

AGENDA
David E. Robinson Elementary School
(Public may attend via ZOOM Webinar)
7:00 p.m. Regular Meeting
September 21, 2021

Administrative Items

I. Opening

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Approval of Minutes
 - August 17, 2021, Regular Meeting
 - August 23, 2021 and September 13, 2021 Work Session Meeting
 - September 8, 2021 Special Meeting

II. Presentations

- A. Elementary Realignment- Mr. John Laznik, University of DE
- B. Communications
 - 1. Superintendent
 - 2. School Board

III. Public Comments

Time has been allocated for individuals or groups to address the Board on scheduled action items or other issues they wish to bring before the Board. Persons wishing to make comments should sign up on the appropriate form. Each group should choose one representative to speak and comments should be limited to three minutes. Speakers will be recognized by the Board President in the order their names appear. If a large group of people sign up to speak, the Board President may at his/her discretion, limit the number of persons allowed to speak. The Board will not hear comments on issues pertaining to personnel. Issues pertaining to personnel are not part of the public comments. It is the intention of the Board to listen to public comments, but not to respond.

IV. Action Items

- A. Personnel Matters
 The following Personnel Matters are presented for Board approval:
 - 1. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Morgan Davis	AFE	Special Education	Temporary appointment effective 09/20/2021-06/30/2022.
Ashley Alston	DW	Visiting Teacher	Appointment effective 08/18/2021.
Jacqueline Lambertson	DW	Educational Diagnostician	Temporary appointment effective 08/25/2021.
Tamara Vicere	CRHS	Special Education	Temporary appointment effective 08/23/2021-06/30/2022.
Alyssa Robison	CRHS	Mathematics	Appointment effective 08/18/2021.
Lindsay Martz	CRHS	Mathematics	Temporary appointment effective 09/13/2021-06/30/2022.
Gerald Mayan	CRHS	Mathematics	Appointment 08/18/2021.

Daniel Laguerre	CRHS	Special Education	Temporary appointment effective 09/27/2021-06/30/2022.
Samuel Tappan	DRE	Elementary	Temporary appointment effective 09/13/2021-06/30/2022.
Katherine Marsteller	DRE	Special Education	Temporary appointment effective 10/04/2021-06/30/2022.
Agustin Bruno	FMS	Spanish Immersion	Temporary appointment effective 09/07/2021-06/30/2022.
Tyler Vasil	FMS	Social Studies	Temporary appointment effective 09/07/2021-06/30/2022.
Michael Rezac	JSC	Life Skills	Temporary appointment effective 09/07/2021-06/30/2022.
Shijia Liu	MCI	Chinese Immersion	Tentative temporary appointment effective 09/20/2021-06/30/2022.
Shaya Westfall	MCI	Kindergarten	Temporary appointment effective 09/07/2021-06/30/2022.
Regine Walker	MMS	Case Manager	Temporary appointment effective 08/25/2021-6/30/2022.
Marina Witty	MMS	ELL	Temporary appointment effective TBD-06/30/2022.
Jameria Gillis	NHS	Elementary	Temporary appointment effective 09/07/2021-6/30/2022.
Jenna Stamas	NHS	Elementary	Appointment effective 08/18/2021.
Darryn Harris	PMS	Science	Temporary appointment effective 09/07/2021-6/30/2022.
Jessica Raughley	SHE	Case Manager	Temporary appointment effective 09/13/2021-06/30/2022.
Melanie Stalworth	SHE	Special Education	Temporary appointment effective 08/23/2021-06/30/2022.
Lisa Marshall	WBS	Special Education	Appointment effective 08/18/2021.
Jonathan McHenry	WBS	Physical Education	Temporary appointment effective 08/19/2021-06/30/2022.
Brenda Gomez	WBS	Art	Temporary appointment effective 09/27/2021-06/30/2022.
Maria Reyna	WRB	Spanish Immersion	Temporary appointment effective 08/23/2021-06/30/2022.
Lindsay Strauss	WRB	Elementary	Appointment effective 08/18/2021.
Dave Pearson	MMS	Science	Retirement effective 10/30/2021.
Rebecca Gravatt	MMS	Nurse	Retirement effective 09/25/2021.
Lisa Marshall	WBS	Elementary	Retirement effective 09/11/2021.
Kyle Taylor	CRHS	Special Education	Resignation effective 09/18/2021.
Aleya Cummings	CRHS	Mathematics	Resignation effective 09/11/2021.
Nicole Kurz-McDowell	DO	Resource Teacher	Resignation effective 08/28/2021.
Mary Birney	DO	Pupil Accounting Coordinator	Resignation effective 09/25/2021.
Roberto Reinoso Zacarias	DRE	Spanish Immersion	Resignation effective 08/24/2021.
Mario Orlando	FMS		Resignation effective 09/04/2021.
Lillian Garreffa	JSC/ILC	Special Education	Resignation effective 09/18/2021.
Deana Doute	JSC	Special Education	Resignation effective 09/03/2021.
Ana Ramos Garcia	MCI	Spanish Immersion	Resignation effective 08/28/2021.
Heather Pare	NHS	Elementary	Resignation effective 09/17/2021.

