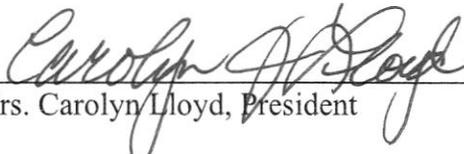


REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

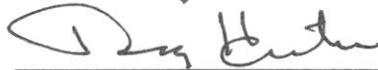
June 8, 2020

VOLUME 2020

No. 7



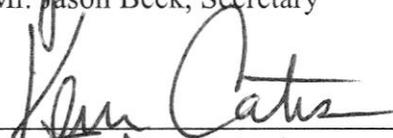
Mrs. Carolyn Lloyd, President



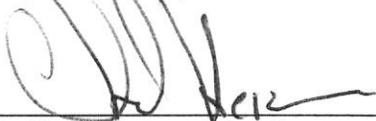
Mr. Doug Hunter, Vice President



Mr. Jason Beck, Secretary



Mr. Kevin Cates, Member



Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
May 11, 2020 in the
Covington Elementary School Conference Room
located at 1110 7th Street
Covington, Indiana 47932 and on Zoom

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Present
	Mr. Chad Herzog	Present

OFFICIAL:	Dr. Kevin Smith, Superintendent	Present
	Mrs. Alison Karrfalt, HS Principal	Absent
	Mr. Trent McCormick, HS Dean of Students	Present
	Mr. Ryan Sowers, MS Dean of Students	Absent
	Mrs. Michelle Beck, EL Principal	Absent
	Mrs. Trudie Dillon, Business Manager	Present
	Mr. Mike Smith, Director of Operations	Present

NEWS MEDIA:

GUESTS: Dan Grelecki, ONI (virtual attendance)

2020-07-063 AGENDA

The meeting was called to order by Carolyn Lloyd at 6:45 p.m. The Pledge of Allegiance was given.

Ms. Lloyd reviewed the agenda for the meeting with no changes being proposed following board member consideration.

Motion by Mr. Doug Hunter

Seconded by Mr. Jason Beck

Vote 5-0

2020-07-064 EDUCATIONAL EXCELLENCE

Update on Return To School (August 2020)

Our CT Path Forward planning committee continues to work on options for reentering schools next fall. There are two main priorities - of - focus, one being a complete return to in - person instruction and the second a hybrid approach with some in - person and some E/Alternative instruction occurring.

In conjunction the leadership team is seeking the input of our parents through the completion of a survey that will be open through June 14. A link to the survey should have been emailed to parents and may be found on the corporation website. Additionally, Dr. Smith will be hosting video conferences, through Google Meets, during the evenings of June 9, 10, and 11. Parents are invited to join and provide input that will assist us in the reentry planning. Individuals unable to join at their scheduled time may contact the corporation office to provide input.

In order to begin the process of closing learning gaps created during the spring period, Ms. Karrfalt and Ms. Beck are coordinating a two week summer school session that will run during the weeks of July 13 and 20.

The plan is to maintain our current calendar with the first student day scheduled for August 13 and staff days on August 11 and 12.

2020-07-065 MINUTES

Following review of the minutes of the May 11, 2020 board meeting a motion was made to approve as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

Following review of the minutes of the May 20, 2020 special board meeting a motion was made to approve as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

2020-07-066 CLAIMS

A review of the claims presented for approval of payment was conducted with the board, no additional information was requested. A motion was made to approve claims 9747-9843 as presented.

Motion by Mr. Chad Herzog
Seconded by Mr. Doug Hunter
Vote 5-0

2020-07-067 PERSONNEL

The following personnel recommendations were presented to the board for consideration of approval:

New Hires

Staci Stultz, CMS Math Instructor
Meghan Hall, CMHS Special Education Instructor
Brett Holycross, CES Instructor
Vicki Jones, Treasurer

Resignations

Trish Edwards, CMHS Special Education Instructor
Adam Ballard, Varsity Basketball Coach/CHS Social Studies Instructor
Mike Thompson, Varsity Boys Golf Coach/Varsity Girls Golf Coach

Transfers

Tyler Scott, CMHS, Special Education - MOMH Instructor
John Karrfalt, IT Coordinator
Ryan Sowers, Dean of Students -CMS/CHS

Summer School

Bryan Anderson, Instructor
Cari Sowers, Instructor
Moirra Spohn, Instructor
Crystal Orela, Aide
Shelley Lancaster, Aide
Lenae Anderson, Lesson Planner
Barb Hunt, Lesson Planner

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

2020-07-068 Project Updates

Employe Benefit Upgrade

The board was presented with a proposal for consideration of approval related to health and ancillary insurance partners. The information provided included an executive overview that provides details to the bid process leading up to the proposal and a presentation representing ONI's recommendation.

