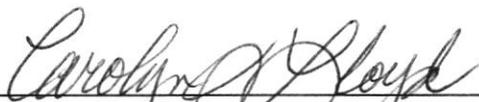


REGULAR MEETING OF THE  
COVINGTON COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES

December 9, 2019

VOLUME 2019

NO. 18

  
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Mrs. Carolyn Lloyd, President

  
\_\_\_\_\_  
Mr. Doug Hunter, Vice President

  
\_\_\_\_\_  
Mr. Jason Beck, Secretary

  
\_\_\_\_\_  
Mr. Kevin Cates, Member

  
\_\_\_\_\_  
Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting  
of the Board of Education on  
December 9, 2019 in the  
Covington High School Library  
located at 1017 Sixth Street  
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 5:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Tardy
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Absent
	Mr. Chad Herzog	Present

OFFICIAL	Dr. Kevin Smith, Superintendent	Present
	Mrs. Michelle Beck, EL Principal	Absent
	Mr. Ryan Sowers, MS Dean of Students	Absent
	Mrs. Alison Karrfalt, HS Principal	Present
	Mr. Trent McCormick, Athletic Director	Present
	Mr. Stu Weliever, School Attorney	Absent

NEWS MEDIA:

GUESTS: Several guests were in attendance, sign up sheet following minutes

REGULAR MEETING OF THE BOARD – December 9, 2019 – 5:30 P.M.

**2019-18-180 ADOPTION OF AGENDA**

A motion was made that the agenda of the December 9, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

**2019-18-181 EDUCATIONAL EXCELLENCE**

Mr. Trent McCormick proudly presented Covington Athletes for special recognition. The Girls Volleyball Team was introduced by their coach Jen Sutherlin. The girls ended their season as sectional and WRC champions. Congratulations to the volleyball team.

Coach Dave Allen introduced Cross Country team members Bailey Duncan and Malachi Warrick. Bailey competed at the semi state this fall.

**2019-18-182 APPROVAL OF MINUTES**

A motion was made that the minutes of the November 11, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Jason Beck  
Seconded by Mr. Chad Herzog  
Vote 3-0

**2019-18-183 CLAIMS**

Claims 9065, 9081, 9082, 9093, 9111, 9133, and 9147 were questioned and reviewed by the board. A motion was made that claims numbered 9009 to 9147 be approved as presented and granted the business manager permission to pay end of year claims before December 31, 2019. Those claims will be listed with the January 13, 2020 list of claims.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

**2019-18-184 PERSONNEL**

A motion was made to approve the following personnel items:

**New Hires**

Tyler Scott, Special Education Instructor

Kathy Clifford, Speech & Language Maternity Leave Substitute

**ECA Assignments (2020)**

Ryan Sowers, Soccer Coach

Mike Thompson, Girls Golf Coach

Jen Sutherlin, Volleyball Coach

Terry Field, Boys Tennis Coach

Bradley Kent, Volunteer Wrestling Coach

Motion by Mr. Chad Herzog

Seconded by Mr. Jason Beck

Vote 3-0

**2019-18-185 NEW BUSINESS**

**Education to Operations Fund Transfer**

A motion was made to approve the transfer of \$40,000 from the Education Fund to the Operations Fund, per the resolution prepared by Mrs. Dillon.

Motion by Mr. Jason Beck

Seconded by Mr. Chad Herzog

Vote 3-0

**Field Trip Request**

A motion was made to approve the field trip request from Mr. DePratt to allow the Criminal Justice class students to take part in the "Shop With A Cop" program traveling to Danville, IL.

Motion by Mr. Jason Beck

Seconded by Mr. Chad Herzog

Vote 3-0

### **Out-of-District Transfer**

A motion was made to approve the elementary out of district transfer as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

### **School Calendar**

The board heard the second reading of the 2020-21 and 2021-22 school calendars. A motion was made to approve the calendars as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

### **Board Policy 401B Volunteer Criminal Background Checks**

The board heard the second reading of Board Policy 401B. This policy is a supplement to Policy 401, regarding employee background checks, and is intended to clarify expectations for individuals being approved to volunteer to work with our children. The new policy clarifies the types of violations around which an individual will not be approved to volunteer within our schools, while also identifying which type of background checks are required - limited and / or expanded - subject to the area and type of volunteering being reviewed. The policy also implements a standard application form for individuals interested in volunteering, as well as a volunteer release form. A motion was made to approve Board Policy 401B as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

### **Non-Certified/WRSSC Salary Increases**

A motion was made to approve the Non-Certified and WRSSC Salary increases as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

### **Administration Stipend Proposal**

A motion was made to approve the administration stipend as presented. This proposal granted a \$2,000 stipend to Mrs. Karrfalt, Mr. McCormick, Mr. Sowers and Mrs. Beck. This motion was visited later in the meeting

after Mr. Hunter arrived during the girls soccer presentation.

Motion by Mr. Chad Herzog  
Seconded by Mr. Mr. Doug Hunter  
Vote 3-0 (Jason Beck abstained)

Mrs. Loyd made a recommendation that Dr. Smith be given a \$3,000 stipend. A motion was made following her recommendation.

