

REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

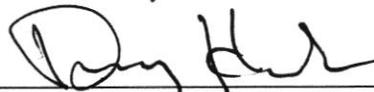
February 18, 2020

VOLUME 2020

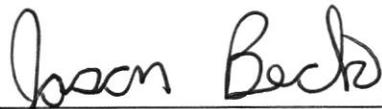
No. 2



Mrs. Carolyn Lloyd, President



Mr. Doug Hunter, Vice President



Mr. Jason Beck, Secretary



Mr. Kevin Cates, Member



Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
February 18, 2020 in the
Covington High School Library
located at 1017 Sixth Street
Covington, Indiana 47932

Call to Order: Meeting called to order by Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Present
	Mr. Chad Herzog	Present

OFFICIAL:	Dr. Kevin Smith, Superintendent	Present
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NEWS MEDIA:

GUESTS: Jill Coffing, Wabash River Special Services Director
Randy Groups, River Group
Mike Howard, Patron

2020-02-018 Call To Order

The meeting was called to order by Carolyn Lloyd at 6:30 p.m. The Pledge of Allegiance was given.

Ms. Lloyd reviewed the agenda for the meeting with no changes being proposed following board member consideration.

Mr. Kevin Cates made a motion to approve the agenda as presented. Mr. Chad Herzog seconded. Motion carried 5 - 0.

2020-02-019 EDUCATIONAL EXCELLENCE

Dr. Smith introduced Ms. Jill Coffing, Director of the Wabash River Special Services Cooperative, who reviewed the state of the WRSSC.

Ms. Coffing introduced the board to the Priorities-of-Focus for the cooperative, which includes:

1. To Develop, Support, and Maintain specifically designed instructional programs for students with disabilities.
2. To Provide collaborative support and services to Special Education Personnel.
3. To Maintain Excellence in Federal and State Compliance.

Ms. Coffing reviewed additional information on the WRSSC:

1. 17 total staff members.
 - a. 1 Director
 - b. 4 School Psychologists
 - c. 4 Educational Consultants
 - d. 4 Occupational Therapists
 - e. 1 Physical Therapist
 - f. 1 Deaf and Hard of Hearing Teacher of Record
 - g. 1 Blind/Low Vision Teacher
 - h. 1 Data Specialist
2. The WRSSC represents seven (7) school corporations, with 20 buildings, 65 special education instructors, and 1,277 students being provided services, through the cooperative.

The board thanked Ms. Coffing for the work she and her team are doing to support the children and school - communities of the WRSSC.

2020-02-020 MINUTES

Following review of the minutes of the January 13, 2020 board meeting a motion was made by Jason Beck to approve as presented. Doug Hunter seconded the motion. Motion carried 5 - 0.

2020-02-021 CLAIMS

Superintendent

A review of the claims presented for approval of payment was conducted with the board requesting additional information on claim numbers 9335, 9347, 9409, and 9416. Information was presented for board review. Following discussion, a motion was made by Chad Herzog to approve the claims for payment as presented. Doug Hunter seconded. Motion carried 5 - 0.

2020-02-022 PERSONNEL

The following personnel recommendations were presented to the board for consideration of approval:

New Hire

Mike Howard, Director of Operations

Retirement

Chris Willis, CHS English Instructor
Mike Thompson, CES Music Instructor

Resignation

Travis Brown, Varsity Football Coach
Dee Hammer, Bus Driver
Jamie Weaver, Food Services

Extra - Curricular New - Hires

Jim Persinger, Volunteer Tennis Coach
Billy Ice, Volunteer Tennis Coach
Brad Short, Assistant Softball Coach
Andi Taylor, Volunteer Softball Coach
Kaylynn Kirkpatrick, Volunteer Softball Coach
Keddy Sowers, Volunteer Softball Coach
Judy Hegg, Volunteer Softball Coach
Aliah Larsen, Volunteer Softball Coach
Tyler Scott, Cross Country Coach (2020)

Mini - Bus Approval

Amanda Zordan, Substitute Driver

Following discussion, Jason Beck presented a motion to approve the recommendations as presented. Doug Hunter seconded. Motion carried 5 - 0.

