

Merrillville Community School Corporation

6701 Delaware Street, Merrillville, IN 46410-3586

(219) 650-5300 FAX (219) 650-5320

Bid# 565

NOTICE TO BIDDERS

The Board of School Trustees of the Merrillville Community School Corporation with its office located at 6701 Delaware Street, Merrillville, Indiana will receive sealed bids on or before 9:30 AM (local time) on July 15, 2024, at which time they will be opened for the following:

Weapons Detection System 2024

Bids received after the above time and date will be returned unopened.

Specifications are on file at the Merrillville Community School Corporation, 6701 Delaware Street, Merrillville, Indiana, and may be picked up from 8:00 A.M. to 4:00 P.M., Monday through Friday.

Specifications can also be accessed on the website: www.mvsc.k12.in.us/bid

Bids must be submitted in a sealed envelope with a return address. A certified check or a bid bond is to be filed with each bid in the amount of at least five percent (5%) of the total amount of the bid. A non-collusion affidavit must be executed.

The Board reserves the right to accept or reject all or any part of any bid or bids presented, reject all bids, or waive all informalities or irregularities in the bidding.

Dated this 28th day of June, 2024

**BOARD OF SCHOOL TRUSTEES
MERRILLVILLE COMMUNITY SCHOOL CORPORATION**

June 28, 2024

Dear Vendor:

The enclosed packet of information includes an invitation to bid for student Chromebooks. This Invitation to Bid should give you important information relative to terms and conditions upon our receiving and awarding of the bid.

Additionally, we have included a Bid Cover Sheet, a Non-Collusion Affidavit, Instructions, and specifications for Bidders. Questions regarding the specifications should be directed to:

Steven J. Kerr, Director of Technology

Email: sjkerr@mvsc.k12.in.us

Ph: 219.650.5355

The bid opening is scheduled for July 15, 2024, at 9:30 AM local time. We look forward to receiving a bid from you.

Sincerely

Steven J. Kerr

Director of Technology

Merrillville Community School Corporation

Bid Cover Sheet

Owner:	Merrillville Community School Corporation
Project:	Weapons Detection System 2024
Name of Bidder:	
Agent of Bidder (if applicable)	
Address:	
City/State:	
Telephone:	
Fax:	
Email:	
Total Cost of all Items Bid:	
Anticipated Start Date(s):	

The attached bid(s) conform(s) to the conditions as specified in the Invitation to Bid, the Instructions to Bidders, and the specifications furnished except where noted in the bid documents.

Signature of Bidder

Printed Name/Title

Date

NON-COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

Bidder (Firm)_____

Signature of Bidder or Agent_____

Subscribed and sworn to before me this____ day of_____ 20____ .

My Commission Expires:_____

Notary Public Signature:_____

County and State of Residence:_____

Instructions and Specifications for Weapons Detection System

Bid # 565

Due: 7/15/2024

I. Scope

This specification intends to provide the Merrillville Community School Corporation(MCSC) with Weapons Detection Systems for up to 3 entryways at Merrillville High School. These devices will help improve school safety for students, staff, and visitors. The devices must be easy to use, accurate, portable, and able to handle large amounts of students without delays. All devices will be delivered and configured for Merrillville High School 276, East 68th Place, Merrillville, IN 46410.

II. Bid Form

The Non-Collusion Affidavit which is part of Bid Form 95 shall be properly completed, signed and notarized.

III. Bid Deposit

A Certified Check or Bid Bond in the amount of 5% of the Base Bid shall accompany each proposal. The Bonding Company on issuing a Bid Bond, thereby obligated themselves to furnish a Performance, Labor and Material Bond in the full amount to the contract should the subject bidder be the low bidder.

IV. Submission of Bids

Bids shall be submitted in sealed envelopes addressed to the Merrillville Community School Corporation and shall be clearly marked "Weapons Detection System 2024". Bids will be received until 9:30 A.M. on July 15, 2024, at 6701 Delaware Street, Merrillville, Indiana 46410 at which time and place all bids will be opened and read aloud. Bids received subsequent to the date and time stated will be returned to the bidder unopened. No bid may be withdrawn for a period of thirty (30) days after the opening of the bids.