Dan Greleck, ONI Risk Partners, was virtually present and gave further explanation of the proposal, as well as the process. Dan also answered several questions for the board

A motion was made to accept ONI's go - forward plan with the approval of Cigna as the health insurance provider, as well as approval of Guardian as our ancillary (dental, vision, life, AD&D, and LTD) provider.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

Facility Improvement Project 2020

A pre-construction meeting was held on Wednesday, June 3, 2020, with the contractor, J. R. Kelly, The Stenftenagel Group, and Gibraltar Design. The focus of the meeting was to review and align around project expectations. In short, the FIP project is officially underway.

Vertical Unit Ventilators (VUV's)

A motion was made to approve the request presented by Scott Stenftenagel and Dale Wagner for the ordering of eight (8) VUV's for installation at the high school and nine (9) earmarked for the elementary school. The supplier has committed to a September 7 delivery of the first VUV's. Scott Stenftenagel and Dale Wagner have negotiated with the supplier to ensure the costing is in alignment with the project budget.

Motion by Mr. Chad Herzog

Seconded by Mr. Doug Hunter

Vote 5-0

Sub - Contractors (RFP)

A motion was made to approve the the following sub-contractors:

Elementary School RFP 1 and High School RFP 1 for Electrical Work:

Hall Electric

Elementary School RFP 3 and RFP 6 and High School RFP 3 for Window Replacement:

Keusch Glass

Elementary School RFP 4 for Front Canopy Improvements:

Schomburg and Schomburg Construction

The motion also included the rejection of the Elementary School RFP #5 for the installation of a front entrance security vestibule proposal from Schomburg and Schomburg Construction. The proposal received was well above the budgeted amount to perform the work. Other options are being considered.

Note 1: There were no proposals received for flooring. We are in the process of negotiating with floor providers.

Motion by Mr. Jason Beck

Seconded by Mr. Kevin Cates

Vote 5-0

CMS Security Vestibule

A motion was made to approve the proposal for the installation of a security vestibule at the front entrance of the middle school. The project involves the installation of a third set of entry doors, to be located just past the main office door, which will be secured at all times. Further, the installation of keyless entry access point will be included.

The project, originally estimated to cost \$25,000, will actually cost \$9,950 for the doorway installation and \$10,829 for the electrical security installation. In total the project will come in below the original estimate at \$20,779.

PASCO has provided the best pricing and proposal for this project, with Mulhaupt's serving as the security installer. The project is expected to be completed in the late July to early August timeframe. The manufacturing and delivery of the doors is the longest lead item at six (6) weeks.

Motion by Mr. Doug Hunter
Seconded by Mr. Chad Herzog
Vote 5-0

Fencing Replacement

At the end of 2019 funds were encumbered for the replacement of fencing at the athletic complex. Encumbering basically means that we have spent these funds for the identified items/project. A total of \$61,330 was set aside for this purpose.

During the past two months Mike Howard has worked to identify the best possible pricing options for the replacement of fencing at the soccer field and around the track. His work has netted a lower cost, by nearly 33%, than originally projected, which will allow us to replace additional fencing in the near future.

A motion was made to approve the proposal for \$40,550.48 from Double Bee Fence Company to replace fencing at the soccer field and track

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

CMS Carpet Replacement

A motion was made to approve the proposal from Danville Flooring to replace the hallway carpet at the middle school. The proposal calls for the installation of carpet tile. The \$17,524.60 will be made from the Operation Fund.

Motion by Mr. Jason Beck
Seconded by Mr. Doug Hunter
Vote 5-0

Athletic Complex Rest Room

The athletic complex restroom project has been placed on hold until further notice. A motion was made to approve the project delay and to reject all bids and proposals received.

Motion by Mr. Kevin Cates
Seconded by Mr. Chad Herzog
Vote 5-0

7th Street Sidewalk Project

The sidewalk project is scheduled to begin the week of June 15, or soon thereafter, with a projected timeframe of 4 - 6 weeks for completion.

CTE Automotive Facility

Mike Howard provided an update on the status of the new automotive facility. The demolition of the old building is complete and Hayman Construction is currently waiting on materials to arrive.

2020-07-069 NEW BUSINESS

2021 School Budget Calendar

A motion was made to approve the 2021 School Budget Calendar as presented.

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 5-0

Food Services Schedule

The CCSC food services segment is continuing to serve grab and go meals through the month of June. A motion was made to approve the plan through June 30, 2020..

