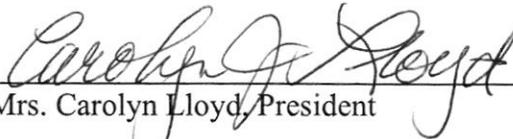


REGULAR MEETING OF THE  
COVINGTON COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES

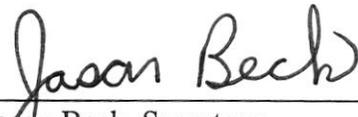
March 9, 2020

VOLUME 2020

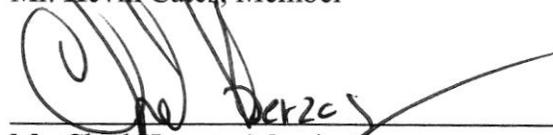
No. 3

  
Mrs. Carolyn Lloyd, President

  
Mr. Doug Hunter, Vice President

  
Mr. Jason Beck, Secretary

  
Mr. Kevin Cates, Member

  
Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting  
of the Board of Education on  
March 9, 2020 in the  
Covington High School Library  
located at 1017 Sixth Street  
Covington, Indiana 47932

Call to Order: Meeting called to order by Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Present
	Mr. Chad Herzog	Present

OFFICIAL:	Dr. Kevin Smith, Superintendent	Present
	Mrs. Alison Karrfalt, HS Principal	Present
	Mr. Trent McCormick, HS Dean of Students	Absent
	Mr. Ryan Sowers, MS Dean of Students	Absent
	Mrs. Michelle Beck, EL Principal	Present

NEWS MEDIA:

GUESTS: Randy Groups, River Group  
Mike Howard, Director of Operations  
John Karrfalt & Chris Hauck, IT  
Yessi Girdler, EL/MS Counselor  
Laura Myers, HS Counselor  
Kelly Harmeson  
Kelly Engle  
Tyler Campbell

**2020-03-029 AGENDA**

The meeting was called to order by Carolyn Lloyd at 6:30 p.m. The Pledge of Allegiance was given.

Ms. Lloyd reviewed the agenda for the meeting with no changes being proposed following board member consideration.

Motion by Mr. Kevin Cates  
Seconded by Mr. Chad Herzog  
Vote 5-0

**2020-03-030 EDUCATIONAL EXCELLENCE**

Dr. Smith introduced Mrs. Laura Myers and Mrs. Yessi Girdler, school counselors. They discussed the roles they played in the education of the students at Covington schools. They also expressed the need for a school social worker.

Mrs. Karrfalt and Mrs. Beck presented the curriculum plans they are putting into place in their buildings. The elementary is introducing Roxie Reading and the HS has many new opportunities in place.

Mr. Karrfalt and Mr. Hauck presented the board with the results of a technology audit. During the presentation, they also identified accomplishments in the area of technology during the past year. Covington is on track with their IT plans.

**2020-03-031 MINUTES**

Following review of the minutes of the February 18, 2020 board meeting a motion was made to approve as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 5-0

**2020-03-032 CLAIMS**

**Superintendent**

A review of the claims presented for approval of payment was conducted with the board requesting additional information on claim numbers 9436, 9505 and 9531. Information was presented for board review.

Motion by Mr. Kevin Cates  
Seconded by Mr. Jason Beck  
Vote 5-0

**2020-03-033 PERSONNEL**

The following personnel recommendations were presented to the board for consideration of approval:

**New Hire**

Tyler Campbell, CHS English Teacher & Varsity Football Coach  
Laura Bell, Special Needs Bus Driver

**Retirement**

Barb Macy, CES Instructor

**Summer School**

Rachel Cotten, Credit Recovery Instructor  
Sarah Martin, English

**Extra - Curricular New - Hires**

Ryan Sowers, Varsity Softball

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 5-0

**2020-03-034 Project Updates**

**CTE Automotive Facility**

Bids are due on Thursday, March 12, 2020 for those interested in being considered for a new automotive facility.

**District Office Project / Public Restroom Project**

Randy Grubbs provided an update on the district office and public restroom projects. The project remains on track to be completed by mid - April.

