

# AUGUST

Mo	Tu	We	Th	Fr
1	2	3	4	5
Complete 9th-12th grade records review (In House, this week)	New H.S.Counselors Meeting (Monthly) 9:00-4:00p.m. Linus D.Wright, Ste. 583	Secondary Counselors Opening Meeting 9-4p.m. Obama Auditorium	Prepare overview of counseling program	
8	9	10	11	12
Identify students who are off track & place in Reconnect/Evening Academy (this week)	Summer Graduation Ellis Davis Fieldhouse 7p.m.	Counseling Program Orientation 2:00-3:00p.m. Trauma Informed Care/Bullying/Suicide Prevention/Staff Needs Assessment		
15	16	17	18	19
Master Schedule Meeting with Adminstration First Day of Grading Period	Individual Counseling (Ongoing)	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m. 1:30 pm PTECH/ECHS TSIA Training		9:30am UNTD/ECHS Orientation in Founders Hall at UNTD
22	23	24	25	26
Mental Health Check-In	Mental Health Check-In 3:30pm DSID PTECH Cluster Monthly Meeting	1pm Webex meeting with Dallas College and ISD Partner Monthly Meeting Couns. Dept. Weekly Meeting 3:00-4:00p.m.	Set goals based on campus data, LHS needs, and Campus Improvement Plan (CIP)	
29	30	31		
		LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.		



# SEPTEMBER

Mo	Tu	We	Th	Fr
			1	2
			Start working on Minute Meetings	10:45am Ptech Progress Monitoring
5	6	7	8	9
Staff/Student Holiday		LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m. Parent Meeting at Ptech	New H.S.Counselors Meeting (Monthly) 2:00-4:00p.m. 12th Floor, Ste. 1211 4:50pm Lincoln B-Tech PLC Meeting	
12	13	14	15	16
Needs assessment for students/parents begins 11am DC Verification Process Preparation- Microsoft Teams Meeting	2pm Senior Record Review Meeting Ptech	Lead Counselors Meeting (Bi-monthly) 1:00-2:15p.m., 12th floor Ste.1211 2:30-3:30p.m. (Consortium) Virtual LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.		
19	20	21	22	23
Prepare for Fall Rank	4:15pm Lincoln B-Tech Spring 2023	2022 Districtwide College Fair and HBCU Experience 5:30-8:30p.m. LHS Couns. Dept. Weekly meeting 3:00-4:00p.m.	Meeting w/Admin. 10-11a.m. 4:50pm Lincoln B-Tech PLC Meeting	Meeting w/Admin.10-11a.m.
26	27	28	29	30
	P-TECH/ECHS Counselors' Meeting ECHS Room 6:30pm Senior UNTD Parent/Student Meeting	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m. 3pm Lincoln B-Tech Steering Committee Meeting	Meeting w/Admin. 10-11a.m. 3:15pm Lincoln Site Team Meeting 4:50pm Lincoln B-Tech PLC Meeting	Annual Counseling Calendar due Meeting w/Admin.10-11a.m.



# OCTOBER

Mo	Tu	We	Th	Fr
3	4	5	6	7
Prepare senior post-secondary checklist National Bullying Prevention Month		LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.	New H.S.Counselors Meeting (Monthly) 2:00-4:00p.m. Room 613 4:50pm Lincoln B-Tech PLC Meeting	Elementary Fair Day / Professional Development Mental Health First Aid Training & Other Topics SCAI: Goal Setting Conference due
10	11	12	13	14
1:30pm Lincoln ECHS Summer/Fall 2023 Site Team Meeting		LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.	Last Day of Grading Period 11:30am Power of Me	Secondary Fair Day / Professional Development
17	18	19	20	21
First Day of Grading Period Start of 2nd 9 weeks Begin Academic Success Conferences 11:30 am 504 Conference: T Carter	Group Counseling Begins 6:30pm Middle School Fair at Longfellow (ECHS)	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m. 3pm Lincoln UNTD Pathway Review Meeting 4:30pm Mandatory Accomodations Meeting	Senior Records Review 9-12p.m. 4:50pm Lincoln B-Tech PLC Meeting	Meeting w/Admin. 10-11a.m.
24	25	26	27	28
Red Ribbon Week (Drug Free America) 11am Lincoln Junior Review for Eastfield	P-TECH/ECHS Counselors' Meeting ECHS Room	1pm Webex PTECH Dallas College and ISD Partner Monthly Meeting 3pm PTECH Steering Committee 6pm Lincoln B-Tech Parent Meeting	High School Counselor Updates 9:30-11:30a.m. (Southeast) Luna Room	Meeting w/Admin. 10-11a.m.
31				



