

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

INTER LOCAL AGREEMENT BETWEEN
THE UNIVERSITY OF NORTH TEXAS AT DALLAS
AND
DALLAS INDEPENDENT SCHOOL DISTRICT RELATING TO
LINCOLN (B-TECH) BUSINESS TECHNOLOGY EARLY COLLEGE
HIGH SCHOOL

THIS INTER-LOCAL AGREEMENT (hereinafter referred to as "ILA") is made and entered into by and between The University of North Texas at Dallas (hereinafter referred to as "UNT"), a Texas institution of higher education, located at 7300 University Hills Boulevard, Dallas, Texas 75241, and Dallas Independent School District, (hereinafter "Dallas ISD"), a Texas Political subdivision of secondary education, pursuant to the authority granted in compliance with section 29.908 of the Texas Education Code,

WHEREAS, the parties have agreed to this ILA regarding the continuation of an Early College High School beginning the fall 2020 academic year, serving grades 9-12, in collaboration with UNTD;

WHEREAS, Services under this ILA are targeted toward at-risk students, students who are highly motivated and capable but may need additional assistance to realize their potential, students who are English language learners, students for whom a smooth transition into postsecondary education is now problematic, including at-risk students, students whose family obligations keep them at home, students for whom the cost of college is prohibitive, and students whose enrollment is not based on merit, discipline, attendance, or teacher recommendation; and

WHEREAS, under this ILA, Early College High Schools are small schools with enrollments of 400 or fewer students who will be allowed to earn both a high school diploma and an Associate's Degree, or alternatively, two years of college credit toward a Bachelor's degree; and

WHEREAS Early College High Schools will prepare high school students for successful career and educational futures through a full integration of high school, college, and the world of work, will improve academic performance and self-concept, and will increase high school and college/university completion rates;

WHEREAS, it is the intention of the parties that the B-TECH shall be operated in accordance with the legislative grant of authority for Pathways in Technology Early College High Schools in Tex. Educ. Code §§ 29.551 through 29.557, et. seq., and any and all rules and regulations which may be promulgated by the Texas Commissioner of Education, in connection therewith, as same

may presently exist or as may hereafter be amended, modified or supplemented.

NOW, THEREFORE, the parties to this ILA mutually agree to the following Agreement and Attachments which are incorporated into this Agreement:

1. Guiding Principles: UNTD and Dallas ISD alliance will function with the following principles:

- A. Establishment of a mutually beneficial partnership between UNTD and Dallas ISD that allows a flexible and creative response to the mission, as well as the organizational, and fiscal needs of both institutions.
- B. Collaboration in planning, implementation, and continuous improvement of Early College High School programs including the provision for faculty, staff, and administration, as well as curriculum development; training and student services.
- C. Provision of rigorous college readiness, Coordinating Board rules relating to list of aligned high school and college courses, dual credit and/or technical credit courses.
- D. Financial collaboration that addresses costs of all partners and assists each in obtaining necessary funds from local, state, federal and private/foundation sources to operate the program successfully.
- E. Location of the Early College High School grades 9-11 Lincoln B-TECH and as feasible on the UNTD campus at grade 12.
- F. Shared use of facilities including classrooms, labs, offices and libraries that reduces operating costs and promotes collaboration of students, faculty, and/or staff in program success.
- G. Selection of students that reflects the diversity of the region served by the Early College High School.
- H. Follow Texas Higher Education Coordinating Board Rules relating to Dual Credit which are incorporated into this Agreement by reference as Attachment A, consistent with TEC 29.908.
- I. Collaborate to ensure that the rigor, academic requirements and standards applicable to the courses being offered are maintained and applied to meet or exceed all accrediting and other regulatory agency requirements.
- J. The following attachments are attached and incorporated by reference to this ILA and by the reference indicated:
 - I. Texas Higher Education Coordinating Board Rules relating to Early College High School attached hereto as "Attachment A";
 - II. The Dual Credit Course Matrix attached hereto as "Attachment B".

2. Statewide Goals for Dual Credit

Pursuant to Texas Education Code, section 28.009, UNTD and Dallas ISD set forth the following goals for dual credit to align with statewide goals for dual credit programs in Texas, as prescribed by the THECB and the TEA.

Goal 1- Outreach Efforts

A. UNTD and Dallas ISD shall provide online dual credit information to the public.

- B. UNTD and Dallas ISD dual credit and advising staff shall provide dual credit information sessions at the Dallas ISD high schools, colleges and at community events.
- C. UNTD Undergraduate Admissions Office will collaborate with the ECHS or B-TECH and Dallas ISD to assist with recruitment of students and to provide students and families with information about UNTD colleges and educational opportunities.
- D. The ECHS recruitment and enrollment processes shall identify, recruit, and enroll the subpopulations of at-risk students (as defined by Public Education Information Management System (PEIMS)), including, but not limited to, students who are of limited English proficiency, students with disabilities, or students who have failed a state administered assessment. Enrollment decisions shall not be based on state assessment scores, discipline history, teacher recommendation, parent or student essays, minimum grade point average (GPA), or other criteria that create barriers for student enrollment.
- E. The ECHS shall identify, recruit, and enroll subpopulations (in addition to those who are at risk as defined by PEIMS) that are historically underrepresented in college courses (e.g., first generation college goers, students of low socioeconomic status, African American, Hispanic, Native American.)
- F. The ECHS shall clearly document recruitment and enrollment policies and practices; refining and improving them annually based on data reviews.
- G. Recruitment and enrollment processes (including marketing and recruitment plans, materials, and timelines) shall include input from key stakeholders (e.g., parents and community members; postsecondary partners); target student populations as described in E and F above; and include regular activities to educate students, counselors, principals, parents, and school board and community members.

