

HERITAGE SOUTHWEST INTERMEDIATE S/D  
61682 Dailey Road  
Cassopolis, Michigan 49031  
269-445-6204  
MINUTES OF THE BOARD OF EDUCATION  
May 15, 2024

- Call to Order* Mr. Dyes called the regular meeting of the Heritage Southwest Intermediate School District Board of Education to order at 10:00 a.m. in Conference Room #1 of the Administrative Services Center on Wednesday, May 15, 2024.
- Roll Call* Members present: Ms. Cripe, Mr. Garber, Mr. Dyes, Mr. Ross, Ms. Dodd  
Members absent: None  
Administrators Present: Mr. Hubbard, Ms. Butchbaker, Mr. Jasper, Ms. Wimberley, Ms. Whitmire
- Declaration of a Quorum* Mr. Dyes declared a quorum of the Board.
- Pledge to the Flag* Pledge to the Flag was recited.
- Approval of Agenda* Moved by Mr. Ross, supported by Ms. Dodd, to approve the agenda as presented. All in favor. Motion carried.
- Communications to the Board* None
- Communication from the Audience* None
- Presentations* Captains of the Month for Motivating  
Brookside: Mekhi Akui-Kristen Holt, Teacher and Kenny Wilson-Brandy Meiser, Teacher  
North Pointe: Taylor Muzzey-Grace Williams, Teacher and Erin Schultz-Stephen Botti, Teacher  
Each received an Award  
Special Education Update  
Staff member, Tina Wimberley, gave the Board a handout detailing department updates. She reviewed MiLEAP 2024 Part C Determination Matrix and Strand Report.  
Early Childhood Education Update  
Staff member, Chris Whitmire, gave the Board handouts and discussed listed topics. Chris and Carrie Rabbitt showed a power point presentation on Early Childhood Positive Behavior Supports & Interventions.
- Approval of Minutes* Moved by Ms. Cripe, supported by Mr. Ross, to approve the minutes of April 17, 2024 as presented. All in favor. Motion carried.
- Treasurer's Report* Moved by Mr. Ross, supported by Ms. Dodd, to accept the Treasurer's Report as presented. All in favor. Motion carried.
- Payment of Bills* Moved by Mr. Ross, supported by Ms. Cripe, that the Board of Education hereby approves payment of bills which includes General Fund totaling \$143,689.27 and Special Ed Fund totaling \$151,197.63.  
Roll Call Vote. Ayes: Ms. Dodd, Mr. Garber, Mr. Dyes, Mr. Ross, Ms. Cripe  
Nays: None  
All in favor. Motion carried.
- Hirings* Moved by Ms. Dodd, supported by Mr. Garber, that the Board of Education approve the hiring of Jazmin Lee, Stephen Botti, and Emma Russell as recommended by the administration.  
Roll Call Vote. Ayes: Mr. Ross, Mr. Dyes, Ms. Cripe, Mr. Garber, Ms. Dodd  
Nays: None  
All in favor. Motion carried.
- 2<sup>nd</sup> Reading/Adoption of Policies* Moved by Ms. Cripe, supported by Mr. Ross, that the Board of Education approve the 2<sup>nd</sup> Reading/Adoption of Volume 38 Number 2 Policies dated February 2024.  
Roll Call Vote. Ayes: Mr. Dyes, Ms. Cripe, Mr. Garber, Ms. Dodd, Ms. Ross  
Nays: None  
All in favor. Motion carried.
- Handbooks/Contracts* Moved by Ms. Cripe, supported by Mr. Ross, that the Board of Education approve the Early Childhood Education Handbook, Administrative Handbook, and all Non-Affiliate Contracts for one year 2024-2025.  
Roll Call Vote. Ayes: Ms. Dodd, Mr. Dyes, Mr. Garber, Ms. Cripe, Ms. Ross  
Nays: None  
All in favor. Motion carried.
- Adjournment* Moved by Mr. Ross, supported by Mr. Garber, to adjourn at 11:12 a.m. All in favor. Motion carried.

Respectfully submitted,

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Debra Cripe, Secretary

*These minutes are subject to board approval.*