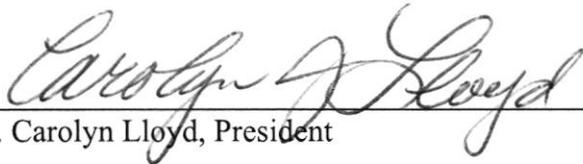


**REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

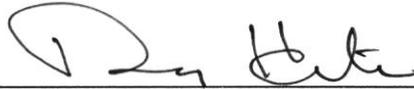
May 11, 2020

VOLUME 2020

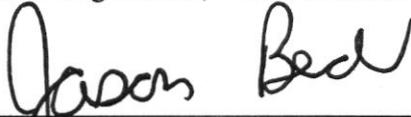
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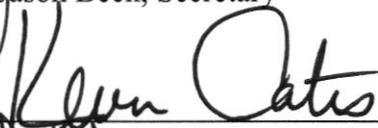
Mrs. Carolyn Lloyd, President



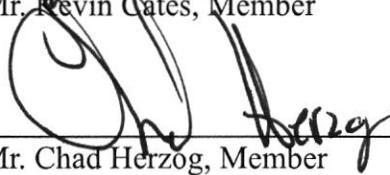
Mr. Doug Hunter, Vice President



Mr. Jason Beck, Secretary



Mr. Kevin Cates, Member



Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
May 11, 2020 in the
Covington Elementary School Library
located at 1110 7th Street
Covington, Indiana 47932 and on Zoom

Welcoming Statement by Dr. Smith

Good evening.

With the extension of Indiana's public health emergency through June 4, tonight's meeting is being conducted through digital means. Board members are meeting in the Covington Elementary School Library, while adhering to recommended social distancing and face covering guidance. Video conferencing is being provided for those interested in joining the meeting from the school-community.

The process and medium being utilized for this evening's meeting has been approved through the governor's executive order. Further, we are following the guidance established by the Public Access Counselor for the conducting of meetings during this unprecedented time in our lives.

In order to ensure effective collaboration occurs, those joining via the ZOOM Video Conference are asked to mute their devices in order to eliminate background noise. Board member microphones will be muted. When it comes time for a member to speak, they will raise their hand and wait for the microphone to be unmuted.

In keeping with meeting guidance, tonight's agenda is focused on the essential areas required to ensure school operations, such as facilities and business. Any discussion points which may occur this evening, deemed non-essential to our operations, will be tabled and addressed outside of the meeting and/or in the future.

On behalf of the board and the corporation staff members, we express our condolences to the families of those impacted by the COVID-19 Pandemic.

Thank you.

ROLL: Mrs. Carolyn Lloyd Present
Mr. Doug Hunter Present
Mr. Jason Beck Present
Mr. Kevin Cates Present
Mr. Chad Herzog Present

OFFICIAL: Dr. Kevin Smith, Superintendent Present
Mrs. Alison Karrfalt, HS Principal Absent
Mr. Trent McCormick, HS Dean of Students Absent
Mr. Ryan Sowers, MS Dean of Students Absent
Mrs. Michelle Beck, EL Principal Absent
Mrs. Trudie Dillon, Business Manager Present

NEWS MEDIA:

GUESTS: Mike Howard, Director of Operations
Scott Stenftenagel, Stenftenagel Group
Dale Wagner, Gibraltar Design
Brittany Black, Gibraltar Design

2020-05-051 AGENDA

The meeting was called to order by Carolyn Lloyd at 6:30 p.m. The Pledge of Allegiance was given.

