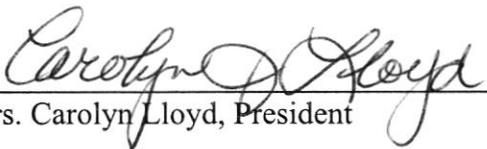


REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

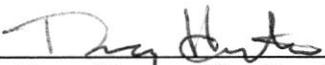
January 13, 2020

VOLUME 2020

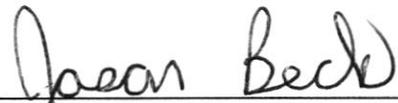
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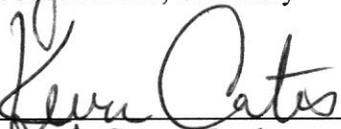
Mrs. Carolyn Lloyd, President



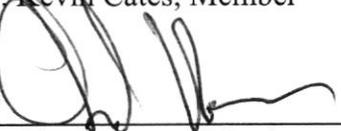
Mr. Doug Hunter, Vice President



Mr. Jason Beck, Secretary



Mr. Kevin Cates, Member



Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
January 13, 2020 in the
Covington High School Library
located at 1017 Sixth Street
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Tardy
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Present
	Mr. Chad Herzog	Present

OFFICIAL	Dr. Kevin Smith, Superintendent	Present
	Mrs. Alison Karrfalt, HS Principal	Absent
	Mr. Trent McCormick, HS Dean of Students	Absent
	Mr. Ryan Sowers, MS Dean of Students	Absent
	Mrs. Michelle Beck, EL Principal	Absent

NEWS MEDIA:

GUESTS: Randy Grubbs, RiverGroup
Scott Stenftenagel, Stenftenagel Group
Dale Wagner, Gibraltar Design
Brittany Black, Gibraltar Design

REGULAR MEETING OF THE BOARD – January 13, 2020 – 6:30 P.M.

2020-01-001 CALL TO ORDER

The meeting was called to order by Carolyn Lloyd at 6:30 p.m. The Pledge of Allegiance was given.

2020-01-002 BOARD OF FINANCE ORGANIZATION

A motion was made to accept the following nominations for Board of Finance officers:

Carolyn Lloyd	President
Jason Beck	Secretary

Motion by	Mr. Chad Herzog
Seconded by	Mr. Kevin Cates
Vote	4-0

Dr. Smith reported there are no investments.

2020-01-003 REVIEW OF FISCAL INDICATORS/FINANCIALS

Dr. Smith presented a review of the recently released fiscal indicators for Covington Community School Corporation. Pursuant to Senate Enrolled Act 549, the superintendent of a school corporation is required to submit a written report to the Board of Finance, using the fiscal indicators as its' basis. Board members were provided with the report, which provides an analysis of the financial status, using the 2018 Fiscal Indicators as the foundation. Dr. Smith added that in order to ensure the analysis is as relevant as possible, information and input were inserted that provides a current picture of the financial state of the school corporation.

2020-01-004 BOARD OF FINANCE MEETING ADJOURNED

A motion was made to adjourn the Board of Finance meeting.

Motion by	Mr. Chad Herzog
Seconded by	Mr. Kevin Cates
Vote	4-0

2020-01-005 BOARD ORGANIZATION

A motion was made to accept the following nominations for School Board officers:

Carolyn Lloyd	President
Doug Hunter	Vice-President
Jason Beck	Secretary

Motion by	Mr. Kevin Cates
Seconded by	Mr. Chad Herzog
Vote	4-0

A motion was made that Trudie Dillon be approved as Corporation Business Manager (Treasurer) for Covington Community School Corporation.

Motion by	Mr. Kevin Cates
Seconded by	Mr. Chad Herzog
Vote	4-0

A motion was made that Mrs. Jennifer Linville be approved as the Extra Curricular Treasurer for Covington Community Schools.

Motion by	Mr. Chad Herzog
Seconded by	Mr. Kevin Cates
Vote	4-0

A motion was made that Henthorn, Harris and Weliever be retained as legal counsel for Covington Community School Corporation for 2020.

Motion by	Mr. Jason Beck
Seconded by	Mr. Kevin Cates
Vote	4-0

2020-01-006 BOARD COMPENSATION

A motion was made that the board members be compensated \$1,000 annually.