Goal 2 – Student Transition to and Acceleration Through Postsecondary Education

- A. UNTD orientation sessions, along with dual credit, ECHS and BTECH orientations, which include information about college degree and certificate options, student support services, and extra-curricular activities, will be provided.
- B. UNTD tours and activities will be provided to students throughout the academic year to prepare for the transition to the College.
- C. College Career Services and the Dallas ISD High School Counseling Services Offices provide students with Career Interests tools and workshops to help students better identify a program of study that will align with their current and future educational goals and career options.
- D. Students may take approved dual credit courses that apply toward the core curriculum, a certificate program, or an Associate of Science. College courses, certificates and degree plans are available within the UNTD's online catalog.
- E. Students are advised and encouraged to successfully complete dual credit courses that apply toward their selected pathway, certificate and/or degree plan.
- F. UNTD and the Dallas ISD High School provide high school and college degree completion information to students.
- G. The ECHS shall provide enrichment opportunities, including:
 - a. A structured program of community service to promote community involvement.

- b. Partnering with community businesses to expose students to a variety of potential career options and possible internship opportunities.
- c. Providing college awareness to current and prospective students and families, including:
 - I. Application assistance,
 - II. Financial aid counseling, and
 - III. College and career counseling.

Goal 3- Academic and College Readiness Advising and Support Services

- A. UNT and ECHS shall provide students with career information, degree and certificate options, and academic advising.
- B. UNT and ECHS shall provide students with support services to include college success workshops, learning support and tutoring centers, academic advising and career workshops.
- C. UNT provides students with support services to include college success workshops, time management, learning and support centers, tutoring centers, libraries, academic advising and career workshops. Other college support services include the College Health Center and Disability Services Center. Students are encouraged to utilize support services that are available at UNT and High School.

The ECHS shall support students in their course of study.

- a. The ECHS shall provide academic support to the students by personalizing the learning environment in the following ways:
 - I. Developing individualized student plans for ongoing academic support,
 - II. Providing tutoring and/or Saturday school for identified students in need of academic supports,
 - III. Providing advisory and/or college readiness and support time built into the program of study for all students, and
 - IV. Establishing a mentorship program available to all students.
- b. The ECHS shall provide social and emotional support to the students as needed, including:
 - I. connections to social services
 - II. parent outreach and involvement opportunities

Goal 4- Course Quality and Rigor

- A. Content of course will be college-level and ECHS Students will demonstrate eligibility to enroll in dual credit courses as outlined within Attachment A; Early College High School Guidelines.
- B. ECHS dual credit courses must demonstrate the same quality and rigor as UNTD courses.
- C. UNT shall ensure that an ECHS dual credit course and the college course offered on the college campus are equivalent with respect to curriculum, materials, instruction, and method/rigor of student evaluation.
- D. ECHS students must maintain satisfactory academic performance in the ECHS program; earn grades of A, B or C in all college courses; and obtain and submit

evidence of parental/guardian and school approval for each semester of enrollment in the ECHS.

- E. Academic policies applicable to courses taught at UNTD's main campus shall also apply to ECHS dual credit courses.
- F. The ECHS shall provide a course of study that enables participating students the opportunity to complete high school graduation requirements and earn an associate degree or at least 60 semester credit hours toward a baccalaureate degree. A four-year crosswalk must be in place detailing how students will progress toward this goal including alignment of high school and college level courses. This crosswalk must provide pathways to a certification, an associate degree, or a baccalaureate degree and most follow the courses and fields of study listed in the THECB Lower Division Academic Course Guide Manual (ACGM) and/or the Workforce Education Course Manual (WECM). The campus may implement multiple dual enrollment delivery models:
 - a. College courses taught on the college campus by college faculty
 - b. College courses taught on the high school campus by college faculty
 - c. College courses taught on the high school campus by qualified high school faculty
 - d. College courses taught virtually, via distance/online/blended learning

3. **Scope of Agreement and Limitations of Authority:** The Scope of the Agreement and the parties agree as follows:

A. **Purpose:** The purpose of this agreement is to provide a system under which an eligible high school student may enroll in state approved college course(s) and receive course credit for the course(s) from both the college and high school. ECHS dual enrollment is structured education, training, and career exploration to enable students to build academic and technical skills, acquire industry credentials, enter a profession, and advance in higher education. UNTD, ECHS and Dallas ISD will approve Students who are qualified to enroll in courses enumerated in this agreement. Courses enumerated under this agreement (see Attachment B) will be offered at both the ECHS and UNTD. Faculty from UNTD will conduct these courses.