Ms. Lloyd reviewed the agenda for the meeting with no changes being proposed following board member consideration.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

2020-05-052 EDUCATIONAL EXCELLENCE

2020-05-053 MINUTES

Following review of the minutes of the April 14, 2020 board meeting a motion was made to approve as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

2020-05-054 CLAIMS

Superintendent

A review of the claims presented for approval of payment was conducted with the board requesting additional information on claim numbers 9746. A motion was made to approve claims 9662-9746 as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

2020-05-055 PERSONNEL

The following personnel recommendations were presented to the board for consideration of approval:

New Hires

Sarah Dickerson, Elementary Instructor
Vince Evens, Criminal Justice Instructor (part-time)

Resignation

Jim DePratt, Criminal Justice Instructor
Adison Alward, Elementary Instructor
Shawn Turner, CMS Instructor

Transfers

Amy Streuer, Kindergarten Instructor
John Karrfalt, Business Manager

Maternity Leave

Kenzie Brazas, Elementary Instructor

Retirement

Jack Romine, Elementary Custodian

WRSSC

Deb Stone, Interim Director

Motion by Mr. Chad Herzog
Seconded by Mr. Jason Beck
Vote 5-0

Additional Transfers

Kara Taylor, STEM Instructor
Chelsea Taylor, Kindergarten Instructor

Motion by Mr. Chad Herzog
Seconded by Mr. Jason Beck
Vote 4-0 (Doug Hunter abstained)

2020-05-056 Project Updates**Facility Improvement Project 2020**

A pre-bid meeting was held on Friday, May 1, 2020 with a number of contractors attending. Bids for this round are due on May 13, 2020. Following an analysis of the submitted proposals a recommendation will be made on proceeding forward.

7th Street Sidewalk Project

A planning meeting was conducted between the contractor and the city on Wednesday, April 22, 2020 to coordinate activities required between the two parties.

CTE Automotive Facility

The automotive facility has been emptied and approved. Permits have been received to allow this project to move forward. Demolition will begin as soon as Vectren has turned off the gas and removed their access lines.

A contract has been agreed to, identifying the expectations and pay schedule with the contractor. The details of the contract align with the board's previously approved project. A motion was made to approve the contract as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

AUTOMOTIVE FACILITY EQUIPMENT

In conjunction with the automotive facility project, Craig Newby, WRCTE Director, has identified a plan for the purchase of new equipment to be utilized inside the building. The equipment will include an air compressor, air dryer, alignment lifts, a storage lift, a post lift, and ceiling fans. Funds for the purchases will come from the federally provided Perkins grant.

A motion was made to approve the purchases per the information provided.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

2020-05-057 NEW BUSINESS

PLTW Launch Grant - DTT

Dr. Smith announced the receipt of a new grant from Project Lead The Way. The grant funds will be used to train up to 24 instructors on the Launch program being introduced at the elementary school in 2020 - 2021 and is worth \$9,500. With this award we have now received a total of \$73,271 in grant funds in support of our STEM / PLTW programming.

A motion was made to approve and to accept the new grant award from Project Lead The Way.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

Surplus Equipment Resolution

Dr. Smith presented a resolution declaring a list of strength training equipment as surplus in order to allow the school the opportunity to dispose of the items. The resolution request aligns with the previously approved plan to utilize grant funds to assist with the purchase of new equipment. The resolution also allows the school to move forward to dispose of the surplus items on behalf of the corporation. A motion was made to approve the resolution as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Chad Herzog
Vote 5-0

No Value Resolution

A motion was made to approve the resolution to declare two automotive lifts as obsolete and worthless with the intention of disposing of the two items. The lifts are part of the WRCTE automotive construction project.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

Restatement of 403 (b) Retirement Plan Resolution

A motion was made to approve the resolution to updating our 403 (b) Retirement Plan. The retirement plan is reviewed periodically to ensure it aligns with federal regulations. AIG has completed a review and updated the plan accordingly, which allows us to continue to receive the tax benefits of an IRS pre-approved plan.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

Building Handbooks/Plans

In preparing for the 2020 - 2021 school year the building administrators have reviewed their handbooks and improvement plan, with updates occurring as deemed appropriate. The handbooks were provided to the board for review and

the approval of the handbooks/plans was tabled until June pending the review by school board members. The following 2020 - 2021 Handbooks and Plans were presented:

