

AGENDA
Fred Fifer III Middle School
6:00 p.m. Regular Meeting
November 16, 2021
Administrative Items

I. Opening

- A. Call to Order
- B. Roll Call
- C. Adoption of Agenda
- D. Approval of Minutes
 - October 19, 2021, Regular Meeting Minutes
 - November 1, 2021 Work Session Minutes

II. Executive Session

The Board will meet in Executive Session. The purpose of which is to interview for the Assistant Principals at F. Niel Postlethwait Middle School.

III. Presentations

- A. Presentation
 - 1. Fred Fifer III Middle School
- B. Communications
 - 1. Superintendent
 - 2. School Board

IV. Public Comments

Time has been allocated for individuals or groups to address the Board on scheduled action items or other issues they wish to bring before the Board. Persons wishing to make comments should sign up on the appropriate form. Each group should choose one representative to speak and comments should be limited to three minutes. Speakers will be recognized by the Board President in the order their names appear. If a large group of people sign up to speak, the Board President may at his/her discretion, limit the number of persons allowed to speak. The Board will not hear comments on issues pertaining to personnel. Issues pertaining to personnel are not part of the public comments. It is the intention of the Board to listen to public comments, but not to respond.

V. Action Items

- A. Appointment of the F. Neil Postlethwait Middle School Assistant Principal

Recommendation: That the Board appoint an Assistant Principal at F. Neil Postlethwait Middle School.

Board Action Needed: Yes

- B. District Realignment Plan

Recommendation: That the Board approves the District Realignment Plan as presented.

Board Action Needed: Yes

- C. Personnel Matters

The following Personnel Matters are presented for Board approval:

1. Administrative Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Michael Kijowski	DO	Supervisor of Instruction	Retirement effective 12/01/2021.
Michelle Sell	PMS	Assistant Principal	Resignation effective 11/19/2021.

2. Teacher Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Pauline Hipsher	DW	Board Certified Behavior Analyst	Temporary appointment effective 11/22/2021-06/30/2022.
Rebecca Grier	DRE	Art	Temporary appointment effective 11/15/2021-06/30/2022.
Payton Cluff	JSC	Case Manager	Transfer effective TBD.
Pamela Shockley	MCI	Mental Health Counselor	Temporary appointment effective 10/18/2021-06/30/2022.
Anne Wearden	MMS	School Nurse	Transfer effective 10/18/2021.
Rachel Robinson	NHS	Elementary	Transfer effective TBD.
Ashley Upp	SHE	Achievement Liaison Teacher	Transfer effective TBD.
Lydia Frasier	SHE	Reading Specialist	Temporary appointment effective 12/2/2021-06/30/2022.
Megan Kelley	WBS	Elementary	Temporary appointment effective 11/01/2021-06/30/2022.
Amber Tomczak	WRB	Reading Specialist	Temporary appointment effective 11/08/2021-06/30/2022.
Nelle Coleman	ABMS	English	Retirement effective 01/01/2022.
Angela Hunter	PMS	Health/PE	Resignation effective 11/18/2021.

3. Paraprofessional Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Paula Kohout	FMS	Attendance Paraprofessional	Transfer effective 11/02/2021.
Melissa Wich	JSC	Paraprofessional	Resignation effective 10/31/2021.
Cynthia Hoffstadt	JSC	Paraprofessional	Retirement effective 07/01/2022.

4. Secretarial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Shannon Cannon	DO	Financial Secretary	Transfer effective 11/01/2021.
Kristen Giordano	DO	Human Resources Specialist	Appointment effective 11/08/2021.
Alicia Tesch	CRHS	Secretary	Transfer effective TBD.
Belinda Baker	CRHS	Secretary	Appointment effective 11/15/2021.
Michelle Christman	NHS	Secretary	Resignation effective 11/5/2021.

5. Custodial Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
David Coombe	MMS	2 nd Shift Custodian/Fireman	Appointment effective 11/08/2021.

6. Child Nutrition Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Myrtle Burris	AFE/JSC	5.50hr General Worker/Food Transporter	Appointment effective 10/25/2021.
Tracey Harris	CRHS	3.00hr General Worker	Appointment effective 11/02/2021.
Prestina Crockett	FMS	5.50hr General Worker	Appointment effective 10/11/2021.
Deborah Earley	SHE	Manager	Retirement effective 01/01/2022.
Shacre Bennett	CRHS	3.00hr General Worker	Resignation effective 10/28/2021.
Thurlena Fields	DO	Area Kitchen Manager	Appointment effective 11/08/2021.

7. Other Appointments/Resignations/Retirements/Transfers

Name	School	Position	Action
Jordan Hunter	DO	Student Data Specialist	Appointment effective 11/08/2021.
Harry Richard Jr.	DW	Master Mechanic I	Appointment effective 11/08/2021.

