

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MAY 20, 2024

Board Members in Attendance	
Mr. Scott Fitzgerald President	Mrs. Jennifer Massotti
Mr. Matt Bucher, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Bridget Amory, Executive Secretary
Mrs. Ashlee Connell	

The Regular Meeting of the Milford Board of Education was called to order by President Mr. Fitzgerald at 6:00 PM on Monday evening, May 20, 2024.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER** to approve the Regular Meeting Minutes for April 15, 2024 and April 25, 2024. **Motion passed unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. MASSOTTI** to adjourn into Executive Session at 6:04 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. MASSOTTI** to adjourn Executive Session at 7:26 PM.

**CHANGES TO AGENDA** - None

**PUBLIC COMMENT** - None

**SUPERINTENDENT’S REPORT**

***Banneker Elementary School***

Ms. Shannon Gronau was named Delaware Behavioral Health Professional of the Year. Milford School District students participated in the Mispillion Art League Annual Art Show. Special thanks to Ms. Catherine Walls – Mispillion Art League; Ms. Christy Stevenson – Morris; Ms. Vicki Hudson - Banneker; Ms. Karen Fitzpatrick – Ross; Ms. Kate Girton – Mispillion, Mr. Christopher Deming – MCA, Ms. Julie Skerrett and Ms. Karine Richard – MHS.

***Academic Excellence: Dr. Carvajal-Hageman and Mrs. Abad***

***Dual Language Immersion Presentation***

Mrs. Ilianny Abad, Dual Language Immersion Specialist and Dr. Carvajal-Hageman highlighted the Dual Language Spanish Immersion Program.

***Student Climate & Safety Update – Dr. Weller and Mrs. Hallman***

Dr. Weller and Dr. Hallman presented on Supporting the Whole Child and accompanying policies shared later in the meeting.

***Building Our Future: Dr. Hale***

***Revenue, Expenditure and Major Capital Reports***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve the Revenue, Expenditure and Major Capital Reports as of April 30, 2024. **Motion passed unanimously.**

***Construction Change Order Approval***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. MASSOTTI** to approve the Construction Change Order Approval. **Motion passed unanimously.**

***Preliminary School Tax Rate Presentation – Dr. Hale***

Dr. Hale explained how tax assessment rates are determined. Kent County completed the reassessment process, but the district is waiting on final rates to be shared. The rates could possibly be shared by June 2024. Sussex County has not completed the reassessment process yet.

***Empowering and Investing in our People: Ms. Manges***

***Personnel Report***

**MOTION MADE BY MRS. CONNELL/SECONDED BY DR. BROWNSTEIN** to accept the Personnel Report as presented during the Executive Session. **Motion passed unanimously.**

**BOARD DISCUSSION**

**DSBA UPDATES**

Mr. Bucher – no legislative session

Dr. Brownstein – the executive session reviewed successful and unsuccessful referendums and a host of other topics.

***Proposed 2024-2025 Schedule of Board Meetings***

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. MASSOTTI** to approve the 2024 – 2025 Schedule of Board Meetings. **Motion passed unanimously.**

***DSBA Membership Dues 2024-2025***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. CONNELL** to approve the DSBA Membership Dues 2024-2025. **Motion passed unanimously.**

**INTRODUCTION OF NEW DRAFT BOARD POLICY FOR READ ONLY**

- Dr. Carvajal-Hageman presented new board policy 5112 Behavioral Threat Assessment – Read Only

**RECOMMENDED REVISED DRAFT BOARD POLICIES FOR ACTION**

***Revised Board Policy 5404 Milford School District Code of Conduct***

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. WYLIE/MRS. CONNELL** to approve revised Board Policy 5404 Milford School District Code of Conduct. **Motion passed unanimously.**

**RECOMMENDED DELETION OF BOARD POLICIES FOR ACTION**

***Delete Board Policy 5414 Student Code of Conduct Elementary Schools K-5***

**MOTION MADE BY DR. BROWNSTEIN/SECONDED BY MRS. MASSOTTI** to delete Board Policy 5414 Student Code of Conduct Elementary Schools K-5. **Motion passed unanimously.**

***Delete Board Policy 5417 School Bus Code of Conduct General Information***

**MOTION MADE BY MRS. WYLIE/SECONDED BY DR. BROWNSTEIN** to delete Board Policy 5417 School Bus Code of Conduct General Information. **Motion passed unanimously.**

**RECOMMENDED DRAFT REVISIONS OF BOARD POLICIES FOR READ ONLY**

- Dr. Hale presented revised Board Policy 4335 Donated Sick Leave
- Dr. Carvajal-Hageman presented revised Board Policy 5111 Suicide Prevention
- Dr. Carvajal-Hageman and Dr. Hallman presented revised Board Policy 5415 K-12 School Dress Code Policy
- Dr. Carvajal-Hageman presented revised Board Policy 6103 Controversial/Sensitive Issues

**ADJOURNMENT**

**MOTION MADE BY MRS. CONNELL/SECONDED BY MRS. MASSOTTI** that the Regular Meeting of the Milford Board of Education held on Monday, May 20, 2024, adjourned @ 9:11 pm. **Motion passed unanimously.**

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Bridget Amory, Ed.D., Executive Secretary

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Theresa Blocker, Recording Secretary