B. **Governance:**

(1) The Early College High School will:

- a. Be governed by state and federal laws and regulations, as well as Dallas ISD and UNTD rules, regulations, policies and procedures, including, without limitation, policies in the UNTD Board of Trustees Policies and Administrative Procedures Manual, as they apply to students and faculty while at UNTD, all other applicable rules, regulations, guidelines, and operational memorandum of the UNTD. In the event of a conflict between the policies of Dallas ISD and UNTD, the UNTD Policies shall control;
- b. Operate within the rules and guidelines established by the Texas Education

Agency ("TEA") and Dallas ISD; and

- c. Operate within the normal operating hours of the College and/or Dallas ISD or UNTD as mutually agreed upon by the parties.
- d. The Early College Advisory Board, as established pursuant to (4), infra, shall meet at least quarterly, or as mutually agreed to by all parties, to evaluate instructional and programmatic activities, identify problems, issues and challenges that arise, and make recommendations regarding more effective coordination and collaboration. The Early College Advisory Board shall make reports, at least annually, to their respective governing bodies.

(2) The Principal will:

- a. Have the reasonable authority to implement the following, consistent with the rules and guidelines established by TEA, Dallas ISD, and the University of North Texas at Dallas:
 - (1) Staffing;
 - (2) Budget;
 - (3) Student assessment, curriculum and scheduling;
 - (4) Professional development;
 - (5) Access to school and student data for ECHS college students with permission of UNTD; and
 - (6) Parent and community involvement consistent with the mission and needs of the school.
- b. Report to Dallas ISD's Superintendent or his/her designee through the established Dallas ISD governance structure; and will collaborate with UNTD president or designee on matters related to the ECHS.
- c. Serve as the primary contact of and spokesperson for the Early College High School with the community and College partners.
- d. Serve as the manager of any grant issued by the Texas Education Agency to Dallas ISD.

(3) Early College Advisory Committee:

- a. Serves as an advisory committee to the Principal and UNTD President or designee in developing a coherent program across institutions.
- b. Includes, but is not limited to, representatives of Dallas ISD, UNTD which are Lincoln B-TECH Early College High School Committee Site-Based Decision-Making Committee ("SBDM"), College, and representatives of the Educate Texas. The specific membership of the Early College Advisory Committee will be determined by the Superintendent of Dallas ISD, the President of UNTD, the Principal of Lincoln B- TECH Early College, and they shall meet regularly as reasonably agreed upon by the advisory committee.
- c. The Steering Committee will be comprised of no more than 10 members:

1. principal;
2. school district representatives;
3. UNTD partners;
4. industry partners;
5. teachers;
6. parents; and
7. students.

(4) Lincoln B-TECH Advisory Board: The Advisory Board will offer advice, support, guidance, and a variety of resources to the school.

- a. Will focus on workplace learning, a key curricular strand of the school designed to prepare students for careers in IT and Business Industries.
- b. will leverage their networks to provide paid internships and apprenticeships to Lincoln B-TECH 9-14 school students beginning summer 2020.
- c. serve as an advisory committee to the Principal, Dallas ISD representative and UNTD president or his/her designee in establishing policies and developing a coherent program across institutions.
- d. Membership on the Advisory Board will include, but not be limited to, representatives of Dallas ISD, DCCCD, University of North Texas at Dallas, and business and industry representative.
- e. The Advisory Board will have a composite of no more than 15 members.

Additional members include:

- [1] principal;
- [2] school district representatives;
- [3] UNTD partners;
- [4] industry partners;
- [5] teachers;
- [6] parents; and
- [7] students

(5) Site Based Advisory Team. The Site Based Advisory Team will be a site based advisory team selected by the principal:

- a. To meet quarterly (or as deemed necessary by the principal) to provide assistance:

- [1] in assessment of instructional and programmatic activities;
- [2] to identify problems, issues and challenges; and,
- [3] to make recommendations to the Principal for effective coordination and collaboration in planning and continual development of the B-TECH Program.

- b. Will be comprised of a seven-member Campus Improvement Team
- [1] teachers;

Interlocal Agreement between University of North Texas at Dallas
And
Dallas Independent School District
Relating to Lincoln B-TECH

- [2] parents;
- [3] community members;
- [4] business representatives; and
- [5] students

C. **Description of Services: UNTD shall establish and conduct courses which are incorporated into this Agreement by reference as Attachment B exclusively for qualified ECHS students.**

D. **Awarding Credit for Courses:**

UNTD will award credit for courses for which Dual Credit Course Articulation Agreements have been approved. A list of aligned high school and college courses are incorporated into this Agreement by reference as Attachment B. These courses shall have been evaluated and approved through the official UNTD curriculum approval process in accordance with Texas Higher Education Coordinating Board requirements and TEA requirements for high school graduation and shall be at a more advanced level than courses taught at the high school level. Dual Credit will only be awarded for courses aligned and approved as reflected on the Dual Credit Course Articulation Agreement. Within the scope of this provision, but not later than ten (10) business days prior to the start of the semester, courses may be added or revised only within the following parameters without the necessity for Board approval:

- a. Through an oversight, the parties inadvertently omitted classes from the course matrix that they previously agreed to include;
- b. A typographical, transcription relating to course identifiers, or other minor editing errors; and
- c. If the State changes course offerings, then the appropriate change may be made.

UNTD shall be solely responsible for properly documenting all information on the course matrix.