8. Extra Duty Recommendations/Resignations

Name	School	Activity	Position	Action
D'Lorah Sutfin	ABMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Amanda Leone	CRHS	Field Hockey	Assistant Jr Varsity	Recommendation for Fall Sports 2021
Frank Victory	CRHS	Basketball/Boys	Varsity	Recommendation for Winter Sports SY21-22
Rayshaun Ward	CRHS	Basketball/Boys	Assistant Varsity	Recommendation for Winter Sports SY21-22
Mark Hill	CRHS	Basketball/Boys	Jr Varsity Head Coach	Recommendation for Winter Sports SY21-22
Collin Moore	CRHS	Basketball/Boys	Freshman	Recommendation for Winter Sports SY21-22
Tameka Williams	CRHS	Basketball/Girls	Varsity	Recommendation for Winter Sports SY21-22
Brandon Barnes	CRHS	Basketball/Girls	Assistant Varsity	Recommendation for Winter Sports SY21-22
Karen Surdukowski	CRHS	Basketball/Girls	Jr Varsity Head Coach	Recommendation for Winter Sports SY21-22
Kyle Williamson	CRHS	Swimming	Head Coach	Recommendation for Winter Sports SY21-22
Karen Maurer	CRHS	Swimming	Assistant Coach	Recommendation for Winter Sports SY21-22
Noelle Mouhtarim	CRHS	Swimming	Assistant Coach	Recommendation for Winter Sports SY21-22
Skye Boris	CRHS	Unified Basketball	Head Coach	Recommendation for Winter Sports SY21-22
Jackson Levins	CRHS	Unified Basketball	Assistant Coach	Recommendation for Winter Sports SY21-22
Dan Rigby	CRHS	Wrestling	Varsity	Recommendation for Winter Sports SY21-22

Chris Harris	CRHS	Wrestling	Assistant Varsity	Recommendation for Winter Sports SY21-22
Benjamin Mitchell	CRHS	Wrestling	Jr Varsity Head Co-Coach	Recommendation for Winter Sports SY21-22
Steven Bilbrough	CRHS	Wrestling	Jr Varsity Head Co-Coach	Recommendation for Winter Sports SY21-22
Mike Tucci	CRHS	Winter Track	Head Coach	Recommendation for Winter Sports SY21-22
Kevin Lail	CRHS	Winter Track	Assistant Coach	Recommendation for Winter Sports SY21-22
Lorelei Stenseth	CRHS	Service Organizations	Unity Club Sponsor	Recommendation for Year Round Activities SY21-22
Michaela Estrada	CRHS	Cheerleading	Varsity Assistant. Co-Coach	Recommendation for Year Round Activities SY21-22
William Victory	CRHS	Basketball	Volunteer	Recommendation for Winter Sports SY21-22
Ken Begor	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Samir Gabriel	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Francis McSweeney	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Christopher Crossen	CRHS	Winter Track	Volunteer	Recommendation for Winter Sports SY21-22
Amanda Purcell	DER	Musical	Band Concert	Recommendation for Year Round Activities SY21-22
Michael LeNoir	DER	Musical	Chorus	Recommendation for Year Round Activities SY21-22
Amber Cahall	DER	Service Organizations	Student Council Sponsor	Recommendation for Year Round Activities SY21-22
Alaina Dunning	DER	Service Organizations	Math League	Recommendation for Year Round Activities SY21-22
Margaret Mouhtarim	DER	Service Organizations	Math League	Recommendation for Year Round Activities SY21-22
Chelsea Heinsch	DER	Service Organizations	Odyssey of the Mind	Recommendation for Year Round Activities SY21-22
Christopher (Sean) Pleasanton	FMS	Wrestling	Head Coach	Recommendation for Winter Sports SY21-22
Donsha Castro	FMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Nicholas Williams	FMS	Basketball/Girls	Assistant Coach	Recommendation for Winter Sports SY21-22
Anthony Davis	FMS	Basketball/Boys	Head Coach	Recommendation for Winter Sports SY21-22
Daniel Laguerre	FMS	Basketball/Boys	Assistant Coach	Recommendation for Winter Sports SY21-22
Robert Stevenson	FMS	Wrestling	Assistant Coach	Recommendation for Winter Sports SY21-22
Eric Curry	MMS	Basketball/Boys	Head Coach	Recommendation for Winter Sports SY21-22
Kate Huffman	MMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Aaron Briggs	MMS	Basketball/Boys	Assistant Coach	Recommendation for Winter Sports SY21-22
Michael Wisniewski	MMS	Wrestling	Head Coach	Recommendation for Winter Sports SY21-22
Danielle LeNoir	MMS/Gr6	Musical	Band	Recommendation for Year Round Activities SY21-22
Anisa Adkins	NHS	Musical	Chorus	Recommendation for Year Round Activities SY21-22
Alexa Anthony	NHS	Service Organizations	Odyssey of the Mind	Recommendation for Year Round Activities SY21-22

