

**Regular Meeting
August 18, 2020**

Opening

Call to Order

At 6:06 p.m. School Board President Michael Marasco called the August 18, 2020, Caesar Rodney School District regular meeting to order.

Roll Call

Members present in addition to President Marasco were Vice President, Ms. Jessica Marelli, Board Members Mr. Dave Failing, Dr. Joyce Denman, and Executive Secretary Dr. Kevin Fitzgerald. Mr. Scott Wilson was not present.

Adoption of Agenda

Ms. Marelli made a motion to adopt the August 18, 2020 agenda as presented. Mr. Failing seconded the motion and after roll call, the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

Approval of the July 21, 2020, Regular Meeting, August 10, 2020, Special Meeting and the August 17, 2020, Re-Organization Meeting Minutes

Ms. Marelli made a motion to approve the July 21, 2020, Regular Meeting, August 10, 2020, Special Meeting, and August 17, 2020, Re-Organization Meeting Minutes with one correction. Mr. Failing seconded the motion and after roll call, the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

Executive Session

At 6:09 p.m. Ms. Marelli made a motion to go into Executive Session. The purpose of which is to conduct interviews for the John S. Charlton Assistant Principal. Mr. Failing seconded the motion and the motion carried 4-0 with one absent. (Marelli, Marasco, Failing, and Denman)).

At 7:08 p.m. Ms. Marelli made a motion to come out of Executive Session. Mr. Failing seconded the motion and the motion carried 4-0 with one absent. (Marelli, Marasco, Failing, and Denman).

Presentations

Communications

Superintendent

Dr. Fitzgerald welcomed all new staff members. He met them in person at the John S. Charlton School this week. He also thanked Mrs. Faircloth and her instruction team for the wonderful event.

Dr. Fitzgerald thanked the parents and staff members for completing the surveys. He is pleased with the way we are all working together.

School Board

President Marasco thanked Dr. Sherry Kijowski and her team for a wonderful graduation with all of the restrictions we had in place. He also thanked all the new teachers and welcomed them to the district.

Mr. Failing also thanked everyone for a great graduation ceremony. He thanked everyone who reached out to him with comments, concerns, and thoughts, etc.

Dr. Denman appreciated the emails she has received. It was very helpful to solve problems. She thanked the DE State News who created a wonderful booklet for our graduates. This graduation was one for the history books.

Ms. Marelli thanked the community for all of their comments and criticisms. She thanked all directors and departments for all of their hard work on the three different plans they have to consider. She appreciates the community's patience during this time.

Dr. Fitzgerald amended the roll call, Mr. P. Scott Wilson was in attendance.

Public Comment

Carol Milton is concerned once the students attend school the adults will not be able to enforce the mask-wearing and safety procedures. These are her biggest concerns going forward.

Kelly Robin has two children in the district. She stated her child cried when the school closed in the spring. She is afraid her child will not see the inside of a classroom until the fall. She is a military wife and understands the sacrifices. She expresses concern for the military family's mental health if remote learning continues. She stated statistics on the Governor's recommendations.

Lauren Purcell has two daughters in the district. She understands the decision to re-opening is difficult. She is very disappointed in the preparations the Board did not take to put our district in a better place to begin a hybrid plan. She stated our district didn't act quick enough to make a decision. The Youth Center on base is open and schools should be open. Business and medical facilities are open. It is time to get our kids back to school. She would like to have the option of going back in person. She is concerned about the time students are in front of a computer.

Joe Hartman thanked the Board members for their roles. He understands the community has concerns about going back to school. He thanked the principals for their comments at yesterday's Board meeting. He knows everyone is working very hard and that the Board are asking great questions. He wants it to be the safest for everyone. He is interested to see how the school calendar will look like. He also attended the graduation and was very impressed.

Donna B. thanked the Board for everything they are doing and rescinded her request for further public comment.

Jenna Sargent stated she agrees with the two military parents who spoke earlier. Her concern is not being at home for remote learning since they are essential workers. Her children have been in three different camps recently. She is in the medical field and her spouse is a police officer. They do not have the option to work from home. She feels her son is digressing. She stated she appreciates everyone's time and work.