A student shall be required to comply with all requirements prescribed by applicable law or UNTD for continued enrollment in dual credit courses in a following semester.

E. **Reverse Transfer -The Registrar or other office at the University will collaborate with the District Office of Academic and Student Records at DCCCD district office to share information, as permitted by law, about students enrolled at (the "University") who could have sufficient hours to receive an associate's degree from DCCCD.**

(The Registrar or other office at the University) will:

- (1) process the reverse transfer transcripts in Spring after grades have been posted and after students have met 60 credit hours.
- (2) ensure the student's last four digits of the social security number and date of birth are indicated on the transcripts, and

(3) send all reverse transfer transcripts to the following address:
(4) DCCCD District Office of Academic and Student Records:
Attention: Veronica Montero
1601 South Lamar Street
Dallas, Texas 75215-1816

F. Duties of UNTD:

- (1) Involve instructional deans and full-time faculty who are teaching in the appropriate disciplines in overseeing UNTD course selection and implementation in the high schools;
- (2) Ensure that course guidelines are followed;
- (3) Apply the standards of expectation and assessment uniformly in all venues where the UNTD offers courses;
- (4) Designate personnel to monitor the quality of instruction in order to assure compliance with the Dual Credit Course Articulation Agreement and the standards established by the State, applicable Accrediting Body, and Dallas ISD
- (5) Pay salaries of UNTD instructors who teach college courses;
- (6) Provide an area per Dallas ISD, state and federal requirements that students may eat the breakfast and lunch meals that Dallas ISD provides, as enumerated under paragraph 2.D. (5)., Infra, of this IA; provided, further, that students, faculty and staff of Dallas ISD shall have access, subject to the terms and conditions of this IA, to common areas of the UNTD, including, but not limited to:
 - a. Student lounge;
 - b. Study areas;
 - c. Library;
 - d. Student Wellness Center; and
 - e. Vending machine accommodations;
- (7) Collaborate with Dallas ISD employees serving as administrators on the UNTD campus pertaining to areas such as:
 - a. Scheduling logistics
 - b. Recruiting
 - c. Testing
 - d. Enrollment
 - e. Advising
 - f. Conduct
 - g. Counseling
 - h. Student Health Services
 - i. Promotion and transition of ECHS students
 - j. Co-curricular activities
 - k. Summary reports
 - l. Evaluation/Assessment
- (8) Provide the same level of security to high school students that it provides to UNTD students while attending B-TECH courses on the UNTD campus.

- (9) Collaborate with Dallas ISD employees serving as administrators on the UNTD campus; and
- (10) Consult with UNTD faculty who are teaching ECHS students for feedback, suggestions and to offer professional development;

G. Duties of DISD: Dallas ISD shall have the following duties:

- (1) Apply to the Texas Education Agency for the establishment and continual approval, as necessary, for an Early College High School; and
- (2) Involve UNTD Faculty who teach dual credit (excluding End-of-Course (EOC) tested courses) courses in design and implementation of such courses to assure that course goals enable students to master the State of Texas Assessments of Academic Readiness (STAAR); and
- (3) Provide the UNTD and IHE Liaison with all academic information regarding each student regularly; such as:
 - a. EOC scores
 - b. Eligibility for promotion
 - c. Standardized test scores
- (4) Provide and pay the salary of appropriately credentialed high school instructors to teach courses at Dallas ISD; and
- (5) When necessary, provide transportation for students to and from the UNTD campus; and
- (6) Provide breakfast and lunch to students who participate in the program under this Agreement.
- (7) Ensure that any student taking college and dual credit courses as a 12th grade level student at the UNTD campus has met all eligibility requirements therefore, as enumerated in "Attachment A", or as prescribed by applicable law, rules and regulations. Any student who has not met the eligibility requirements, as described hereinabove, shall be directed to discuss their options with the Principal or designee and the IHE Liaison.
- (8) Involve UNTD Administrators and Faculty who teach dual credit (excluding End-of-Course ("EOC") tested courses) courses in design and implementation of these courses to assure that course goals enable students to master the Texas Success Initiative ("TSI") Assessment as well as the Texas Essential Knowledge and Skills ("TEKS") and/or State of Texas Assessments of Academic Readiness ("STAAR").
- (9) Ensure that all Dallas ISD high school courses are in the students' Individual Graduation Plan for Dual Credit.
- (10) Ensure that all students who will take college and/or dual credit courses on the UNTD campus shall be provided with, or shall have, transportation to and from the UNTD campus. UNTD shall have no responsibility for transportation of students.
- (11) Apply to the TEA for the establishment and continual approval, as necessary, for an Early College High School designation; and

H. Grading Periods and Policies: Semester grades and grading policies will be outlined in

each instructor's course syllabus. Lincoln B-TECH personnel are responsible for advising students concerning academic progress in the high school component of the course.