**Facility Improvement Project 2020**

Bids were received from two bidders - CDI and Schomburg - in February. The bidders submitted pricing proposals in three ways - work at the elementary school, work at the high school, and a combination of work with both schools

included. The bidding involved a base specification, with six (6) alternates for each facility.

Within a 24 - 48 hour window of submitting their bid package, CDI notified us that they were withdrawing their bid for the high school work due to a significant error, originally said to be \$300,000 and later modified to \$170,000, in their estimating. CDI had been the lowest bidder in the three categories mentioned earlier.

Dr. Smith recommended that all bids received from CDI and Schomburg, be rejected. In conjunction, the board was asked to approve the return of bid bond money as allowed by law to the respective contractor (s).

With the rejection of the bids, the corporation will move forward with a change in scope and approach for the projects. The proposed path forward has been provided for board reference in the packet of information this evening.

Motion by Mr. Doug Hunter

Seconded by Mr. Kevin Cates

Vote 5-0

#### **7th Street Sidewalk Project**

Proposals for the 7th Street Sidewalk Project are due on Thursday, March 12, 2020.

#### **WRSSC Office Re-location**

A final walk through was conducted at the old Covington city office building on Wednesday, March 4, 2020. Mike Howard, John Karrfalt, and Jill Coffing are working to align a timeline of facility improvement actions to be completed that will have the Wabash River Special Services Cooperative relocated to the facility by June 15, 2020.

The purchase of the facility is expected to occur during the next 1 - 2 weeks.

#### **2020-03-035 NEW BUSINESS**

#### **BOARD POLICY 801**

The first reading of Board Policy 801, which relates to our driver substance testing program was held during the February meeting.

The policy update is required due to a recent change in requirements by The Federal Motor Carrier Safety Administration. when it is raised the minimum annual percentage rate for random controlled substances testing from 25% to 50% of the number of driving positions effective January 1, 2020. With this, the ISBA legal team has provided a recommended policy for us to adopt.

Motion by Mr. Chad Herzog  
Seconded by Mr. Doug Hunter  
Vote 5-0

#### **POST PROM FIELD TRIP**

A request for an out - of - state field trip, following the April 25, 2020 Covington High School Prom, has been submitted for board consideration and approval. The Post Prom trip would be to Illini Skateland in Danville, Illinois.

Motion by Mr. Kevin Cates  
Seconded by Mr. Doug Hunter  
Vote 5-0

#### **COMMUNITY FOUNDATION GRANT**

The Covington Community Foundation has awarded a \$15,000 grant to the school corporation. The funds will be used to supplement the STEM Acceleration grant, allowing the rollout of more than eight (8) Project Lead The Way programs to be launched in our schools next year.

On behalf of the board, Dr. Smith thanked Dale White and members of the community foundation board for their support of our initiative. The work that the foundation does to serve our community is outstanding and our children will benefit from their gracious offering.

Dr. Smith asked for board consideration and approval to allow acceptance of the community foundation grant, valued at \$15,000, to be used with the launch of our STEM initiative.

Motion by Mr. Jason Beck  
Seconded by Mr. Doug Hunter  
Vote 5-0

### **PLTW GATEWAY GRANT**

CCSC has received a grant from Project Lead The Way, with funds to be used to assist the launch of the Gateway program for the middle school. The value of the grant is \$3,350 and will be used for the participation fee required for us to be able to use the Gateway curriculum.

Dr. Smith requested board consideration and approval allowing the corporation to accept the grant funds.

Motion by Mr. Kevin Cates  
Seconded by Mr. Chad Herzog  
Vote 5-0

### **2020-03-036 SUPERINTENDENT REPORT OUT**

#### **Pathfinding**

A routine inspection of the high school and elementary school food service areas was performed by the Fountain and Warren County Health Department on February 20, 2020, with no violations found. Ms. Foley and her food services team earned an 'A' from the inspection.

#### **Aligning**

The fourth quarter Superintendent's Advisory Council Meeting has been moved to Tuesday, April 21, 2020. The need to move this date was due to a scheduling conflict.