V. Board's Right Reserved

The Board of School Trustees of the Merrillville Community School Corporation reserves the right to reject any or all bids and to waive any informality in the bidding. This includes the right to extend the date and time for receipt of the bids.

VI. Award of Contract – Rejection of Bids

The contract will be awarded to the lowest responsible bidder or bidders on an item-by-item basis who comply with the conditions of these specifications provided the bid is reasonable and it is in the best interest of the owner to accept it. The bidder to whom the award is made will be notified at the earliest possible date. The owner also reserves the right to reject the bid of any bidder who had previously failed to perform properly or complete on-time, contracts of a similar

nature, who is not in a position to perform the contract, or who has habitually and without just cause neglected the payment of bills or otherwise disregarded their obligation to subcontractors, material men, or employees. In determining the lowest responsible bidder, the following elements in addition to those previously mentioned will be considered:

1. Maintains a permanent place of business;
2. Has suitable financial status to meet the obligations incident to the work;
3. Has appropriate technical expertise.

VII. Detailed Specifications

- Brand names and Model Numbers are offered for the purpose of comparison only and are in no way intended to limit competition. However, other products must meet and/or exceed the specifications of the ones listed.
- Bid prices must include all delivery charges. Warranty information is to be provided for review. All warranties described in product literature are to be in effect. Warranty information should include all details of the warranty procedure for any warranty claims.
- A list of School corporations to which the bidder has sold the requested bid item(s) within the last 2 years, including contact information for references.
- The vendor must be an authorized retailer of the Weapons Detection system with certified staff available for installation and support.
- Provide information such as average downtime, average response time for service calls, and number of trained technicians on staff.
- On-site demonstration may be requested during the evaluation of submittal.
- Delivery of all devices, installation, and training must be done within the first trimester of the upcoming school year.

Bid Item #1 Weapons Detection System Qty 3

1. Specifications - *Weapons Detection System - Evolv Express System Dual Lane*
 - a. The weapons detection systems must be fully automated with a high rate of student, staff, and visitor screening capacity.
 - b. The system must be capable of automatically detecting weapons including those that may be concealed on a person as well as inside objects including but not limited to backpacks, gym bags, purses, laptop bags, and briefcases.
 - c. The system must be able to automatically ignore normal, harmless personal items without the individual passing through the system having to unpack or empty backpacks, purses, laptop bags, briefcases, pockets, etc.
 - d. The system should be able to be moved to a different location by MCSC personnel when the need arises with ease.
 - e. The system should be rated for both indoor and outdoor use.

- f. The system must have integrated cameras to provide time-stamped video clips and/or frames of any positive weapons detections. It should also be capable of tying into our Milestone VMS and providing video from other cameras located near the entry.
- g. The system must locally store scan data including video footage, if applicable. The data must also be able to be exported to an external system for investigative and archival purposes.
- h. The vendor must provide appropriate training for the staff members who will be assigned to monitor the devices as well as training for the District technology and security staff members who may need to provide troubleshooting. MCSC should be able to request additional training in the future, as necessary. A detailed plan for training must be included in the bid pricing.
- i. Each system must include a portable device for MCSC Security to use while monitoring the system or to access the system, along with remote access for monitoring using a web browser.
- j. The system must be capable of operating without reliance on an MCSC local network connection.
- k. The system should be capable of MCSC branding on the units.
- l. All costs associated with the system must be broken down and described. Hardware/Software/Maintenance pricing should be provided for 3-year, 5-year, and 7-year options.
- m. Leasing options must also be included for 3 or 5 years, with options to purchase outright at the end of the lease, maintain software maintenance costs, or return equipment and start a new lease with new equipment.
- n. Full installation of the system
 - i. Installer will work with the MCSC Staff to determine the location and any power or network needs required at the specific location
 - ii. Installation will be done during normal business hours.
 - iii. Installers are responsible for cleaning up and removing any packing material.
 - iv. Power cords shall be long enough to run the system in alternate locations without extra extension cords.

Bid Sheet

Merrillville Community School Corporation
6701 Delaware Street
Merrillville, Indiana 46410
Weapons Detection System 2024

Bid# 565

Due: July 15, 2024

Bid Item #1 Weapons Detection System

Bid Price \$_____

Total for items bid

Bid Price \$_____