1. The UNTD Registrar will provide appropriate security and confidentiality measures for the reporting and posting of UNTD grades and the maintenance of transcripts.
 2. Lincoln B-TECH students are expected to meet academic standards for UNTD completed coursework. Students who fail to maintain a cumulative grade point average (GPA) of 2.00 are considered scholastically deficient and can be placed on academic alert or academic probation. Further coursework will be determined based upon criteria agreed upon by P- TECH and UNTD leadership. All grade points earned by a student will be included in the computation of the cumulative grade point average. In the case of a repeated course, the best grade recorded (as long as taken during or after Fall 2019) will be used in the computation.
 3. The following grading system is used at UNTD A (Excellent)= 4.0 Grade Points Per Semester Hour; B (Good)= 3.0 Grade Points Per Semester Hour; C (Satisfactory)= 2.0 Grade Points Per Semester Hour; D (Minimum Passing)= 1.0 Grade Points Per Semester Hour; F (Failing)= 0.0 Grade Points Per Semester Hour; I (Incomplete) = Not Computed Grade Points; and W (Withdrew) = Not Computed Grade Points.
- I. **Faculty:** Faculty meeting TEA and Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) requirements as appropriate will be provided by UNTD and Dallas ISD.
- (1) Faculty provided by UNTD:
 - a. Shall meet the UNTD's academic credentialing requirements for teaching College courses; and
 - b. Will teach dual credit courses which are not a part of the state's End-of-Course testing program;
 - c. College shall provide and pay the salary of appropriately credentialed college instructors to teach courses at Dallas ISD.
- J. **Classroom and Office Facilities:**
- (1) Students enrolled in high school credit courses in grades 9th - 12th as well as 9th - 11th grade students who are eligible for enrollment in available college-level coursework will be taught at the Lincoln B-TECH campus as the primary location and UNTD as their secondary location.
 - (2) UNTD will negotiate with Dallas ISD regarding logistical needs and office space for use by faculty and staff.
 - (3) UNTD reserves the right to assess a facility use fee only for year four of the agreement

when 12th graders are taking classes at College. Such facility use fee shall be paid by Dallas ISD to UNTD for classrooms and labs. Dallas ISD will only pay facilities costs for out of pocket expenses requested by Dallas ISD such as building modifications or enhancements. Dallas ISD will approve any related costs in advance of spending and the cost shall not exceed the overall annual agreement.

- (4) High School students, faculty, and staff will have access to instructional and non-instructional resources available on the campus of UNTD, in keeping with the guiding principles enumerated earlier.
- (5) Students, faculty, and staff shall obtain a UNTD identification card.
- (6) Classroom selection will be mutually approved by the parties, provided that the UNTD shall have final discretionary authority with respect to the use of any classroom space(s) on its campus. Maintenance, repair and setup of classroom spaces at UNTD will be paid by UNTD.
- (7) With the prior written approval of the UNTD President, or designee, which approval will not be unreasonably denied, conditioned or delayed, UNTD shall allow Dallas ISD to make non-structural, temporary modifications to accommodate the installation of personal property, trade fixtures, equipment and other temporary installations in the ECHS office, provided that such modifications do not impact the structural integrity of UNTD's building and do not unreasonably detract from its uniformity or dignity. All personal property, equipment, trade fixtures and other temporary installations, placed or installed in the ECHS shall remain Dallas ISD's property free and clear of any claim by UNTD, provided that same may be removed, on termination of this Agreement, or earlier as may be necessary, without damaging UNTD's property, reasonable wear and tear excepted. Both parties to this Agreement shall have the right to remove the same at any time during the term of this Agreement. Dallas ISD shall pay all costs associated with the setup, relocation or removal of telephone, electronic mail and other telecommunication equipment and services. Upon termination, cancellation, or expiration of this Agreement, Dallas ISD shall have thirty (30) days to remove all its personal property and equipment from the ECHS office. DISD shall return college property in good condition less reasonable wear and tear.

K. Tuition and Fees: In accordance with UNTD Policies: Dallas ISD will pay the required tuition and fees for qualified Lincoln B-TECH students enrolled in dual credit courses at UNTD based on the Dual Credit Course Articulation Agreement and negotiated rate for tuition and fees.

- (1) Dallas ISD will only pay tuition costs for students enrolled in the B-TECH program based on the number of credit hours the student is eligible for and enrolled in based upon their high school dual credit plan each semester. The amount of tuition and fees charged will be equal to or less than the rates approved by the University Board of Regents. The annual fees will be included in Attachment C.

L. Books and Supplemental Materials:

- (1) Based on the mutually agreed upon curriculum aligned plan, UNTD approved textbooks, syllabi, course curriculum and course outlines, applicable to the courses

when taught by UNTD or other instructional venues, shall apply to the courses available under this IA.

- (2) Based on the mutually agreed upon curriculum aligned plan, all agreed upon textbooks, and supplemental materials required for classes, as determined by the Dual Credit Course Articulation Agreement, shall be provided by Early College High School.
- (3) Based on the mutually agreed upon curriculum aligned plan, UNTD approved textbooks purchased by Dallas ISD may be used for the time period consistent with UNTD practices, but not fewer than 2 years.
- (4) The IHE Liaison will provide the B-TECH Principal with a booklist including textbooks that are necessary each semester, need to be replaced and/or have been previously purchased in order to maintain an inventory of textbooks.
- (5) Dallas ISD will purchase textbooks and required materials for dual credit courses directly from suppliers in accordance with Dallas ISD procurement guidelines.