Action Items

Re-Opening Plan for the 2020-2021 SY

President Marasco expressed his appreciation for all directors, administrators, and superintendent for their hard work on this plan. Dr. Denman also commended all staff on putting new things in place and understands time is important.

Dr. Denman made a motion to approve the District plan to begin the 2020-21 school year in a remote/hybrid model for the first six weeks of school, with the intention of providing in-person small group instruction, assessments, evaluation, and specialized programs for students. After the initial six weeks, the district will begin a "phase-in" process for students whose parents have selected the hybrid/in-person learning. Both remote and hybrid instruction will follow the same curriculum. We acknowledge the challenges faced by our instructional staff and will provide them with the opportunity to work from the building or work from home during this six week period.

Mr. Wilson stated he felt this was a disservice to our parents and students and that the Board was following recommendations from the administration.

Ms. Marelli seconded the motion and the motion carried 4-1 (Marelli, Marasco, Failing, Denman voting affirmative, and Wilson voting nay).

Personnel Matters

Appointment of Assistant Principals at the John S. Charlton School

Ms. Marelli made a motion to appoint Christina Bevenour as the Assistant Principal at John S. Charlton effective 8-19-2020.

Mr. Failing seconded the motion and the motion carried 4-0 with 1 absent (Marelli, Marasco, Failing, Denman, and Wilson).

Personnel Matters

The Board approved Personnel Matters C.1-C.8 as presented on the agenda. Ms. Mareli made a motion to Dr. Denman seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Brian Daube	JSC	Assistant Principal	Appointment effective 7/22/2020.
Megan Polichetti	JSC	Assistant Principal	Appointment effective 7/24/2020.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Sarah Wheeler	CRHS	Mathematics	Appointment effective 8/20/2020.
Amanda Warren	FMS	Special Education	Appointment effective 8/20/2020.
Alvaro Mediavilla	FMS	Spanish Immersion	Appointment effective 8/20/2020.
Shuyan Wu	FMS	Chinese Immersion	Appointment effective 8/20/2020.
Roxann Bolst	FMS	SS/Special Education	Appointment effective 8/20/2020.
Amanda Fesel	PMS	Guidance Counselor	Transfer effective 8/20/2020.
Courtney McDonald	SHE	Elementary	Appointment effective 8/20/2020.
Krista Tennefoss	WBS	Special Education	Appointment effective 8/20/2020.
Lorelei Stenseth	WBS	Special Education	Appointment effective 8/20/2020.
Melissa Stephens	WEL	Special Education	Appointment effective 8/20/2020.
Alyssa Mesa	NHS	Special Education	Appointment effective 8/20/2020.
Melissa Curley	NHS	Elementary	Appointment effective 8/20/2020.
Charity Merrell	NHS	English Language Learners	Appointment effective 8/20/2020.
Lori Horton	NHS	Physical Education	Retirement effective end of 2019-2020 SY.
Diane Walls	WEL	Music	Retirement effective end of 2019-2020 SY.

Emily Halliday	WEL	Special Education	Resignation effective end of 2019-2020 SY.
Jill Brosius	WRB	Elementary	Resignation effective end of 2019-2020 SY.
Jennifer Grant	SHE	Library Media Specialist	Resignation effective end of 2019-2020 SY.
Teri Creamer	WBS	Special Education	Resignation effective end of 2019-2020 SY.
Charlene Butasi	MCI	Early Childhood	Resignation effective end of 2019-2020 SY.

3. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Victoria Grimes	MCI	Paraprofessional	2 nd Retirement effective end of 2019-2020 SY.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Peter Kutniak	WRB	2nd Shift Custodian	Appointment effective 7/28/2020.
David Nairn	DW	HVAC-Skilled Craftsman	Appointment effective 8/10/2020.
William Hutson	CRHS	2 nd Shift Custodian	Appointment effective 8/17/2020.

5. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Carolyn Dawicki	AFE	P/T Clerk	Appointment effective 8/3/2020.
Denise Boyce	WBS	P/T Clerk	Appointment effective 8/3/2020.
Meghan Dickerson	DO	Financial Secretary	Appointment effective 7/20/2020.
Jacquelin Armstrong	DO	Financial Secretary	Appointment effective 7/20/2020.
Lisa Hale	DO	Secretary	Appointment effective 8/3/2020.
Shelley Bailey	DO	Financial Secretary	Appointment effective 8/17/2020.
Kimberly Connell	AFE	P/T Clerk	Resignation effective 8/1/2020.

6. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Nikole Moore	MCI	Child Nutrition Manager	Appointment effective 8/17/2020.
Rachel Perez	ABM	3.50hr General Worker	Resignation effective 7/13/2020.

7. Other Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Cliffvon Howell	DW	Coordinator of Equity and Diversity	Appointment effective 8/3/2020.
Shelly Lambert	DO	Jr. Maintenance Tech II	Appointment effective 8/10/2020.
Nick Errera	DO	Jr. Maintenance Tech II	Appointment effective 8/10/2020.
Victoria Fitzhugh-Zebley	DW	Educational Diagnostician	Transfer effective 8/20/2020.
Jason Minto	DO	Communications Relations & Information Specialist	Resignation effective 8/7/2020.

8. **ANTICIPATED*** Extra Duty Recommendations/Resignations: *Positions/pay subject to change based on the State/District reopening plan and guidelines for the 2020-21 SY.

Name	School	Activity	Position	Action
Michael Tillinghast	CRHS	Fall Conditioning	Fall Conditioning	Recommendation for Fall Sports 2020

Charles Konadu-Adjei	ABMS	Boys Soccer	Head Coach	Recommendation for Fall Sports 2020
Seth Brosius	FMS	Football	Head Coach	Recommendation for Fall Sports 2020
Kevin Clavier	FMS	Football	Asst. Coach	Recommendation for Fall Sports 2020
Mickie Price	PMS	Football	Asst. Coach	Recommendation for Fall Sports 2020
Steven White	PMS	Football	Asst. Coach	Recommendation for Fall Sports 2020
Kristen Finley	PMS	Boys Soccer	Head Coach	Recommendation for Fall Sports 2020
Agoston Szabo	PMS	Boys Soccer	Asst. Coach	Recommendation for Fall Sports 2020
Andrea Caswell	CRHS	Cheerleading	Volunteer Coach	Recommendation for SY20-21
Charles Konadu-Adjei	ABMS	Athletic Director	Athletic Director	Recommendation for SY20-21
Jennifer McCarthy	ABMS	Musical	Chorus	Recommendation for SY20-21
Jennifer McCarthy	ABMS	Musical	Band/Gr 7&8	Recommendation for SY20-21
Jennifer McCarthy	ABMS	Musical	Band/Gr 6	Recommendation for SY20-21
Jennifer McCarthy	ABMS	Musical	Drama	Recommendation for SY20-21
Charles Konadu-Adjei	ABMS	Service Organizations	Odyssey of the Mind Co-Sponsor	Recommendation for SY20-21
Nelle Cox	ABMS	Service Organizations	National Honor Society Co-Sponsor	Recommendation for SY20-21
Jennifer Torgerson	ABMS	Service Organizations	National Honor Society Co-Sponsor	Recommendation for SY20-21

Routine Business

Policy Matters

2020-21 School Choice Recommendations

The Board approved the 2020-21 School Choice as presented on the agenda.

Ms. Marelli made a motion to approve the 2020-21 School Choice as presented on the agenda. Mr. Failing seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

Fiscal Matters

Budget/Fiscal Reports

Mrs. Kimberly Judy explained the Budget/Fiscal Reports.

The Board approved the Budget/ Fiscal Reports as presented.

Ms. Marelli made a motion to approve the Budget/Fiscal Reports as presented on the agenda. Mr. Failing seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

District Financial Report as of July 1, 2020

Mrs. Kimberly Judy explained the District Financial Report as of July 1, 2020.

The Board approved the District Financial Report as of July 1, 2020, as presented.

Mr. Failing made a motion to approve the District Financial Report as of July 1, 2020, as presented on the agenda. Dr. Denman seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

Facilities Matters

Mr. Starke explained the change orders and contracts individually as listed on the agenda.

The Board approved the change order #007 for the David E. Robinson Elementary School as presented.