Conrad Steele	PMS	Special Education	Resignation effective 09/18/2021.
Ja'Kim Cohen	PMS	Mathematics	Resignation effective 10/09/2021.
Roberto Zacarias	DRE	Spanish Immersion	Resignation effective 08/24/2021.

2. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Brittany Hebert	AFE	Paraprofessional	Temporary appointment effective 09/07/2021-06/30/2022.
Kristen Robinson	AFE	Paraprofessional	Temporary appointment effective 9/13/2021- 06/30/2022.
Joseph Shlan	CRHS	Paraprofessional	Temporary appointment effective 08/30/2021-06/30/2022.
Nathanael Clersaint	CRHS	Paraprofessional	Temporary appointment effective 08/23/2021-06/30/2022.
Jordan Hunter	CRHS	Paraprofessional	Temporary appointment effective 08/23/2021-06/30/2022.
Emma Redick	DRE	Paraprofessional	Temporary appointment effective 09/14/2021-06/30/2022.
Logan Olshenske	DRE	Paraprofessional	Temporary appointment effective 09/07/2021-06/30/2022.
Jessica Maxwell	DRE	Paraprofessional	Temporary appointment effective 09/13/2021- 06/30/2022.
Kaleb Mosley	FMS	Paraprofessional	Temporary appointment effective 08/30/2021-06/30/2022.
James Savage	JSC	Paraprofessional	Temporary appointment effective 09/07/2021-06/30/2022.
Kollin Hauer	JSC	Paraprofessional	Temporary appointment effective 09/27/2021- 06/30/2022.
Lori Cooper	MCI	Paraprofessional	Temporary appointment effective 08/30/2021-06/30/2022.
Maryelizabeth Selg	MCI	Paraprofessional	Temporary appointment effective 09/20/2021- 06/30/2022.
Katherine Mello	MCI	Paraprofessional	Temporary appointment effective 09/20/2021- 06/30/2022.
Michelle Buckson	MMS	Paraprofessional	Temporary appointment effective 09/07/2021-06/30/2022.
Sadra Cook	MMS	Paraprofessional	Temporary appointment effective 09/20/2021-06/30/2022.
Mariah Bell	PMS	Paraprofessional	Temporary appointment effective 08/30/2021-06/30/2022.
Shante Faulkner	PMS	Paraprofessional	Temporary appointment effective 08/30/2021-06/30/2022.
Lauren Lyles	SHE	Paraprofessional	Temporary appointment effective 08/31/2021-06/30/2022.
Sara Sills	SHE	Paraprofessional	Temporary appointment effective 09/27/2021- 06/30/2022.
Brittinie Campagnini	WEL	Paraprofessional	Temporary appointment effective 09/07/2021-06/30/2022.
Kelly Priputen	WEL	Paraprofessional	Temporary appointment effective 08/30/2021-06/30/2022.
Grace Wiczorek	WBS	Paraprofessional	Temporary appointment effective 09/07/2021-06/30/2022.

Veronica Kitching	WRB	Paraprofessional	Temporary appointment effective 09/07/2021-06/30/2022.
Cynthia Yeomans	CRHS	Paraprofessional	Retirement effective 10/01/2021.
Brittinie Campagnini	WEL	Paraprofessional	Resignation effective 09/08/2021.
Grace Wieczorek	WBS	Paraprofessional	Resignation effective 09/25/2021.

3. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Theresa Harris	DO	Financial Secretary	Appointment effective 08/23/2021.
Donna Hurd	WBS	Clerk	Appointment effective 08/30/2021.
Tiameca Phillips	SHE	Clerk	Updated effective date of 09/07/2021.

4. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Kyle Moore	CRHS	Chief Custodian	Appointment effective 09/01/2021.
Lindsay Little	CRHS	1 st Shift Custodian	Appointment effective 08/18/2021.
Jason Thompson	CRHS	2 nd Shift Custodian	Appointment effective 09/07/2021.
Stephen Cannon	CRHS	2 nd Shift Custodian	Appointment effective 09/20/2021.
Tamara Vicere	CRHS	1 st Shift Custodian	Resignation effective 08/21/2021.
Arthur Williams	CRHS	2 nd Shift Custodian	Resignation effective 09/11/2021.
William Beasley	CRHS	2 nd Shift Custodian	Resignation effective 08/21/2021.
David Lowary	PMS	1 st Shift Custodian	Retirement effective 12/23/2021.

5. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Assignment	Action
Sharon Hopkins	AFE/JSC	3.00hr General Worker	Appointment effective 2021-22 SY.
Shacre Bennett	CRHS	3.00hr General Worker	Appointment effective 08/30/2021.
Debora Costagliola	CRHS	3.00hr General Worker	Appointment effective 2021-22 SY.
Ashley Handley	CRHS	3.00hr General Worker	Appointment effective 2021-22 SY.
Jessica Hopkins	CRHS	3.00hr General Worker	Appointment effective 2021-22 SY.
Maria Chilcote	CRHS	3.00hr General Worker	Appointment effective 2021-22 SY.
Sarah Wexler	ABM/WEL	4.00hr General Worker	Appointment effective 2021-22 SY.
Heather Evans	ABM/WEL	3.50hr General Worker	Appointment effective 2021-22 SY.
Carman Cantres	DRE	3.00hr General Worker	Appointment effective 2021-22 SY.
Jodie Crew	PMS	4.00hr General Worker	Appointment effective 2021-22 SY.
Crystal Carmona	WBS	4.00hr General Worker	Appointment effective 2021-22 SY.
Linda Morse	CRHS	4.00hr General Worker	Resignation effective 08/15/2021.
Annette Britt	MCI	3.00hr General Worker	Resignation effective 08/15/2021.
Valarie Lacey	AFE	3.00hr General Worker	Resignation effective 08/13/2021.

Rahilah Garfield	AFE	3.00hr General Worker	Resignation effective 08/15/2021.
Crystal Carmona	WBS	4.00hr General Worker	Resignation effective 09/27/2021.
Lauren Lyles	CRHS	4.00hr General Worker	Resignation effective 08/30/2021.

6. Staff Travel

Name	School	Position	Action
Jaime Campbell	DO	Resource Teacher	To attend iReady National Conference in Philadelphia, PA on 10/25/2021-10/26/2021. (No cost to District.)
Sarah Potter	DO	Resource Teacher	To attend iReady National Conference in Philadelphia, PA on 10/25/2021-10/26/2021. (No cost to District.)
Mike Kijowski	DO	Supervisor of Instruction	To attend iReady National Conference in Philadelphia, PA on 10/25/2021-10/26/2021. (No cost to the District.)

7. Extra Duty Appointments/Resignations/Retirements

Name	School	Activity	Position	Action
Ashlee Upp	AFE	Service Organizations	Student Council Co-Sponsor	Recommendation for Year Round Activities SY21-22.
Austin Freysinger	CRHS	Football	Volunteer	Recommendation for Fall Sports 2021.
Jonathan Bollman	CRHS	Volleyball	Volunteer	Recommendation for Fall Sports 2021.
Kristen Fuhr	CRHS	Field Hockey	Volunteer	Recommendation for Fall Sports 2021.
Derik Harmon	CRHS	Football	Volunteer	Recommendation for Fall Sports 2021.
Michaella Estrada	CRHS	Cheerleading	Volunteer	Recommendation for Fall Sports 2021.
Patricia Jilek	ABM	Volleyball	Asst. Coach	Recommendation for Fall Sports 2021.
D'lorah Sutfin	ABM	Volleyball	Head Coach	Recommendation for Fall Sports 2021.
Deborah Wheeler	ABM	Service Organizations	Student Council	Recommendation for Year Round Activities SY21-22.
Tecumseh Bendolph	ABM	Boys Soccer	Asst. Coach	Recommendation for Fall Sports 2021.
Sarah Smith	FMS	Cheerleading	Asst. Coach	Recommendation for Year Round Activities SY21-22.
Walter Waddler	FMS	Football	Asst. Coach	Recommendation for Fall Sports 2021.
Tiffany Citro	FMS	Cheerleading	Head Coach	Recommendation for Year Round Activities SY21-22.
Ago Szabo	MMS	Boys Soccer	Asst. Coach	Recommendation for Fall Sports 2021.
Heather Tatum	MMS	Field Hockey	Head Coach	Recommendation for Fall Sports 2021.
Crystal Nagyiski	MMS	Field Hockey	Asst. Coach	Recommendation for Fall Sports 2021.
Lauren Shelton	MMS	Cheerleading	Asst Coach	Recommendation for Year Round Activities SY21-22.
Scott Myers	PMS	Boys Soccer	Head Coach	Recommendation for Fall Sports 2021.

Recommendation: That the Board approves Personnel Matters A.1 through A.7 as presented.