Motion by Mr. Jason Beck  
Seconded by Mr. Chad Herzog  
Vote 3-0

**Resolution for Purchase of Covington City Building**

Dr. Smith presented a resolution asking for the board, serving as the LEA for the Wabash River Special Services Cooperative, for approval to move forward with a plan to purchase the Covington city building, located on 2nd Street. The purchase would be approved on behalf of the seven (7) schools that make up the WRSSC -Attica, Southeast Fountain, MSD Warren, North Vermillion, Southwest Parke, North Central Parke, and Covington. Each of the member schools would own 1/7th of the facility. Funds to cover the purchase price of \$100,000, plus \$5,000 for closing costs, are available in the cooperative budget. No new monies are required for the purchase.

Since the formation of the WRSSC, Ms. Coffing and her staff have utilized a rental facility in downtown Covington. The facility no longer meets the needs of the cooperative, thus the proposal to relocate to the current city building. The availability of the building for our use is expected to occur in the February / March 2020 timeframe.

The governing board of the WRSSC has approved the resolution, with each member presenting to their respective board during December.

A motion was made to approve the resolution as presented. The final purchase of the facility will not occur until the school boards of each of the seven schools approve the resolution.

Note: The city council has approved a similar resolution to sell the building to the cooperative.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

**Projector Purchase**

A motion was made to approve the purchase of eight (8) LCD projectors from Roeing Corporation. The total cost of the projectors is \$15,160.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-0

**ESCRFT Insurance Update**

Dr. Smith informed the board the Risk Insurance costs are going up in 2020. The increases are due to increases for coverage with property loss related to increased risks with flooding, wind, and hail in our region, as well as increased risks for fire insurance coverage, boiler, machinery, equipment breakdown coverage, and other similar increases. We will experience an increase of 16.3% in our rates, with costs going from \$82,168 to \$95,581 for next year. The business manager will be making the liability insurance payment before December 31, as allowed in the earlier motion.

**2019-18-186 PROJECT UPDATES**

**District Office**

Construction at the new district office has advanced since our November meeting, with work being completed in the areas of masonry, cabling, and wallboarding. The project continues to be on schedule for an end of March completion.

**Rolling 10 FIP**

The 2020 Facility Improvement Project pre-bid meeting was held on Wednesday, December 4. Dale Wagner, of Gibraltar Design, coordinated the meeting, with 9 (4 General Contractors/5 Sub - Contractors) potential bidders in attendance.

Project bids are due by 2:00 p.m. on Tuesday, December 17, 2019.

State approval has been received for the elementary school facility improvement project design.

**2019-18-187 GIRLS SOCCER PROPOSAL**

Derek Holycross presented a girls soccer team proposal to the board. There were several parents and athletes present in support of launching the program, a few spoke showing their support.

A summary of the statements were:

*We do not want the soccer proposal we've started to lose momentum.*

*Youth Soccer Board is willing to help and support the Girls Soccer Program.*

*The parents have great support for the soccer program.*

*Doug Hunter asked if they had anyone interested in coaching the sport. Mr. Holycross answered that there are community members willing but perhaps there would be certified staff interested.*

*Mrs. Lloyd stated "we need to try and get it going."*

Dr. Smith presented some additional information for board consideration of the proposal. A motion was made to launch the girls soccer team.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 3-1 (Doug Hunter)

## **2019-18-188 SUPERINTENDENT REPORT OUT**

### **Aligning**

Dr. Smith reported the 1782 notification from the DLGF Friday afternoon. He and Ms. Dillon will be reviewing the information later this week and will provide the board with an update at that time.

### **Empowering**

On behalf of the school board, Dr. Smith thanked the following individuals - Ms. Jennifer Eddins, Ms. Sarah Burnett, Ms. Katie Phelps and Amp, and Ms. Ashley Goble for their generous donation to our school corporation. This group of individuals, the daughters of Leonard Orr, donated \$1,500 recently for use with the launch of an elementary school STEM Club and the establishment of a professional development library for our staff. Their gift is very much appreciated.

**Modeling**

In keeping with our commitment to identify continuous improvement opportunities, while utilizing technology to its' greatest capability, while working to enhance a safe and secure learning environment, a decision has been made to implement a new visitor management system - "Identakid". This resource utilizes technology with the capability to perform a number of background verifications on visitors entering our buildings. The goal is to have the system implemented in January 2020.

**Dates - of - Interest**

Dr. Smith highlighted some important dates coming up:

<b>CES Christmas Program</b>	<b>December 9, 2019</b>
<b>CES STEM Club Meeting</b>	<b>December 10, 2019</b>
<b>CES STEM Club Meeting</b>	<b>December 17, 2019</b>
<b>Facility Improvement Bids Due</b>	<b>December 17, 2019</b>
<b>Christmas Music Program</b>	<b>December 18, 2019</b>
<b>End of First Semester</b>	<b>December 20, 2019</b>
<b>Start of Second Semester</b>	<b>January 6, 2020</b>
<b>January Board Meeting</b>	<b>January 13, 2020</b>

**2019-18-189 STATEMENTS FROM EMPLOYEES/PUBLIC**

None

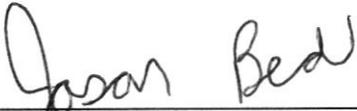
**2019-18-190 STATEMENTS FROM BOARD**

None

**2019-18-191 ADJOURNMENT**

A motion was made to adjourn at 6:50 p.m.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 4-0

  
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Secretary of the Board