



**Science & Engineering Magnet  
Site-Based Decision Making Committee**

**Meeting Minutes**

**August 23, 2023**

Meeting held virtually and in person (SEM)

Attendees:

Board: Chris Peters, Alaina Livingston, Parthi Natarajan  
SEM staff: Dr. Palacios (principal), Mr. Gonzalez (teacher), Ms. Carver (teacher)  
Community: John Wilson  
PTSA: Kerry Salas (PTSA President)  
Students: Jocelyn Cano  
Parents: Monira Obaid, Tyler Wright, Juliet Zhu, Rob Canas, LiGuo Huang, Blanca Martinez, Patti Ensminger, Ellie Ansari

Call to Order 5:30 pm

1. Introductions
2. Communications – Remind, Facebook, SBDM Website  
<https://www.dallasisd.org/domain/32562> New emails for the SBDM team - [SEM.SBDM.Chair@gmail.com](mailto:SEM.SBDM.Chair@gmail.com) and [SEM.SBDM.Officers@gmail.com](mailto:SEM.SBDM.Officers@gmail.com). Dr. Palacios is working on appointing a community member to the SBDM.
3. Training -
  - a. SBDM - [Site-Based Decision Making \(SBDM\) - Overview | Rise 360 \(articulate.com\)](#) Need clarification from the district whether the training is required for new officers only or for all officers annually.
  - b. DISD General SBDM documents - [Training Material SBDM English - Google Drive](#)
  - c. VOLY - [Volunteers / Volunteer with Dallas ISD](#) Discussed the VOLY registration process, the required training, etc.
4. Principal's Report SEM has a goal to be the #1 school in America and in Texas (in all aspects of the school and not just the ranking). SEM appreciates the parent involvement we have but

more engagement on the campus is desired. Summer internship opportunities through the OPPTI database will be for juniors. Our CIP includes increasing female students at SEM across all demographic groups and strategies are being put in place to support that goal (starting with the recruitment process). There are assembly meetings for all grades in September. There is focus on signing the Compact and PIP documents with a goal of 100% completion.

5. SBDM Chair Update Overview of what was done by the SBDM last year including new By-laws, CIP planning, input on PIP/Compact, and the creation of an SBDM website.
6. 2023-2024 Priorities
  - a. CIP Progress Four checkpoints to evaluate progress on the CIP throughout the year
  - b. External Partnerships OPPTI - this is an organization that DISD works with to provide student internships. In the past, access to this was limited to the P-Tech program but it is now being opened up to SEM juniors. [Oppti | Opportunity for Students | Home \(getoppti.com\)](https://getoppti.com)
  - c. Sub-committees Evaluation & Modifications supports creating the annual CIP; School Health Committee is being developed, other subcommittees as necessary
7. Open Floor Recruitment at the schools with active TMSCA teams (especially magnets); actively posting SBDM information on the PTSA Facebook page; research opportunities; scheduling; college info sessions.

## 8. Adjournment

Submitted:

Alaina Livingston  
SBDM Officer