M. Recruitment and Enrollment of Students:

- (1) Dallas ISD staff will recruit eighth graders annually utilizing a recruitment plan with input from all stakeholders, Dallas ISD, Early College High School, UNTD, and Industry Partners that include regular activities to inform all stakeholders of the opportunity for a qualified student(s) to attend an Early College High School.
 - a. Creation of a B-TECH website that provides recruitment and admission information;
 - b. Distribution of recruitment/admission packets to middle school students in the school district;
 - c. Meetings with middle school counselors to introduce and explain the concept of B-TECH;
 - d. Student/parent meetings at all middle school campuses explaining the opportunities and commitment required of B-TECH;
 - e. Presentation of recruitment and admission information in a bilingual format
- (2) UNTD will assist and participate with recruitment, enrollment and retention, as necessary, for all students who are qualified and wish to enroll in the Early College High School.
- (3) Should the number of qualified applicants (target student population defined on page 1, paragraph 3) exceed the number of available spaces, a weighted lottery will be used to determine the ninth-grade cohort.

N. Instructional Calendar: UNTD and Dallas ISD will establish an instructional calendar that is consistent with the mutual needs and requirements of both parties.

O. Student Code of Conduct: Any misconduct, behavioral problems, and disciplinary measures resulting from violations of the UNTD Student Code of Conduct should be reported in writing to the high school administrator. Disciplinary action is then taken by

the Dallas ISD and the ECHS Principal in coordination with the UNTD Dean of Students. In addition, the College may refuse to admit students with disciplinary problems. Early College High School students, faculty and staff shall adhere to:

- (1) Policies of Dallas ISD;
- (2) Policies of UNTD.

P. **Media and Public Relations:** Media and public relations regarding the Early College High School will be managed according to Dallas ISD and UNTD protocols. Including but not limited to:

- (1) Website
- (2) Flyers
- (3) Posters
- (4) Brochures

Q. **Signs:** Dallas ISD shall make a request consistent with UNTD policies to post or display signs advertising its programs on UNTD premises. UNTD shall have the sole reasonable discretion as to the location, size and number of any such signs which may be permitted or allowed.

R. **Parking:** Dallas ISD shall have use of vehicle parking areas, driveways, and footways at UNTD. Parking privileges will require a fee.

3. **Title IX Compliance:** UNTD and Dallas ISD have the responsibility to comply with Title IX Compliance. Both the College and Dallas ISD have a duty and shall work in collaboration for any complaint involving a Dallas ISD student. Consistent with Title IX of the Education Amendments of 1972 and UNTD Policies, the college Title IX Coordinator shall address any complaint of sexual misconduct, whether occurring on or off campus; between students, faculty, and staff; or between non-affiliated persons participating in a UNTD sponsored program or event.
4. **Liability of Parties:** Without waiving any defenses including governmental immunity, each party to this IA agrees to be responsible for its own acts of negligence, which may arise in connection with any and all claims for damages, costs and expenses to person or persons and property that may arise out of or be occasioned by this IA or any of its activities or from any act or omission of any employee or invitee of the parties of this IA. The provisions in this paragraph are solely for the benefit of the parties to this IA and are not intended to create or grant any rights, contractually or otherwise to any third party.
5. **Term:** All terms of this IA are strictly contingent upon the annual approval of the ECHS Program by the Texas Education Agency ("TEA"), in compliance with section 102.1091 of the Texas Administrative Code. Subject to prior termination of this IA as provided in section 6 of this IA, the initial term of this IA is in full force and effect beginning on May 1, 2020 and ends on August 31, 2021. At least one hundred twenty days before the expiration of the initial term and any subsequent renewal terms, UNTD and DALLAS ISD shall review this IA and may renew it for up to two consecutive one-year terms, upon:

- A. The annual approval for the ECHS Program by TEA; and
- B. Written approval of the UNTD and Dallas ISD.

Each term for educational services under this Agreement is strictly contingent upon the TEA's annual approval of the ECHS Program.

6. Right of Termination:

- A. Any party may terminate this IA on 120 days written notice to the other party.
- B. Termination may occur immediately upon the breach of this IA by one of the parties. A breach of this IA includes, but is not limited to, a violation of UNTD Policies or the policies of Dallas ISD, the making of a misrepresentation or false statement by one of the parties, nonperformance of the party's duties, or the occurrence of a conflict of interest between the parties. Each party shall have thirty (30) days from written notice of an alleged breach to cure the breach.
- C. This Agreement may also be terminated immediately if Dallas ISD has not received authority for ECHS designation renewal from the Texas Education Authority ("TEA"), in compliance with section 102.1091 of the Texas Administrative Code ("Designation"). In the event Dallas ISD does not receive Designation, Dallas ISD shall provide UNTD with written notice of such non-renewal within ten days of the date on which Designation would be due from TEA.
- D. Provided, further, that the Parties agree that performance by UNTD under this Agreement may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the "Legislature") and/or allocation of funds by the UNTD's Board of Trustees (the "Board"). If the Legislature fails to appropriate or allot the necessary funds, or the Board fails to allocate the necessary funds, then College or UNTD will issue written notice to Dallas ISD and either party may terminate *this* Agreement without further duty or obligation under this Agreement. Dallas ISD acknowledges that appropriation, allotment, and allocation of funds are beyond the control of College/UNTD.
- E. If this IA is terminated during an academic term, students enrolled in classes under *this* IA will be allowed to finish their coursework

