graduate of Caesar Rodney High School.

Dr. Fitzgerald shared that Kevin Thompson, Director of Student Services, is recovering from his surgery and he is expected to return after Spring Break.

Dr. Fitzgerald informed the Board the RAND Corporation has begun its' study on options for educating military dependents on military installations. Dr. Carter is working with the base and the District has not yet been contacted by RAND. He reminded those present that the Base contract has already been renewed for next year.

Dr. Fitzgerald announced the Spring estimated unit count has been completed by the Delaware Department of Education. As a result of this estimation the District is projected to gain 57 students over last year with a guarantee unit count of 524.30 which is an addition of almost two (2) units (1.8) over last year's projection.

Dr. Fitzgerald reminded the Board the District was able to make adjustments to the current school calendar and with the forgiveness of five (5) days by the State Board of Education – the last day of school for our students will remain June 12th. The teachers' last day will be June 19th – which is one additional day over the contingency days listed in the calendar. Dr. Fitzgerald has asked Dr. Lykens and Mr. Thompson to develop an online in-service which the teachers can take and substitute for June 19th.

Dr. Fitzgerald expressed appreciation to F. Niel Postlethwait Middle School's FCCLA and their teacher, Mrs. Kellie Wilson for preparation of dinner.

Dr. Fitzgerald offered congratulations and appreciation to the following:

- Mr. Bill McPoyle and the PMS Odyssey of the Mind Team for their first place finish in state and regional contests.
- W. B. Simpson Elementary School's Odyssey of the Mind Team as they compete in the World's Odyssey of the Mind competition, which is being held in Iowa.
- Amy Rowles for all of the great things she's done at Allen Frear to help support students and staff and her service on the Resource and Development committee.
- F. Niel Postlethwait Middle School on winning the Lt. Governor's Parent Partnership Award and especially Michelle Sell for all of her hard work on this award.
- Steve Cook, Department Chairperson of Caesar Rodney High School Agricultural Program, who is being recognized by the Delaware Association of Agriscience Educators with the 2014 Teacher Mentor Award.
- Caesar Rodney High School's ROTC program's drill team for once again being recognized as the best in the state.
- Parker Kurlander, a senior at Caesar Rodney High School, for being selected to represent Delaware in the prestigious 2014 National Youth Science Camp.
- The 2014-15 Building Teachers' of the year.

Dr. Fitzgerald announced the following upcoming events:

- Tomorrow evening, April 16th, the high school will host a program for the parents of all children in the District's Immersion Program. Greg Duncan, President of InterPrep, will discuss what children should know in early language learning when it comes to reading, writing, speaking and listening. The program will be from 6:00 – 7:00 p.m. in the high school auditorium.
- On Monday, April 28th, the Delaware Secretary of Education Scholars' program will be held at Dover Downs. This year's scholars are Logan Paige, Madison Stark, Connor Castellon and Patrick Gallucci.
- Caesar Rodney High School prom will take place on May 3rd.
- Superstars in Education program will be held on May 5th.
- The annual Caesar Rodney High School Honor Cord will be held on May 12th at 6:00 p.m.
- School Board elections will be held on May 13th. Mrs. Marelli and Mr. Statham are the candidates for Ms. Haynes' vacant board seat.
- Governor Markell will be at McIlvaine Early Childhood Center on May 14th from 9:00 – 10:00 a.m. to observe Mr. and Mrs. Blakey teach student Swahili.

School Board

Mr. Bush expressed his appreciation to all the staff members for their candid opinions as Mrs. Heavner and he visited schools throughout the District. Additionally, he thanked all those who assisted in developing the ELA Acceleration Program.

Mrs. Heavner expressed her appreciation to the staff at the District Office for permitting her to be a part of the Standards Based training and she recognized the huge undertaking of the Standards Based Project. She also communicated that the All State Band was a successful program and four (4) students represented F. Niel Postlethwait Middle School at this event, which was the most from any school.

Action Items

Personnel Matters

1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Alexander Carter	JSC	Special Education	Temporary appointment effective 3/17/2014.
Carlene McKenzie	AFE	Grade 3	Temporary appointment effective 3/24/2014.
Alyssa Yengo	MECC	Kindergarten	Resignation effective 6/30/2014.
Stacey Leed	JSC	School Psychologist	Resignation effective 6/30/2014.
Brook Dobbins	FMS	ML English	Resignation effective 6/30/2014.
Alexander Carter	JSC	Special Education	Temporary contract concludes effective 6/30/2014.
Carlene McKenzie	AFE	Grade 3	Temporary contract concludes effective 6/30/2014.
Hillary Berns	WEL	Exceptional Children	Resignation effective 5/29/2014.
Tobi Paige	WBS	Achievment Liaison	Resignation effective 6/30/2014.
Christopher Stewart	CRH	Arabic	Resignation effective 6/30/2014.