CCSC leadership staff is closely monitoring information concerning coronavirus (COVID-19) and following the guidance issued by the Centers for Disease Control, county health officials and state health officials. We are also following state and local news updates regarding the virus.

Regarding field trips, we will be reviewing on an individual basis, following the CDC travel advice.

Building leaders, nurses, custodial, and operations staff are committed to take proactive measures for the well-being of the school-community. This will include ensuring an aggressive cleaning schedule is followed in our buildings, on our grounds and in our buses.

CCSC appreciates our entire staff, who work diligently year-round to ensure our facilities are safe for our children.

Please be reminded, it is best to rely on factual information from reliable sources, such as the Indiana State Health Department, Centers for Disease Control and the World Health Organization. Health guidance and information may also be found by going to the respective school's website and selecting the Nurse/Health Office option. D. Smith recognized the work of Ms. Pinkerton and Ms. Corey, corporation nurses in preparing an information packet for our school-community.

The CCSC leadership team will continue to closely monitor developments and provide additional updates as the situation warrants.

Ensuring the safety of our students and staff will always be our top priority – of – focus.

For board awareness only, an information sheet indicating the dates and plans for the Hoosier Summer School has been provided in your packet this evening.

### **Empowering**

Mike Howard (Operations and Transition Report Out)

### **Modeling**

On Wednesday, March 4, 2020, the State Board of Education approved the 2018 - 2019 School Accountability Grades, with a hold harmless guidance providing no school would have a grade lower than that of their 2017 - 2018 results. With this, the corporation had two schools - the high school and the elementary school - earning an 'A', with the middle school assigned a 'B'. To summarize, our schools exceeded expectations due to the committed focus our building leaders, staff, students, and parents bring to ensure these results. I appreciate all you and they do on behalf of our children.

Dr. Smith recognized coach Adam Ballard and the boys basketball team for their outstanding play during sectional last week. Coach Ballard and our young men represented the school and school - community in a positive and professional manner. Congratulations to coach Ballard, his staff, and our young men.

### **Dates - of - Interest**

<b>End of 3rd Grading Period</b>	<b>March 10, 2020</b>
<b>FACS Blood Drive</b>	<b>March 11, 2020</b>
<b>WRC Winter Banquet</b>	<b>March 11, 2020</b>
<b>CHS Honor Banquet</b>	<b>March 12, 2020</b>
<b>Boys Basketball Regional</b>	<b>March 14, 2020</b>
<b>CHS Winter Sports Awards</b>	<b>March 16, 2020</b>
<b>Boys Basketball Semi - State</b>	<b>March 21, 2020</b>
<b>Boys Basketball State</b>	<b>March 28, 2020</b>
<b>Spring Break</b>	<b>March 21 - 29, 2020</b>

<b>Working Session Board Meeting</b>	<b>March 31, 2020</b>
<b>Superintendent Open Office Hours</b>	<b>April 8, 2020</b>
<b>Good Friday Holiday</b>	<b>April 10, 2020</b>
<b>School Not In Session</b>	<b>April 13, 2020</b>
<b>April Board Meeting</b>	<b>April 14, 2020</b>

**2020-03-037** **PUBLIC COMMENT** **Board President**  
There were no public comments.

**2020-03-038** **BOARD COMMENTS** **Board President**

Kevin Cates commented that during the Covington - Lafayette Central Catholic sectional basketball game he received a number of positive comments for a patron concerning the positive manner the student - athletes, coaches, students, and staff members represented the school corporation.

Chad Herzog suggested the board consider purchasing the house for sale across from the high school.

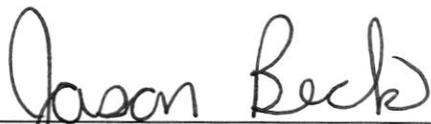
Kelly Harmeson complimented Ryan & Craig Sowers for all their contributions to CCSC.

**2020-03-039** **ADJOURNMENT** **Board President**

Motion by Mr. Kevin Cates  
Seconded by Mr. Chad Herzog  
Vote 5-0

Time 8:12 p.m.

An executive session was held immediately following to discuss contractor status.

  
\_\_\_\_\_  
Secretary of the Board

*"Everyone Matters, Everyone Counts"*