7. Assignment: Neither party may assign their interest in *this* IA without the written permission of the other party.

8. Limitations of Authority:

- A. None of the parties have authority for and on behalf of the other except as provided in *this* IA. No other authority, power, partnership, use of rights are granted or implied.
- B. This Agreement represents the entire Agreement by and between the parties and supersedes all previous letters, understanding or oral agreements between the parties regarding the subject of this Agreement. Any representations, promises, or guarantees made but not stated in the body of this Agreement are null and void and of no effect.
- C. None of the parties may make, revise, alter, or otherwise diverge from the terms, conditions or policies which are subject to *this* Agreement without a written amendment to this Agreement. Changes to this Agreement are subject to the approval of the UNTD

Office of General Counsel.

D. None of the parties may incur any debt, obligation expense, or liability or any kind against the other without the other's express written approval.

9. **Waiver:** The failure of any party hereto to exercise the rights granted them herein upon the occurrence of any of the contingencies set forth in this Agreement shall not in any event constitute a waiver of any such rights upon the occurrence of any such contingencies.

10. **Governing Law and Venue:** This Agreement is made in Texas and shall be governed by and construed in accordance with the laws of the State of Texas without reference to choice of law principles. Each party to this Agreement:

- A. Consents to the exclusive jurisdiction and venue of the federal and state courts located in Dallas County Texas, in any action arising out of or relating to this Agreement;
- B. Waives any objection it might have to jurisdiction or venue of such forums or that the forum is inconvenient; and
- C. Agrees not to bring any such action in any other jurisdiction or venue to which either party might be entitled by domicile or otherwise.

11. **Miscellaneous Provisions:**

- A. None of the parties shall have control over the other party with respect to its hours, times, employment, etc.
- B. The parties warrant that their mutual obligations shall be performed with due diligence in a safe and professional manner and in compliance with any and all applicable statutes, rules and regulations. Parties to this IA shall comply with all Federal, State and local laws.
- C. If the Texas Higher Education Coordinating Board adopts new guidelines for Early College High School programs during the term of this IA, the new guidelines shall prevail and shall cause the parties to execute an amendment to the IA if necessary.
- D. UNTD and Dallas ISD are parties to a Data Sharing Agreement with each other and will provide the applicable data and information about students who are concurrently or formerly enrolled in both education institutions in a manner consistent with such Data-Sharing Agreements.
- E. Force Majeure. Neither party shall be liable for any loss or damages or for any delays or failure to perform one or more of its contractual duties arising out of causes beyond its reasonable control and without its fault or negligence, including, but not limited to, Acts of God, epidemics or pandemics (new or existing), public emergency, government regulation or order, acts of civil or military authority, fires, riots, wars, embargoes, Internet disruptions or communications failures. This provision shall become effective only if the party failing to perform notifies the other party within a reasonable time of the extent and nature of the Force Majeure event, limits delay in performance to that required by the event, and takes all reasonable steps to minimize damages and resume performance. Notwithstanding anything to the contrary contained herein, if either party is unable to perform hereunder due to the COVID-19 pandemic, the party may terminate this Agreement without liability by written notice to the other party.

Interlocal Agreement between University of North Texas at Dallas
And

Dallas Independent School District
Relating to Lincoln B-TECH

- 12. Notices:** Notices given pursuant to this Agreement shall be sufficient if actually received and sent by certified or registered mail, postage fully prepaid to:

Dallas Independent School District

To:

Usamah Rodgers
Assistant Superintendent
Dallas Independent School
District 9400 North Central
Expressway Dallas, TX 75231
972-925-5488
umuhammad-rodgers@dallasisd.org

UNTD

To:

Robert Mong
President, UNTD
7300 University Hills
Boulevard Dallas, Texas
75241
972-338-1092
Robert.Mong@untddallas.edu

Either party reserves the right to designate in writing to the other party any change of name, change of person, or address to which the notices shall be sent.

- 13. Nondiscrimination:** Parties to this Agreement shall not discriminate in this Program on the basis of race, color, religion, gender, national origin, age, disability, sex, sexual orientation, gender identity, gender expression, or any other basis prohibited by law.
- 14. Parol Evidence and Status of Agreement:** This Agreement represents the entire Agreement of the parties and there are no representations, inducements, promises, agreements, arrangements or undertakings, oral or written, between the parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
- 15. Signatory Clause:** The individuals executing this Agreement on behalf of UNTD and Dallas ISD acknowledge that they are duly authorized to execute this Agreement. All parties hereby acknowledge that they have read, understood, and shall comply with the terms and conditions of this Agreement and the Attachments A and B hereto. This Agreement shall not become effective until executed by each party. Therefore, the parties to this Agreement shall begin their respective duties only after the last party has signed and dated this Agreement.

THIS AGREEMENT IS EXECUTED in duplicate original counterparts effective upon the date indicated above in paragraph 5. Term of this Agreement.