Motion by	Mr. Chad Herzog
Seconded by	Mr. Jason Beck
Vote	4-0

2020-01-007 ADOPTION OF AGENDA

A motion was made that the agenda of the January 13, 2020 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 4-0

2020-01-008 APPROVAL OF MINUTES

A motion was made that the minutes of the December 9, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 4-0

2020-01-009 CLAIMS

Claims 9149, 9151, 9153, 9186, 9221, 9231, 9232, 9270, and 9279 were questioned and reviewed by the board. A motion was made that claims numbered 9148 to 9280 be approved as presented.

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 4-0

2020-01-010 CANCELLATION OF OUTSTANDING CHECKS

A motion was made to approve the cancellation of vendor checks outstanding for two or more years in accordance with Indiana Code.

Motion by Mr. Kevin Cates
Seconded by Mr. Chad Herzog
Vote 4-0 (Doug Hunter Arrived - Abstained on this vote)

2020-01-011 PERSONNEL

A motion was made to approve the following personnel items and to rescind an earlier offer for Hannah Vincent to serve as our long-term speech pathologist instructor. This step is required as Ms. Vincent's credentials did not align with those required by the state of Indiana to serve in this capacity.

Resignation

Dave Allen, Cross Country Coach

Retirement

Trudie Dillon, Corporation Business Manager

ECA Hire

Travis Brown, MS Boys Track Coach

Andrea Ragsdale, MS Girls Track Coach

Motion by Mr. Jason Beck

Seconded by Mr. Kevin Cates

Vote 5-0

2020-01-012 PROJECT UPDATES

Facility Improvement Project 2020

Dale Wagner, Gibraltar Design, and Scott Stenftenagel, Stenftenagel Group provided their analysis of the bid received for the facility improvement projects planned for 2020.

A motion was made to reject all bids (elementary and high school combined) received and re-bid the project; and to approve the proposed value engineering adjustments presented by Gibraltar Design.

Motion by Mr. Kevin Cates

Seconded by Mr. Chad Herzog

Vote 5-0

District Office Project

Randy Grubbs provided an update on the district office construction project which included a recommendation to add a second entrance from 6th Street into the facility.

A motion was made to approve the change order to add a second entrance, with a cost not to exceed \$22,000.

Motion by Mr. Jason Beck

Seconded by Mr. Doug Hunter

Vote 5-0

CTE Automotive Facility

Members of the Wabash River Career and Technical Education Cooperative met on January 7 to discuss the status of the project to upgrade our Automotive Education facility. During the meeting the board reviewed a proposal to demolish the existing facility, then rebuild on the existing site. The governing board has approved a design proposed for a new facility. The next steps are to establish a timeline for the finalization of specifications, as well as the bidding process. Dr. Smith will have more information to provide over the next three months.

WRSSC Purchase of City Building

For board awareness, all of the Wabash River Special Services Cooperative school corporations have approved proceeding with the purchase of the Covington City building, located on second street, upon it being vacated. The board had previously adopted a resolution approving the purchase. The next step in this process is awaiting the results of a title search, which has been launched. Dr. Smith expects the closing of the purchase of the facility during February. Funds for the purchase will be made from the WRSSC budget.

2020-01-013 NEW BUSINESS

STEM Acceleration Grant

Recently, the Indiana Department of Education committed to provide \$39,923 in funds to the Covington Community School Corporation, in support of our STEM (Science – Technology – Engineering – Math) curriculum expansion initiative. The IDOE award was in response to the CCSC STEM Acceleration Grant application made during the month of November 2019.

The grant monies will be utilized to launch and expand our Project Lead The Way programming, impacting all three schools.

While the state funds will provide an opportunity for the school corporation to move the needle forward with our STEM curriculum strategy, they will not cover the full amount of money required to support our initiative. Additional funding avenues are being pursued in order to ensure our program launch is successful.

A motion was made to approve and accept the grant award from the Indiana Department of Education in the amount of \$39,923, to be utilized for the identified Project Lead The Way programming.

Motion by Mr. Jason Beck
Seconded by Mr. Chad Herzog
Vote 5-0

2020 Budget

The 2020 Budget for the corporation has been finalized with the receipt of the 1782 form during December. While the state approved a budget below what we had requested (\$9.6 million) the total 2020 budget is 1.05% above the previous year's budget, with a large portion of this increase due to the decision of the state legislature to increase per pupil tuition amounts for 2020 and 2021.

Education to Operations Fund Transfer

Pursuant to the guidelines identified through Indiana code, a motion was made to approve a resolution to allow the transfer of \$50,000.00 each month from the Education Fund to the Operations Fund for the period of January 2020-December 2020.

Motion by Mr. Kevin Cates
Seconded by Mr. Chad Herzog
Vote 5-0

Out - of - District Transfers

A motion was made to approve the out-of-district transfers (4) as presented.