# NOVEMBER

Mo	Tu	We	Th	Fr
	1	2	3	4
	Vertical Planning Meeting	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m. Senior Cohort Meeting	Meeting w/Admin. 10-11a.m. 4:50pm Lincoln B-Tech PLC Meeting	9am State Fair of Texas NEXT FEST Meeting w/Admin. 10-11a.m.
7	8	9	10	11
	Guidance Advisory Meeting	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m. Student Business Services and ECHS Connect- UNTD	New H.S.Counselors Meeting (Monthly) 2:00-4:00p.m. 12th Floor, Ste. 1211	Meeting w/Admin. 10-11a.m.
14	15	16	17	18
Education Go Get It Week Anti-Bullying Prevention Week Lincoln Site Team Meeting at 3pm		Lead Counselors Meeting (Bi-monthly) 1:00-2:15p.m., 12th floor Ste.1211 Couns.Dept.Weekly Meeting 3:00-4:00p.m. 3pm Dallas College and ISD Partner Monthly Meeting	Meeting w/Admin. 10-11a.m.	Meeting w/Admin. 10-11a.m.
21	22	23	24	25
Staff/Student Holiday (Thanksgiving Break)				
28	29	30		
	3:30 pm DISD Cluster Monthly Meeting	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.		

# DECEMBER

Mo	Tu	We	Th	Fr
			1	2
			High School Counselor Updates 9:30-11:30a.m. (Southeast)	Meeting w/Admin. 10-11a.m.
5	6	7	8	9
	P-Tech/ECHS Counselors' Meeting ECHS Room	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.	New H.S.Counselors Meeting (Monthly) 2:00-4:00p.m. 12th Floor, Ste. 1211 3pm Lincoln Site Team Meeting	Meeting w/Admin. 10-11a.m.
12	13	14	15	16
		LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.	Meeting w/Admin. 10-11a.m.	Meeting w/Admin. 10-11a.m.
19	20	21	22	23
		Last Day of Grading Period Couns. Dept. Weekly Meeting		
26	27	28	29	30
		Staff/Student Holiday (Christmas Break)		

# JANUARY

Mo	Tu	We	Th	Fr
2	3	4	5	6
			Meeting w/Admin. 10-11a.m. 3pm Lincoln Site Team Meeting	2023 Own the Turk Counselor Conference 9-4p.m.
9	10	11	12	13
First Day of Grading Period Start of 3rd 9 weeks	Begin Academic Success Conferences	LHS Couns. Dept. Weekly Meeting 3:00- 4:00p.m.	New H.S.Counselors Meeting (Monthly) 2:00-4:00p.m. 12th Floor, Ste. 1211	Meeting w/Admin. 10-11a.m.
16	17	18	19	20
Staff/Student Holiday		LHS Couns. Dept. Weekly Meeting 3:00- 4:00p.m.	Meeting w/Admin. 10-11a.m. 3pm Lincoln Site Team Meeting	Meeting w/Admin. 10-11a.m.
23	24	25	26	27
Vertical Planning Meeting	IGC Training AM Meeting/PM Meeting 3:30 Cluster Monthly Meeting	IGC Training AM/PM Meeting Couns. Dept. Weekly Meeting 3:00-4:00p.m. 1pm Dallas College and ISD Partner Monthly Meeting	Meeting w/Admin. 10-11a.m.	Meeting w/Admin. 10-11a.m.
30	31			