2020-02-023 Project Updates

CTE Automotive Facility

Dr. Smith updated the board on the status of the Wabash River Career and Technical Cooperative automotive facility. A design review meeting was held on Tuesday, February 11, 2020 to finalize plans for the consideration of a new automotive facility, with final design approval provided by the governing board. Interested parties may submit bids on March 12, 2020. A final decision on whether or not the project moves forward will follow an analysis of the bids.

District Office Project

Dr. Smith introduced Randy Grubbs, River Group, who updated the board on the status of the new district office.

Randy noted, due to a delay in the delivery of the interior doors, the progress had slowed with the project. He indicated the following upcoming schedule of activities:

- Carpet to be placed beginning on March 6, 2020
- Base Trim, Plumbing, and HVAC work to occur the week of March 13, 2020
- Exterior concreting is planned for the period on, or around March 27, 2020

In conjunction with the district office project, the board was presented with two recommendations for consideration of approval:

1. Keyless Entry Access System
 - a. System to be applied to three (3) entry ways

Dr. Smith informed the board that CCSC Technology Director, John Karrfalt had completed a due diligence, with the proposal from Malhaupts being presented for board consideration.

Following board discussion, Chad Herzog made a motion to approve the Malhaupts proposal as presented in the board packet. Jason Beck seconded. Motion carried 5 - 0.

2. Office Furniture

The second item being presented was a proposal to allow the purchase of office and storage furniture. The board was presented with an analysis of the quoting process, which involved an initial pricing proposal from three contractors.

Following a review and discussion of the proposals, COE (Commercial Office Environments) was recommended as the contractor.

Dr. Smith informed the board that project funds were available for the purchases. He further noted that the current furniture being utilized will either be provided for use by the Wabash River Special Services Cooperative, or will be utilized in the office, including storage area.

Following board discussion, Kevin Cates made a motion to accept the COE proposal as presented. Chad Herzog seconded. Motion carried 5 - 0.

Facility Improvement Project 2020

Dr. Smith updated the board on the status of the second round of bidding for the Facility Improvement Project. Bidding was completed and submitted on February 11, 2020, with two bids submitted. An analysis of the bids is underway.

No action of the board was required.

7th Street Sidewalk Project

Dr. Smith provided an update on the 7th Street Sidewalk Project. Requests for quotes have been issued, with responses due on March 12, 2020.

There was no action of the board required.

2020-02-024 NEW BUSINESS

BOARD POLICY 801

The board was presented with a policy revision, under the first reading provision. Policy 801 is under revision due to the recent announcement by the

The Federal Motor Carrier Safety Administration that it is raising the minimum annual percentage rate for random controlled substances testing from 25% to 50% of the number of driving positions effective January 1, 2020. With this, the ISBA legal team has provided a recommended policy for us to adopt.

No action of the board was required.

PROJECT LEAD THE WAY GRANT

Dr. Smith advised the board that CCSC had received two grants from Project Lead The Way, with one earmarked to support the rollout of the PLTW Launch curriculum at Covington Elementary School, and the second for PLTW Engineering program training at Covington High School.

The value of the grants are \$3,098, to be used to offset the costs associated with the PLTW Launch program and \$2,400 for the PLTW Engineering instructor training. The funds will be used along with the STEM Acceleration Grant the corporation received from the Indiana Department of Education to launch and expand the Project Lead The Way curriculum next school year.

Following board discussion, Jason Beck made a motion to accept the PLTW Grant Monies (\$5,498). Chad Herzog seconded. Motion carried 5 - 0.

Summer Moratorium Addition

In consideration of the increasing commitment of time our students, student - athletes, parents, and families are being asked to provide, in order to have a well - rounded education, the board discussed and considered the implementation of second week of summer moratorium. Following discussion, a motion was made by Chad Herzog to implement a second moratorium week, beginning the summer of 2020. Jason Beck seconded. Motion carried 5 - 0.

Network Infrastructure Upgrade

The board was presented with a recommendation for the upgrade of the corporation's aging networking infrastructure. With Technology Director, John Karrfalts' due diligence completed, we are ready to move forward with the E - Rate project, with Roeing Corporation being selected as the contractor for the upgrade.

The cost of the network upgrade will be covered as follows:

- Federal E - Rate Grant Money - 70%
- Corporation - 30%

Following discussion, Doug Hunter offered a motion to approve the proposal as presented. Kevin Cates seconded. Motion carried 5 - 0.