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Lewis Barnes	JSC	Special Education	Temporary appointment effective 4/7/2014.
Judith Duff	JSC	Special Education	Temporary appointment effective 3/17/2014.
Nicholas Sellazzo	JSC	Special Education	Retirement effective 6/30/2014.
Wanda Lopez	JSC	Autism	Retirement effective 9/30/2014.

3. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Tico Barclay	WRB	Chief Custodian	Appointment effective 3/24/2014.
William Edwards	SHE	Custodian Fireman	Appointment effective 3/24/2014.
Bobby Grimmett	DO	Maintenance Mechanic	Retirement effective 7/16/2014.
Brian Anthony	ABM	Chief Custodian	Appointment effective 4/14/2014.

4. Child Nutrition Appointments/Resignations/Retirements

Name	School	Position	Action
Heather Chapman	WRB	3 hr. General Worker	Appointment effective 3/12/2014.
Yvonne Wooleyhand	FNP	3.5 hr. General Worker	Appointment effective 3/24/2014.
Amanda Ciferri	CRH	3.5 hr. General Worker	Resignation effective 3/25/2014.

5. CREA Travel Requests

Name	School	Position	Action
Ophelia Craig	FMS	Teacher	To attend Del Valley Science Fair, Phoenixville, PA 4/03-4/04/2014.

David Barish	FMS	Teacher	To attend BPA Natl Leadership Conference in Indianapolis, IN 4/29-5/05/2014.
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6. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
Sherron Lewis	FNP	Track/Co-Ed	Assistant Coach	Recommendation effective 3/1/2014.
Melissa Wich	ABM	Softball	Head Coach	Recommendation effective 3/25/2014.
Patty Foltz	FNP	Newspaper	Sponsor	Resignation effective 3/14/2014.
Trish Cluff	FNP	Newspaper	Sponsor	Recommendation effective 3/14/2014.
Charles Poplos	CRH	Track/Boys	Varsity Head Coach	Resignation effective 4/7/2014.
Michael Tucci	CRH	Track/Boys	Varsity Head Coach	Recommendation effective 4/8/2014.

Mr. Bush made a motion to approve Personnel Matter A.1 – A.6 as presented on the agenda and the addendum. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Routine Business Student Travel

Caesar Rodney High Students

Event	Date	Location
National Gallery of Art Tour (AP European History Class)	Tuesday, May 20, 2014	Washington, DC
Hershey Park AP Literature Class Trip	Thursday, May 29, 2014	Hershey Park Hershey, Pennsylvania
TSA National Conference	Friday, June 27 – Tuesday, July 1, 2014	National Harbor, Maryland
Aerospace Science Museum (ROTC)	Wednesday, May 21, 2014	Udvar-Hazy Center Chantilly, Virginia
US History Class Trip Smithsonian American History Museum	Tuesday, June 3, 2014	Washington, DC

F. Niel Postlethwait Middle Students

Event	Date	Location
BPA National Conference	Tuesday, April 29 – Sunday, May 4, 2014	Indianapolis, Indiana
Gold 6 Team to Delmarva Shorebirds	Wednesday, May 28, 2014	Salisbury, Maryland

Fred Fifer III Middle Students

Event	Date	Location
BPA National Conference	Tuesday, April 29 – Sunday, May 4, 2014	Indianapolis, Indiana
Delaware Valley Science Fair	Tuesday, April 1 – Thursday, April 3, 2014	Phoenixville, PA

W. Reily Brown Students

Event	Date	Location
3 rd Grade Classes to Longwood Gardens	Tuesday, June 3, 2014	1001 Longwood Road Kennett Square, Pennsylvania 19348

Nellie Hughes Stokes Students

Event	Date	Location
3 rd Grade Team to Herr's Potato Chip Factory	Thursday, June 5, 2014	Nottingham, Pennsylvania

Welch Students

Event	Date	Location
5 th Grade Students to Washington DC sites	Wednesday, May 28, 2014	Washington, DC
Salisbury Zoo	Thursday, May 29, 2014 (6/3/14 rain date)	Salisbury, Maryland

W. B. Simpson Students

Event	Date	Location
5 th Grade Students, including ILC, to Washington DC	Thursday, June 5, 2014	Washington, DC
2 nd Grade Students to Herr's Potato Chip Factory	Sometime the week of May 12, 2014	Nottingham, Pennsylvania