# FEBRUARY

Mo	Tu	We	Th	Fr
		1	2	3
		Teen Dating Violence Awareness Month Couns. Dept. Weekly Meeting 3-4p.m.	Meeting w/Admin. 10-11a.m.	Meeting w/Admin. 10-11a.m.
6	7	8	9	10
National School Counseling Week	P-Tech/ECHS Counselors' Meeting ECHS Room	LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.	New H.S. Counselors Meeting (Monthly) 2:00-4:00p.m. 12th Floor, Ste. 1211	Meeting w/Admin. 10-11a.m.
13	14	15	16	17
Group Counseling Begins	Random Acts of Kindness Week	Lead Counselors Meeting (Bi-monthly) 1:00-2:15p.m., 12th floor Ste.1211 Couns. Dept. Weekly Meeting 3-4p.m.	Meeting w/Admin. 10-11a.m.	Meeting w/Admin. 10-11a.m.
20	21	22	23	24
Staff/Student Holiday		1pm Dallas College and ISD Partner Monthly Meeting LHS Couns. Dept. Weekly Meeting 3:00-4:00p.m.	Guidance Advisory Committee Meeting	Meeting w/Admin. 10-11a.m.
27	28			

# MARCH

Mo	Tu	We	Th	Fr
		1	2	3
		Couns.Dept.Weekly Meeting 3-4p.m.	Meeting w/Admin. 10-11a.m. 3pm Lincoln Site Team Meeting	Meeting w/Admin. 10-11a.m.
6	7	8	9	10
		Couns.Dept.Weekly Meeting 3-4p.m.	New H.S.Counselors Meeting (Monthly) 2:00-4:00p.m. 12th Floor, Ste. 1211	Last Day of Grading Period
13	14	15	16	17
Staff/Student Holiday (Spring Break)				
20	21	22	23	24
First Day of Grading Period Start of 4th 9 weeks	P-TECH/ECHS Counselors' Meeting Begin academic success conferences	1pm Dallas College and ISD Partner Monthly Meeting Couns.Dept.Weekly Meeting 3-4p.m.	Meeting w/Admin. 10-11a.m.	Meeting w/Admin. 10-11a.m.
27	28	29	30	31
		Couns.Dept.Weekly Meeting 3-4p.m.	High School Counselor Updates 9:30-11:30a.m. 3pm Lincoln Site Team Meeting	Meeting w/Admin. 10-11a.m.



# APRIL

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Guidance Advisory Committee Meeting

Couns.Dept.Weekly Meeting 3-4p.m.

New H.S.Counselors Meeting (Monthly)  
2:00-4:00p.m.  
Room 613

Staff/Student Holiday

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LHS Counseling Dept. Staff Training  
2:00-3:00p.m., Trauma/Bullying/Suicide

Lead Counselors Meeting (Bi-monthly)  
1:00-2:15p.m., 12th flr. Ste.1211  
2:30-3:30p.m. (Consortium) Virtual  
Couns. Dept. Weekly Meeting 3-4p.m.

Meeting w/Admin. 10-11a.m.  
3pm Lincoln Site Team Meeting

Meeting w/Admin. 10-11a.m.

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Couns.Dept.Weekly Meeting 3-4p.m.

Meeting w/Admin. 10-11a.m.

Meeting w/Admin. 10-11a.m.

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1pm Dallas College and ISD Partner  
Monthly Meeting  
Couns.Dept.Weekly Meeting 3-4p.m.

Meeting w/Admin. 10-11a.m.  
3pm Lincoln Site Team Meeting

Meeting w/Admin. 10-11a.m.



# MAY

Mo	Tu	We	Th	Fr
1	2	3	4	5
		Couns.Dept.Weekly Meeting 3-4p.m.	New H.S.Counselors Meeting (Monthly) 2:00-4:00p.m. 12th Floor, Ste. 1211	Meeting w/Admin. 10-11a.m.
8	9	10	11	12
	P-TECH/ECHS Counselors' Meeting	Couns.Dept.Weekly Meeting 3-4p.m.	Meeting w/Admin. 10-11a.m.	Meeting w/Admin. 10-11a.m.
15	16	17	18	19
Annual Evaluation of Counseling Program		Couns.Dept.Weekly Meeting 3-4p.m.	High School Counselor Updates 9:30-11:30a.m.	Meeting w/Admin. 10-11a.m.
22	23	24	25	26
		1pm Dallas College and ISD Partner Monthly Meeting Couns.Dept.Weekly Meeting 3-4p.m.	Meeting w/Admin. 10-11a.m. 3pm Lincoln Site Team Meeting	Last Day of Grading Period
29	30	31		
Staff/Student Holiday				

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1pm Dallas College and ISD Partner  
Monthly Meeting

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