Amanda Purcell	NHS	Musical	Band	Recommendation for Year Round Activities SY21-22
Sandra Begor	NHS	Service Organizations	Student Council Advisor	Recommendation for Year Round Activities SY21-22
Beth Schmidt	NHS	Service Organizations	Student Council Advisor	Recommendation for Year Round Activities SY21-22
Nicole Pennypacker	NHS/Gr4	Service Organizations	Math League	Recommendation for Year Round Activities SY21-22
Duane Coverdale	PMS	Basketball/Boys	Head Coach	Recommendation for Winter Sports SY21-22
John Downs	PMS	Wrestling	Head Coach	Recommendation for Winter Sports SY21-22
Mark Zirilli	PMS	Wrestling	Assistant Coach	Recommendation for Winter Sports SY21-22
Logan Olshenske	PMS	Basketball/Boys	Assistant Coach	Recommendation for Winter Sports SY21-22
Andrea Andrews	PMS	Basketball/Girls	Head Coach	Recommendation for Winter Sports SY21-22
Kaysi Anderson	PMS	Basketball/Girls	Assistant Co-Coach	Recommendation for Winter Sports SY21-22
Amanda Purcell	WBS	Musical	Band	Recommendation for Year Round Activities SY21-22
Windsor Allen	WBS	Musical	Chorus Sponsor (Fall)	Recommendation for Year Round Activities SY21-22
Windsor Allen	WBS	Musical	Chorus Sponsor (Spring)	Recommendation for Year Round Activities SY21-22
Jessica Sweet	WBS	Service Organizations	Odyssey of the Mind	Recommendation for Year Round Activities SY21-22
Jessica Sweet	WBS	Service Organizations	Student Council Sponsor	Recommendation for Year Round Activities SY21-22

Recommendation: That the Board approves Personnel Matters C.1 through C.6 as presented.

Board Action Needed: Yes

B. Routine Business

1. Student Travel

The following Student Travel is presented for Board approval:

Caesar Rodney High Students

Event	Date	Location
Wrestling- Gilmon School	Wednesday 12/29/2021- Thursday 12/30/2021	Baltimore, MD
Boys Basketball- Wicomico Civic Center	Tuesday 12/28/21	Salisbury, MD
Boys Basketball- James M Bennett HS	Wednesday 12/29/21	Salisbury, MD
Boys Basketball- Penncrest HS	Thursday 12/30/21	Media, PA

Fred Fifer Middle Students

Event	Date	Location
8 th Grade Band and Chorus Students- Music in the Parks Festival	Friday June 3, 2022	Bowie, MD

Recommendation: That the Board approves Student Travel as presented.

Board Action Needed: Yes

2. Gifts to Schools

The following donations are presented for Board approval:

- The District Office received 9 working SBX885 Smartboards, 1 SBM685 ,15 Epson Powerlite Projectors

585w model, and 1 Epson Powerlite Projector 685w model from Sussex Technical School District.

Recommendation: That the Board approves Gifts to Schools as presented.

Board Action Needed: Yes

D. Policy Matters

1. 2021-22 School Choice Recommendations

2021-22 School Choice Recommendations are included for the Board's review and approval.

Recommendation: That the Board approves 2021-22 School Choice Recommendations as presented.

Board Action Needed: Yes

2. 2022-2023 School Choice

Each year the Superintendent makes Recommendations to the Board about potential school choice openings for the next school year based on each school's capacity and projected enrollment. 14 Del. C Chapter 4.b requires school districts to take action on school choice applications (approve/deny) no later than the last day in February of the school year proceeding enrollment. For this reason, school choice openings this year will be based on a comparison of the school facility and program capacities as well as the projected enrollment for each District school as calculated on September 30, 2021.

Recommendation: That the Board closes all schools at 85% capacity to School Choice.

Board Action Needed: Yes

E. Fiscal Matters

1. Budget/Fiscal Reports

Budget/Fiscal reports are presented for Board acceptance.

Recommendation: That the Board accepts Budget/Fiscal Reports as presented.

Board Action Needed: Yes

F. Facilities Matters

1. Change Order: Caesar Rodney High School

The following change order for the Caesar Rodney High School is presented for Board approval:

Change Order #	Contractor	Amount/Increase	Amount/Decrease
#004- Alter door opening at patio area to adjust support beam, which will allow for the previously approved full-size door. This was an unforeseen condition	Amakor	\$21,059.00	

Recommendation: That the Board approves the Caesar Rodney High School Change Order from Amakor as presented.

Board Action Needed: Yes

VI. **Discussion Items**

A. Directors' Reports

Directors' reports, which include their Supervisors' reports, are included for the Board's review.

VII. Executive Session

The Board will meet in Executive Session. The purpose of which is to discuss individual administrators' contract renewals/non-renewals and personnel matters.

VIII. Adjournment

The Caesar Rodney School District is an Equal Opportunity Employer and does not discriminate in employment or educational programs, services or activities based on race, color, religion, national origin, veteran or marital status, age, disability, sexual orientation or genetic information in accordance with state and federal laws. Inquiries about compliance should be made to the Title IX, District 504 and ADA Compliance Officers: Paul L. Dunbar Administration Building, 7 Front Street, Wyoming, DE 19934. Phone: (302) 698-4800.