Allen Frear Students

Event	Date	Location
Washington DC Zoo	Thursday, May 1, 2014	Washington, DC
Smithsonian	Monday, June 9, 2014	Washington, DC

Mr. Bush made a motion to approve Student Travel as presented on the agenda and addendum. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Gifts to Schools

- a. F. Niel Postlethwait Middle School Odyssey of the Mind Program received \$100.00 from Shari Gary to support the State Champion Team at the World Competition.
- b. Caesar Rodney School District received footwear (boots/sneakers), coats/jackets, socks, gloves and hats from Command Chief CMSgt Brad Ferguson.
- c. W. B. Simpson Elementary School received \$100.00 donation for WBS OM team to attend World Competition from Beth & Stephen Flaherty.
- d. W. B. Simpson Elementary School received \$50.00 donation for WBS OM team to attend World Competition from Ernest & Nathalie Melvin.
- e. W. B. Simpson Elementary School received \$100.00 donation for WBS OM team to attend World Competition from Clarence & Bonnie Dyer.
- f. W. B. Simpson Elementary School received \$100.00 donation for WBS OM team to attend World Competition from ARTT Studio 4 Hair, Inc.

Mr. Bush made a motion to approve Gifts to Schools as presented on the agenda and addendum. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Student Expulsion 2014-FMS-01

Mr. Wilson made a motion to table Student Expulsion 2014-FMS-01 as presented on the agenda. Mrs. Heavner seconded the motion. Motion carried 3-2 (Wilson=yes, Heavner=yes, Precourt=yes, Haynes=no and Bush=no).

Mr. Bush made a motion to re-introduce Student Expulsion 2014-FMS-01. Mrs. Heavner seconded the motion. Motion carried 4-0 (Bush=yes, Heavner=yes, Precourt=yes, Haynes=yes, Wilson=abstain).

Mrs. Heavner made a motion to approve Student Expulsion 2014-FMS-01. Mrs. Precourt seconded the motion. Motion carried 4-1 (Bush=yes, Heavner=yes, Precourt=yes, Haynes=yes, Wilson=no).

Policy Matters

2013-14 and 2014-15 School Choice Recommendations

Mrs. Heavner made a motion to approve 2013-14 and 2014-15 School Choice Recommendations as presented. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Heavner, Bush, Haynes, Precourt and Wilson).

2nd Reading Physical Examinations of Students Policy JLCA

Mrs. Heavner made a motion to approve 2nd Reading Physical Examinations of Students Policy JLCA as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Haynes, Bush and Wilson).

3rd Reading Administering Medications to Students Policy JLCD – Regulation JLCD-R

Mrs. Heavner made a motion to approve 3rd Reading Administering Medications to Students Policy JLCD – Regulation JLCD-R as presented. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Haynes, Bush and Wilson).

2014-15 District Calendar

Mrs. Heavner made a motion to approve recommendation #3 for the 2014-15 District Calendar as presented. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Heavner, Bush, Haynes, Precourt and Wilson).

Modification of the 2013-14 School Calendar

Modification of the 2013-14 School Calendar deleted from action under the approval of the addendum.

Fiscal Matters

Budget/Fiscal Reports

Mr. Bush made a motion to accept Budget/Fiscal Reports as presented. Mr. Wilson seconded the motion and the motion carried unanimously 5-0 (Bush, Wilson, Haynes, Heavner and Precourt).

Discussion Items

Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

Middle School ELA and Math Acceleration – Dr. Lykens, Ms. Alois and Dr. Miklus.

The Division of Instruction staff and teachers provided an update and detailed information on strategies, methodology and curriculum resources on the development of Middle School ELA and Math Acceleration programs. The following individuals participated in the presentation: Dr. Scott Lykens, Christine Alois, Dr. Corey Miklus, Nelle Cox, Michelle Sell, Manette Dupras, Kimberly Corbeil and Sharon Voshell.


Executive Session

At 9:08 p.m. Mrs. Precourt made a motion to go into Executive Session for Personnel Matters and to discuss candidates for CRHS Principal position. Mr. Bush seconded the motion and the motion carried unanimously 5-0 (Precourt, Bush, Haynes, Heavner and Wilson).

At 10:26 p.m. Mrs. Heavner made a motion to come out of Executive Session. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Haynes, Bush and Wilson).

Adjournment

At 10:27 p.m. Mrs. Heavner made a motion to adjourn. Mrs. Precourt seconded the motion and the motion carried unanimously 5-0 (Heavner, Precourt, Haynes, Bush and Wilson).


Kevin R. Fitzgerald, Ed. D., Executive Secretary
5/20/14
Date