



**May 16, 2024**  
**6:00 PM**  
**PTO Meeting Minutes**

- Call to Order: 6:00 pm
- Welcome & Introductions
- Review Minutes
  - Motion to approve minutes from previous meeting:
    - Approved at 6:01 pm
- Principal's Report:
  - Upcoming Important Dates:
    - May 21st: Bike Rodeo (3rd Grade)
    - May 22: Field Day-Grades 1 and 2 (12:00-3:15)
    - May 22: PTO Skate Night (Dover Skate Centre 5:30-7:30)
    - May 23: Field Day-Grades 3, 4, and 5 (12:00-3:15)
    - May 24: 4th Grade Field Trip
    - May 27: School Closed- Memorial Day
    - May 29: Stokes Movie Night (6:45 pm)
    - May 31: Student Council Field Trip
    - May 31: Hallway Huddle
    - June 3: iReady Mobile Game Truck
    - June 4: 5th Grade Moving Up Ceremony
    - June 5: Safety Patrol Field Trip
    - June 5 and 6: PBIS Carnival
    - June 5-7: Student Half Days
    - June 7: Last student day/report cards
- Treasurer's Report:
  - Statement Dates: April 1-30
    - Checking: \$21,961.73
    - Savings: \$11,054.10



- Funds will not rollover to a different school year
  - Open Forum
    - Calendar of PTO Events:
      - Put out a calendar of events early on so teachers can help at events
      - Having a calendar of events will also allow us to work in collaboration with other committees throughout the school year
      - The Executive Board plans to meet over the summer to begin working on this so we can have a PTO event calendar out as soon as possible
    - Movie Night:
      - The Family and Community Connections committee would like to know if PTO would like to sponsor a candy station at the upcoming movie night.
        - It was decided that the PBIS committee would do the candy station this year
        - Per Dawn Dick's request, PTO is willing to be involved in something like this during next year's movie night
    - Funds Request:
      - 5th grade: Moving Up Ceremony
        - Cost of shirts for fifth grade: \$554.62
          - The fund's request was approved at 6:32 p.m.
        - Motion made to increase funds for next year's moving up ceremony to \$500
          - The increase was approved at 6:33 p.m.
        - Allowed the use of funds as a one time courtesy since 5th grade did not use their trip/assembly funds this year
          - The motion was approved at 6:35 p.m.
    - Art/Craft/Clay Supplies
      - Mrs. Anthony didn't use the money as she originally thought she would for paint night
      - Would like to use the money from 2022-2023 to help purchase clay and glaze for Fall 2024-2025. Requested \$291.75 for clay purchase in the fall
        - The motion was approved at 6:45 p.m.
    - Rolling of funds

- In the future PTO funds must be used during the present school year
  - The motion was approved at 6:46 p.m.
- Parent Compact/School and Parental Involvement Policy Reviewed
  - Parent Compact
    - Change wording from contacting the school to contacting my child's teacher or the school
      - Help establish communication between parents and their child's teacher.
- Meeting Adjourned: 6:47 p.m.

**Next meeting TBD for 2024-2025 School Year**