Board Action Needed: Yes

B. Routine Business

1. Student Travel

The following Student Travel is presented for Board approval:

Caesar Rodney High Students

Event	Date	Location
FFA Students- National FFA Convention	Tuesday, 10/26/2021-Saturday, 10/30/21	Indianapolis, IN
Advanced ELA & Drama Students- PA Renaissance Faire (Outdoor event)	Thursday, October 7, 2021	Manheim, Pennsylvania.
9 th Grade World History Classes- PA Renaissance Faire (Outdoor event)	Thursday, October 7, 2021	Manheim, Pennsylvania.

John S. Charlton Students

Event	Date	Location
Kalmar Nyckel Ship	Wednesday, 9/29/21	Wilmington, DE

Recommendation: That the Board approves Student Travel as presented.

2. Gifts to Schools

The following donations are presented for Board approval:

- The District Office received 33 book bags, 50 earbuds and assorted school supplies for children in need via the district's Visiting Teachers from Wyoming Methodist Church.
- Nellie Hughes Stokes Elementary School received 25 pizzas for staff and 400 book bags filled with school supplies for students from the Southside Baptist Church.

Recommendation: That the Board approves Gifts to Schools as presented.

Board Action Needed: Yes

C. Policy Matters

1. 2021-22 School Choice Recommendations

2021-22 School Choice Recommendations are included for the Board's review and approval.

Recommendation: That the Board approves 2021-21 School Choice Recommendations as presented.

Board Action Needed: Yes

D. Fiscal Matters

1. Budget/Fiscal Reports

Budget/Fiscal reports are presented for Board acceptance.

Recommendation: That the Board accepts the Budget/Fiscal Reports as presented.

Board Action Needed: Yes

E. Facilities Matters

1. Change Orders: Caesar Rodney High School

The following change orders for the Caesar Rodney High School are presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
CO #001 – Increased permit fees above allowance	Amakor, Inc.	\$8,465	
CO #003 – Additional kitchen equipment, epoxy shelving, dishwasher racks, in culinary suite and demo work in dance studio	Amakor, Inc.	\$7,683.22	

Recommendation: That the Board approves the Change Orders #001 & #003 for the Caesar Rodney High School from Amakor, Inc. as presented.

Board Action Needed: Yes

2. Change Order: Caesar Rodney High School

The following change order for the Caesar Rodney High School is presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
CO #001 – Labor and material for coating and granules of walking path on new roof coating	A to Z Coatings, Inc.	\$10,500	

Recommendation: That the Board approves the Change Order #001 for the Caesar Rodney High School from A to Z Coatings, Inc. as presented.

Board Action Needed: Yes

3. Change Orders: Nellie Hughes Stokes Elementary School

The following change orders for the Nellie Hughes Stokes Elementary School are presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
CO #001 – (2) Additional Aluminum Frames as part of door replacement project	Liberty Door Systems, LLC	\$2,104.50	
CO #003 – New card reader, power supply, and electrical hardware as part of door replacement project	Liberty Door Systems, LLC	\$7,326.80	

Recommendation: That the Board approves the Change Orders #001 & #003 for the Nellie Hughes Stokes Elementary School from Liberty Door Systems, LLC as presented.

Board Action Needed: Yes

4. Change Orders: F. Neil Postlethwait Middle School

The following change orders for the F. Neil Postlethwait Middle School are presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
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CO #002 - (4) Additional Aluminum Frames as part of door replacement project	Liberty Door Systems, LLC	\$72,960.68	
CO #005 – (4) Sets of electric operators at Postlethwait Middle School as part of door replacement project	Liberty Door Systems, LLC	\$31,325.09	

Recommendation: That the Board approves the Change Orders #002 & #005 for the F. Neil Postlethwait Middle School from Liberty Door Systems, LLC as presented.

Board Action Needed: Yes

5. Change Order: Star Hill Elementary School

The following change orders for the Star Hill Elementary School is presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
CO #004 – New electric operator as part of the door replacement project	Liberty Door Systems, LLC	\$5,332.65	

Recommendation: That the Board approves the Change Order #004 for the Star Hill Elementary School from Liberty Door Systems, LLC as presented.

Board Action Needed: Yes

V. Discussion Items

A. Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

B. Transporation Updates

VI. Executive Session

The Board will meet in Executive Session. The purpose of which is to discuss personnel matters.

Adjournment

The Caesar Rodney School District is an Equal Opportunity Employer and does not discriminate in employment or educational programs, services or activities based on race, color, religion, national origin, veteran or marital status, age, disability, sexual orientation or genetic information in accordance with state and federal laws. Inquiries about compliance should be made to the Title IX, District 504 and ADA Compliance Officers: Paul L. Dunbar Administration Building, 7 Front Street, Wyoming, DE 19934. Phone: (302) 698-4800.