Mr. Failing made a motion to approve the change order #007 from Richard Y. Johnson & Son, Inc. as presented on the agenda. Ms. Marelli seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#007-Change order request #27 and #28. Revised Lockers and Casework.	Richard Y. Johnson & Sons, Inc.	\$91,746.00	

The Board approved the change order #004 for Caesar Rodney High School as presented. Ms. Marelli made a motion to approve the change order #004 from Hillis-Carnes. as presented on the agenda. Mr. Failing seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#004-Additional materials and services	Hillis-Carnes	\$4,200.00	

Construction Bids

The Board approved the construction bids for Caesar Rodney High School as presented on the agenda.

- a. GA Blanco and Sons, Inc.- Furniture for new wing: \$143,644.95
- b. Info Solutions IT Services- Security networking for Freshman Academy: \$56,746.00
- c. Robinson Steel Company- Painting of lockers: \$13,814.00
- d. Johnson Health Tech North America- Athletic equipment: \$174,891.43
- e. Visual Sound- SMART Boards and PC modules: \$184,000.00
- f. Martel- New phones & extension cards: \$15,900.00
- g. WiFi Integrators for Innovation- Networks and wireless access points: \$36,752.50

Dr. Denman asked about the color of the lockers.

Ms. Marelli made a motion to approved the construction bids for Caesar Rodney High School as presented on the agenda. Dr. Denman seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

The Board approved the construction bid for the John S. Charlton School as presented on the agenda.

- a. Liberty Parks and Playgrounds- Playground and installation: \$99,976.60

Dr. Denman made a motion to approve the construction bid for the John S. Charlton School as presented on the agenda. Mr. Failing seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

The Board approved the construction bid for the David E. Robinson Elementary School as presented on the agenda.

- a. Kent County Department of Public Works- Impact fees for sewer and water: \$125,491.20

Ms. Marelli made a motion to approve the construction bid for the John S. Charlton School as presented on the agenda. Mr. Failing seconded the motion and the motion carried 4-0 with one absent (Marelli, Marasco, Failing, and Denman).

Directors' Reports

Directors' reports, which include their Supervisors' reports, were included for the Board's review.

Dr. Denman thanked the director for how hard they have been working. Mr. Failing echoed that statement. President Marasco stated the teams are amazing and it has been very nice working with them. They bring a lot of value to our district. Dr. Denman asked Mrs. Faircloth about grants and asked for more clarification. Mrs. Faircloth explained the grants listed.

Ms. Marelli asked Dr. Fitzgerald for further information on the approved plan for re-opening. Mrs. Faircloth shared the presentation on the re-opening.

Stage 1= Remote with Hybrid Learning 9/8-10/16. During this time small group instruction will take place.

Students will be allowed in school with the phasing in of students. Dates are subject to change.

Stage 2= Elementary K-3rd and County-Wide Programs will return on 10/19 and Elementary Grades 4-5 will return on 10/26. Remote and hybrid schedules for elementary will be the same. The schedule was shared.

Stage III= Middle School students will return on 11/9. The schedule was also shared for the secondary level.

Stage IV= Hybrid model at the High School and return of in-person instruction on 11/16.

Students will be screened for small group support during the six-week duration. All students will be given school-issued Chromebooks which will be used for security. Parents that need connectivity should contact their child's school.

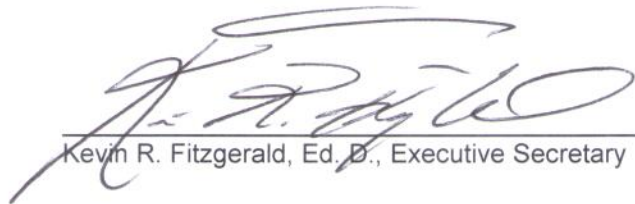
This detailed information will be posted on the District website.

Executive Session

At 8:16 p.m. Ms. Marelli made a motion to go into Executive Session. The purpose of which is to discuss potential property acquisition as afforded by 29 Del. C. Section 10004(b)(2) and the meeting to be adjourned without returning to the general session. Dr. Denman seconded the motion and the motion carried 4-0 with one absent. (Marelli, Marasco, Failing, and Denman).

Adjournment

At 9:20 p.m. Dr. Denman made a motion to adjourn. Mr. Failing seconded the motion and the motion carried 4-0 with one absent. (Marelli, Marasco, Failing, and Denman).


Kevin R. Fitzgerald, Ed. D., Executive Secretary


Date

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