

SAMPLE

LETTER TO PARENTS/GUARDIANS ABOUT
NONPRESCRIPTION MEDICATIONS

School nurses may give nonprescription medications with parental permission. The following guidelines need to be followed:

1. The school nurse must assess the child's complaint and symptoms to determine if other measures can be used before medication is given.
2. The school nurse must be notified of any allergies, especially to medication, that your child has.
3. All medications sent to the school must be in the original container. (This is the law.)
4. A record of the medication given will be kept by the school nurse.
5. Nurses must use restraint at all times in the use of nonprescription medicines.

Please contact the school nurse, _____, if you have any questions.
Nurse Name and Phone Number

I have read the above and request _____ to give
Name of Nurse

_____ to _____
Name of Nonprescription Drug Name of Student

on _____ for the following reason: _____

List known allergies to medicine _____

Signature of Parent or Guardian

Date