**PERSONNEL REPORT** – *Action Item*

**RECOMMEND FOR EMPLOYMENT – ADMINISTRATIVE CONTRACT\***

MARTIN, Jennifer

High – Assistant Principal

1 year contract expiring on June 30, 2025 with an effective date of July 1, 2024

**RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT\***

NORMAN, David

High – Social Studies Teacher

Effective: August 19, 2024

SEBAOUN CHASCO, Sarah

Central – Spanish Immersion

Effective: August 19, 2024

DOMINGO ARMENDARIZ, Alberto

Central – Spanish Immersion

Effective: August 19, 2024

LEDEZMA JIMENEZ, Ana Lorena

TBD

Effective: August 19, 2024

ZARRAD, Tarik

Central – Science Teacher

Effective: August 19, 2024

MARTIN Piriz, Sheila

Banneker – Spanish Immersion

Effective: August 19, 2024

MATZ, Amanda

Ross – Special Education Teacher

Effective: August 19, 2024

STARKEY, Sarah

Ross – School Counselor

Effective: August 19, 2024

**TRANSFER – ADMINISTRATIVE**

FRAMPTON, Susan

From Morris Principal to Milford Middle Principal

Effective: July 1, 2024

MOORMAN, Laurie

From Banneker Assistant Principal to Morris Principal

Effective: July 1, 2024

DIAZ, Rene

From High Assistant Principal to Central Principal

Effective: July 1, 2024

TRANSFERS

HUMES, Nicole

From Mispillion 3.0-hour Child Nutrition Worker and District 3.0-hour Child Nutrition Floater to District 6.0-hour Floater

Effective: April 22, 2024

WILEY, Lily

From District Elementary Teacher to Ross Elementary Teacher

Effective: August 19, 2024

HAMMEL, Hayleigh

From District Elementary Teacher to Mispillion Elementary Teacher

Effective: August 19, 2024

KENNEDY, Madeline

From District Elementary Teacher to Morris Kindergarten Teacher

Effective: August 19, 2024

SMITHMYER, Amber

From District Elementary Teacher to Banneker Elementary Teacher

Effective: August 19, 2024

WALLS, Amy

From District Human Resources Administrative Secretary to District Human Resources Manager

Effective: June 3, 2024

FRENCH, Nathan

From Banneker Elementary Teacher to High Health & Physical Education Teacher

Effective: August 19, 2024

NON RENEWAL – PROFESSIONAL CONTRACT

SOLLIE, Margaret

District – School Social Worker

Effective: June 30, 2024

O’KELLEY, Shante

High – Special Education Teacher

Effective: June 30, 2024

PIPE, Robert

Banneker – Special Education Teacher

Effective: June 30, 2024

RETIREMENT

WOODS, Judith

Central – Science Teacher

Effective: July 1, 2024

Service to MSD: 15 years

RUTHERFORD, James

High – Math Teacher

Effective: July 1, 2024

Service to MSD: 13 years

RESIGNATION

GAGLIONE, Amanda  
Central – Principal  
Effective: June 30, 2024  
Service to MSD: 13 years

PRICE, Gwendolyn  
Central – 6.0-hour Child Nutrition Worker  
Effective: April 18, 2024  
Service to MSD: 3 years

KELLER, Courtney  
Central – Social Studies Teacher  
Effective: June 30, 2024  
Service to MSD: 7 years

SNYDER, Erica  
High – English Language Arts Teacher  
Effective: June 30, 2024  
Service to MSD: 18 years

BUFORD, Samantha  
High – English Language Arts Teacher  
Effective: June 30, 2024  
Service to MSD: 21 years

ABBOTT, Quinn  
High – Health & Physical Education Teacher  
Effective: June 30, 2024  
Service to MSD: 5 years

ROZELL, Caitlin  
High – Agriscience Teacher  
Effective: June 14, 2024  
Service to MSD: 9 years

ZANKS, Alyssia  
Ross – School Counselor  
Effective: June 30, 2024  
Service to MSD: 5 years

GUTHRIE, Maya  
Ross- Special Education Teacher  
Effective: June 30, 2024  
Service to MSD: 2 years

CHORMAN, Brittany  
Morris – Kindergarten Teacher  
Effective: June 30, 2024  
Service to MSD: 8 years

MITCHELL, Darian  
Morris – ML Teacher  
Effective: June 30, 2024  
Service to MSD:

MULLIGAN, Shannon  
Morris – Elementary Teacher  
Effective: June 30, 2024  
Service to MSD: 1 year

PURSE, Cole  
Mispillion – Music Teacher  
Effective: June 30, 2024  
Service to MSD: 1 year

RECOMMEND FOR EMPLOYMENT – 2023-2024 LIMITED CONTRACTS\*

High	Softball, Head Coach	BARKLEY, Delon (NE)
High	Softball, Asst. Coach	PALMER, Trevell (NE)
	Central Advisor, Student Council	LAISE, Veronica
	District Advisor, Odyssey of the Mind	LAISE, Veronica

RESCIND EMPLOYMENT – 2023-2024 LIMITED CONTRACTS\*

High	Softball, Head Coach	BRENNAN, Sean (NE)
High	Softball, Asst. Coach	BARKLEY, Delon (NE)
	Central Advisor, Student Council	WOODS, Judith
	District Advisor, Odyssey of the Mind	WOODS, Judith

\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.