The board members took a moment to recognize and thank John Karrfalt for the committed focus he puts forth to ensure reliable and efficient networking capabilities.

RESOLUTION OF AUTHORIZATION - Small Claims Court

The board considered and discussed a resolution authorizing Trudie Dillon, CCSC Business Manager, to appear in Fountain County Small Claims Court as representative for the school corporation in matters regarding any Small Claims filings, until June 30, 2020.

A motion was made by Doug Hunter to approve as presented. Chad Herzog seconded. Motion carried 5 - 0.

Student Transfer

The board heard a recommendation for a request of an out - of - district student transfer. Ms. Beck's due diligence recommended approval for student enrollment.

Kevin Cates made a motion to approve Ms. Beck's recommendation. Chad Herzog seconded. Motion carried 5 - 0.

Summer School

Dr. Smith reviewed a proposal from Ms. Karrfalt and Ms. Beck for conducting summer school.

The 2020 Summer School Program being recommended:

1. Hoosier Summer School
 - a. Planned dates of activity
 - i. May 28
 - ii. June 1, 9, 17, and 18
2. English and Math for students in grades four through seven

- a. Two weeks
 - i. July 27 - August 7, 2020
- 3. Credit Recovery and On - Line Learning Opportunities
- 4. Agriculture (SAE)

Following a review and discussion of the proposal, Jason Beck made a motion to approve offering the 2020 Summer School program as presented. Doug Hunter seconded. Motion carried 5 - 0.

WRCTE Culinary Arts Field Trip

Approval of an out-of-state and overnight field trip was presented for board consideration. The Wabash River Cooperative Career and Technical Education Culinary Arts class requested approval for a trip to St. Louis during the period of March 13 - 15, 2020. Cooperative Director Craig Newby supported the request.

Following review and discussion, Doug Hunter made a motion to approve the field trip as presented. Jason Beck seconded. Motion carried 5 - 0.

Dairy Bids

Dr. Smith requested board approval to publish a request for bids from parties interested in providing dairy products to the corporation, during the 2020 - 2021 school year.

Jason Beck made a motion to approve the publishing of a request for dairy bids. Doug Hunter seconded. Motion carried 5 - 0.

2020-02-025 SUPERINTENDENT REPORT OUT

Pathfinding

Aligning

Empowering

Modeling

Dr. Smith recognized CCSC's school counselors - Ms. Laura Myers (CHS) and Ms. Yessi Girdler (CEMS) for the outstanding job they do, in so many ways, to benefit our children and staff members. He noted, the school - community is

fortunate to have them working on our behalf.

Dr. Smith and the board thanked all involved with the planning and execution of the throwback basketball game. The execution of the event was outstanding! The work put in by Ms. Karrfalt, Mr. McCormick, Mr. Sowers, and others who worked to make the event a special evening is appreciated.

And wow! The ambassador program Mr. Sowers has introduced is first class. Impressive.

Dates - of - Interest

Board Working Session	February 24, 2020
CHS FFA Chapter Festival	February 25, 2020
Superintendent Open Office Hours	March 2, 2020
Boys Basketball Sectional	March 3, 6, 7, 2020
March Board Meeting	March 9, 2020
End of 3rd Grading Period	March 10, 2020
FACS Blood Drive	March 11, 2020
WRC Winter Banquet	March 11, 2020
CHS Honor Banquet	March 12, 2020
CHS Winter Sports Awards	March 16, 2020
Spring Break	March 21 - 29, 2020

2020-02-026 **PUBLIC COMMENT** **Board President**
There were no public comments.

2020-02-027 **BOARD COMMENTS** **Board President**
There were no board comments.

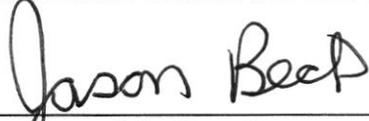
2020-02-028 **ADJOURNMENT** **Board President**

A motion to adjourn was made by Kevin Cates. Chad Herzog seconded. Motion carried 5 - 0.

Meeting adjourned.

Time 8:22 p.m.

An executive session was held at 5:30 p.m. to discuss contractor status.



Secretary of the Board

"Everyone Matters, Everyone Counts"

Fund Report

Revenue Report

Appropriation Report