Motion by Mr. Jason Beck
Seconded by Mr. Doug Hunter
Vote 5-0

Spring ECA Payments

In order to close out the payouts being made through the COVID-19 school shutdown to our spring extra-curricular coaches and sponsors, a motion was made to approve the payment of all spring extra-curricular roster assignments approved as of March 13, 2020.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

Building Handbooks/Plans

In preparing for the 2020 - 2021 school year the building administrators have reviewed their handbooks and improvement plan, with updates occurring as deemed appropriate. A motion was made to approve the following 2020 - 2021 Handbooks and Plans as presented:

CHS/CMS Staff Handbook
CES Staff Handbook
CHS Student Handbook
CMS Student Handbook
CES Student Handbook
CHS Building Level Safety Plan
CMS Building Level Safety Plan
CES Building Level Safety Plan
CCSC School Improvement Plan
CCSC Transportation Handbook (Revision B)

A copy of these handbooks is available in the May 11, 2020 board minutes.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

2020 - 2021 Meal Pricing

A motion was made to approve the pricing of the 2020 - 2021 meals as follows.

Elementary

Lunch..... \$2.45 (Up \$.10 from 2019 - 2020)
Breakfast..... \$1.50 (Same as 2019 - 2020)

High/Middle School

Lunch..... \$2.70 (Up \$.10 from 2019 - 2020)
Breakfast..... \$1.50 (Same as 2019 - 2020)

Adult

Lunch..... \$3.75 (Same as 2019 - 2020)
Breakfast..... \$1.85 (Same as 2019 - 2020)

Motion by Mr. Jason Beck
Seconded by Mr. Doug Hunter
Vote 5-0

Dairy Bid

Ms. Foley obtained two bids for dairy products for the 2020-2021 school year. One bid was received directly from Prairie Farms and another through the food services cooperative. This year the lowest pricing is from the cooperative. A motion was made to accept the bid submitted through the cooperative, which is for Prairie Farms products.

1% Half Pint White Milk	\$.221
1% Half Pint Chocolate Milk	\$.251
1% Half Pint Strawberry Milk	\$.251
1% Half Pink Vanilla Milk	\$.251

Note: Miscellaneous items, such as eggs, yogurt, gallon milk, and sour cream will continue to be purchased through our current vendors as needed.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

Textbook Purchases

A motion was made to approve the purchase of the following textbooks:

CMS - 6th and 7th Social Studies

CMS - Science 6th, 7th, and 8th

CMS - English 7th and 8th

The requests presented this evening replaces the items approved for purchase during the May board meeting. Funds are available for the purchases.

Motion by Mr. Chad Herzog

Seconded by Mr. Doug Hunter

Vote 5-0

Textbook Fees

The building principals have completed their work in establishing the textbook fees for the 2020 - 2021 school year. In a number of instances fees are lower in the coming year, than they were in the preceding. A motion was made to approve the fees as presented.

Motion by Mr. Jason Beck

Seconded by Mr. Kevin Cates

Vote 5-0

Board Policy 106

A motion was made to approve Board Policy 106. This policy has been updated to bring it up to date with the current ISBA suggestions, as well as to align the board compensation section to the decision made during our January meeting.

The policy has been broken out as follows:

106 - Board Member Authority

106.1 - Board Member Orientation

106.2 - Board Philosophy

106.3 - Compensation

The purpose for breaking out the policy in this manner is to align for our desire to move all policies into a digital format. Through this layout a search feature will be more user friendly.

Motion by Mr. Kevin Cates

Seconded by Mr. Chad Herzog

Vote 5-0

2020-07-070 SUPERINTENDENT REPORT OUT

Aligning

For awareness of the board and school-community, the United States Department of Education has introduced enhanced guidelines related to Title IX. The guidelines are effective August 14, 2020 and are focused on providing formal procedures for the investigation of sexual harassment allegations. In conjunction, school corporations are to have a Title IX Coordinator named. The ISBA is in the process of creating a policy that will meet the USDOE guidance.

Empowering

Modeling

Dates - of - Interest

Facilities Closed Through	June 30, 2020
2020 Graduation - 10 a.m.	July 11, 2020
First Staff Day	August 11, 2020
Second Staff Day	August 12, 2020
First Day of School - Students	August 13, 2020
Labor Day Holiday	September 7, 2020

2020-07-071 PUBLIC COMMENT

Mike Howard thanked the board for the flowers and condolences after the passing of his father.

2020-07-072 BOARD COMMENTS

Carolyn Lloyd thanked Mike Howard for all his work on the facility projects.

2020-07-073 ADJOURNMENT

Motion by Mr. Doug Hunter

Seconded by Mr. Kevin Cates

Vote 5-0

Time 8:22 p.m.

An executive session was held at 5:45 p.m. to discuss evaluations, school safety, contractor status, pending litigation and property purchase.

The executive session resumed immediately after the regular meeting.

Jason Beck

Secretary of the Board

"Everyone Matters, Everyone Counts"