CHS/CMS Staff Handbook
CES Staff Handbook
CHS Student Handbook
CMS Student Handbook
CES Student Handbook
CHS Building Level Safety Plan
CMS Building Level Safety Plan
CES Building Level Safety Plan
CCSC School Improvement Plan
CCSC Transportation Handbook (Revision B)

Board Policy 324-1 - Student Mental & Behavioral Services Records

Per Indiana code a public school corporation is to have a board approved policy defining the procedures for the care and handling of student mental and behavioral services records. The Indiana School Boards Association legal team has provided a proposed board policy for consideration. A motion was made to adopt Board Policy 324-1 as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

Board Policy 618 - Fund Assistance

The board was presented with a request to consider and approve Board Policies 618 and 618.1. The proposal provides expanded guidance, while aligning with state board of accounts and ISBA legal parameters in the area of fund assistance (fund raising). The current policy (308) has been in place for nearly seventeen years and does not cover a number of points we have been guided on by the ISBA legal representative.

Dr. Smith also made a point on this topic that more and more we are finding ourselves requesting monies in an effort to fill identified gaps in funds. While there is nothing wrong with this, it is imperative that a hierarchical oversight occur to ensure that a prioritization of needs is identified to allow for funds to be identified and applied accordingly.

A motion was made to approve the fund assistance policies as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

Student Transfer

A motion was made to approve the out-of-district student transfer request for an elementary student as presented in the packet.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

Modified 2019 - 2020 School Calendar

A motion was made to approve the modified school calendar, which aligns with the adjustment in student instructional days required to close out the school year from 180 to 160 days.

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 5-0

Textbooks

A motion was made to approve the request to purchase new textbooks for middle school science and social studies. Funds to cover these purchases are available and will come from the textbook fund.

Motion by Mr. Chad Herzog
Seconded by Mr. Doug Hunter
Vote 5-0

Chromebook Replacement

A motion was made to approve the request for the replacement of 210 Chromebooks. This request aligns with the annual review and replacement program Mr. Karrfalt and Mr. Hauck oversee.

Detailed information on this request was placed in the board's packet for review. Funds for the purchase are available and will be covered by the textbook fund.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

2020-05-058 SUPERINTENDENT REPORT OUT

Pathfinding

Textbook and other course costs and fees are being analyzed and will be presented to the board during the June meeting for consideration of approval. Dr. Smith and the administrative team are conducting a deep dive into these costs in an effort to minimize or avoid increases wherever possible.

Aligning

CCSC students are returning instructional resources and picking up personal belongings this week - Monday - Thursday. The building principals have coordinated a schedule and communicated with the students and parents. The proper safety and health protocol is being taken.

Empowering

Modeling

Assuming that school facilities may reopen July 1 for use by our students, staff, coaches, and others, a decision has been made to waive the school corporation moratorium for student-athletes this summer. (This aligns with the IHSAA decision announced last week to waive their annual moratorium period this summer) This decision has been based on the amount of time individuals have spent, since March, recognizing the Stay - At - Home and social distancing guidance. It is time to go back to life, with attention being given to continue to ensure the practice of proper health approaches and social distancing.

Dates - of - Interest

Senior Recognition Day (Community)	May 23, 2020
Senior Honors Program (Virtual)	June 4, 2020
Facilities Closed Through	June 30, 2020
2020 Graduation - 10 a.m.	July 11, 2020

2020-05-059 PUBLIC COMMENT

None

2020-05-060 BOARD COMMENTS

None

2020-05-061 ADJOURNMENT

Motion by Mr. Jason Beck
Seconded by Mr. Doug Hunter
Vote 5-0

Time 7:11 p.m.

An executive session was held immediately at 6:00 p.m. to discuss evaluations, school safety, contractor status, pending litigation and property purchase.

A handwritten signature in black ink that reads "Jason Beck". The signature is written in a cursive style with a large, looping initial "J".

Secretary of the Board

"Everyone Matters, Everyone Counts"