Motion by Mr. Chad Herzog
Seconded by Mr. Doug Hunter
Vote 5-0

Field Trips

A motion was made to allow the two (2) out of state field trip requested. The first request was from Mr. Myers asking permission to attend an FFA conference in Louisville, Kentucky on February 12, 2020. The second request was from Ms. Brazas, elementary instructor, asking

permission for third and fourth grade students travel to Danville Community College, Danville, Illinois on February 5, 2020.

Motion by Mr. Doug Hunter
Seconded by Mr. Chad Herzog
Vote 5-0

Food Services Pricing Modifications

During the recent state audit of our food services program a recommendation was made to modify pricing for the ala carte items. Ms. Foley has completed a review of the current state pricing structure and is recommending prices be modified as presented on five (5) line items. The changes would take effect on March 30, 2020.

A motion was made to approve the pricing modification as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

Non - Certified (DOL) Alignment

Effective January 1, 2020, the Department of Labor modified their guidelines, as related to salaried employee overtime status. In order to assist with the corporation's strategy to comply with the new guidance, a motion was made to approve a salary level adjustment for one (1) non - certified employee, as presented and recommended by Dr. Smith.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

Floor Scrubber

A motion was made to approve the purchase of a floor scrubber from Crawfordsville Paper Products at the cost of \$6,995.

Motion by Mr. Chad Herzog
Seconded by Mr. Kevin Cates
Vote 5-0

Non - Certified Handbook Revision

During our 2019 collective bargaining negotiations, the board and classroom teachers association agreed to modify our employee leave request. The change involved combining sick and personal days, to one category of paid leave days. A motion was made to align the non-certified employee handbook and benefits accordingly.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

2020-01-014 SUPERINTENDENT REPORT OUT

Pathfinding

The CCSC food services organization completed a state audit during the month of November, with no major findings. There were minor non-compliances identified, which have been addressed. Ms. Foley and her staff are to be commended for their diligence focus to ensure our processes meet and exceed established guidelines.

Aligning

The federal accountability report cards for 2018 - 2019 were released at the end of December with all three (3) CCSC schools receiving an overall rating of "Meets Expectations". The federal accountability rating system utilizes similar data points as done the Indiana school accountability system, including academic performance and graduation rate among others. We are pleased with the federal rating and will continue to identify areas needing to be addressed in order to maintain and advance our status.

Opportunities - for - Improvement have previously been identified by our building leaders, with the recent information received through the federal report cards providing further support that they are working on the right things.

At the beginning of January the state and federal graduation rates were released, with CHS posting a 95.65%. The rate ranks third among eight area school corporations, behind MSD Warren County's 99.06% and Attica's 98%. Further, the CHS graduation rate ranks 77th, out of the 341 rates recorded on the report. When looking at the Non - Waiver graduation rate rankings, CHS ranks 17th.

Modeling

During the final two months of calendar year 2018 the corporation was engaged with an LED lighting program aimed at providing cost and environmental enhancements through gaining energy efficiencies. With this in mind, a year - over - year comparison of electricity usage indicates a 30% reduction since the installation of the LED lights on our campuses. We are experiencing a return on investment we had hoped.

Dates - of - Interest

8th Grade Parent Night	January 23, 2020
E-Learning Days	January 30, 31, 2020
Wrestling Sectional	February 1, 2020
Superintendent Open Office Hours	February 3, 2020
Winter ADM Count	February 3, 2020
Girls Basketball Sectional	February 4, 7, 8, 2020
Superintendent's Advisory Council	February 11, 2020
Flex Make Up Day 1/No School	February 14, 2020
President's Day - No School	February 17, 2020
School Board Meeting	February 18, 2020
Donkey Basketball Fundraiser	February 24, 2020

2020-01-015 STATEMENTS FROM EMPLOYEES/PUBLIC

Mrs. Dillon thanked the board for the opportunity to work at Covington Schools and expressed how much she has enjoyed her time with CCSC. The board thanked Mrs. Dillon for her service and wished her well in her retirement.

2020-01-016 STATEMENTS FROM BOARD

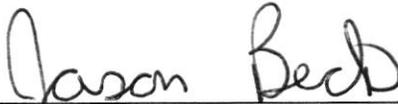
Chad Herzog asked if some students could be assigned to towel mop the gym floor as needed during high school basketball games.

2020-01-017 ADJOURNMENT

A motion was made to adjourn at 7:55 p.m.

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 5-0

An executive session was held at 5:30 p.m. to discuss personnel and resumed after the board meeting.



Secretary of the Board