UNIVERSITY OF NORTH TEXAS AT DALLAS

Bob Mong

Digitally signed by Bob Mong
DN: cn=Bob Mong, o=UNT Dallas, ou=President,
email=bob.mong@untdallas.edu, c=US
Date: 2020.04.16 19:08:07 -05'00'

By: _____
President Date

DALLAS INDEPENDENT SCHOOL DISTRICT

By:  _____
Board President Date

←
Sign / Date
Here

Attest:  _____
Board Secretary Date

←
Sign / Date
Here

APPROVED AS TO FORM:

By: /s/ Leticia D. McGowan _____
Dallas ISD Attorney Date

Attachment A

UNIVERSITY OF NORTH TEXAS AT DALLAS (UNTĐ) GUIDELINES FOR EARLY COLLEGE HIGH SCHOOL DUAL CREDIT COURSES AND REMEDIAL COURSES OFFERED IN PARTNERSHIP WITH TEXAS PUBLIC SCHOOLS

2020-2021 Academic Year

The following guidelines reflect **current** Texas Higher Education Coordinating Board (THECB) rules and regulations (Chapter 4, Subchapters D and G) and University of North Texas at Dallas (UNTĐ) policies and procedures. THECB rules and UNTĐ policies and procedures are always subject to change with the new changes taking precedence.

While THECB defines four types of partnerships with high schools, these guidelines do not address partnerships where only high school credit is granted nor do they apply to Career Pathway Program articulated agreements. They do address course credit where instruction is provided to high school students for the immediate award of both high school and college certificate and associate degree credit. They also address remedial instruction provided to high school students for either remedial work to prepare students to pass the State of Texas Assessments of Academic Readiness (STAAR) test(s) or other state-designated instrument(s) to prepare students to pass the Texas Success Initiative Assessment (TSIA) test(s).

1. Texas public colleges and universities are eligible to enter into agreements with Texas public schools to create an Early College High School (ECHS). Any University that participates in the creation of an ECHS shall notify the Texas Higher Education Coordinating Board in accordance with provisions and schedules determined by the Commissioner. For any instructional partnerships between Texas public school(s) and a college of the UNTĐ to create an Early College High School, an agreement must be approved by the governing boards or designated authorities of both the Texas public school district(s) and UNTĐ prior to the offering of courses. This agreement must address the following:

A. Student eligibility requirement.

- (1) The student must be enrolled in a Texas, high school.
- (2) A student enrolled in Early College High School may enroll in more than one dual credit course per semester, and may enroll in dual credit coursework with freshman, sophomore, junior, or senior high school standing.
- (3) The student must complete a pre-assessment activity (PAA) and practice test prior to taking the official Texas Success Initiative Assessment (TSIA) battery of tests.
- (4) The Early College High School and the College shall assess each student for readiness to engage in any college-level curriculum offered for college credit prior to the student's enrollment in such curriculum.

(5) After the assessment, the Early College High School, using guidelines established by the UNTD, shall determine what forms of assistance and remediation, if any, are necessary prior to a student's enrollment in any college-level curriculum based on the results of the assessment and other indicators of student readiness.

(6) A student must meet the college prerequisites designed for the enrolled course.

(7) Student demonstrates TSI exempt for college readiness **and** dual credit eligibility by achieving the following minimum passing standards under the provisions of the Texas Success Initiative Assessment (TSIA) relating to College Ready and Adult Basic Education Standards on relevant section(s) of the TSIA OR other appropriate state-approved test scores (see below SAT, ACT, STAAR score requirements for TSIA). TSIA score requirements can be altered by the THECB with currently approved scores being used for eligibility and course placement purposes.

- TSI Assessment with a minimum of 351 on reading; 350 on math; and 340 and an essay score of at least a 4 on writing. An advanced placement score of at least 340, an Adult Basic Education (ABE) Diagnostic level of at least a 4, and an essay score of at least a 5 may also demonstrate writing college readiness.
- SAT – For **SAT Scores prior to March 5, 2016**, a combined critical reading and math score of 1070 with a minimum of 500 on critical reading test (student shall be exempt for both the reading and writing), and/or a minimum of 500 on the math test (student shall be exempt for math).
- SAT- For **SAT Scores administered on or after March 5, 2016**: a minimum score of 480 on the Evidenced-Based Reading and Writing (EBRW) test shall be exempt for both reading and writing sections of the TSI Assessment; a minimum score of 530 on the mathematics test shall be exempt for the mathematics section of the TSI Assessment. There is no combined score.
- Mixing or combining scores from the SAT administered prior to March 2016 and the SAT administered on or after March 5, 2016, is not allowable. The newly approved scores became effective on August 10, 2016.
- ACT – a student with a composite of 23 with a minimum of 19 on the English test shall be exempt for both the reading and writing sections and/or 19 on the math test (student shall be exempt for the math section)
- A Level 2 final recommended score of 4000 or higher on the Algebra II STAAR EOC
- A Level 2 final recommended score of 2000 or higher on the English III Reading STAAR EOC exam (scores prior to 2014)
- A Level 2 final recommended score of 2000 or higher on the English III Writing STAAR EOC (scores prior to 2014)
- A Level 2 final recommended score of 4000 or higher on the English II Combined Writing and Reading (scores in 2014 and thereafter)

- A Level 2 final recommended score of 4000 or higher on the English III Combined Writing and Reading (scores in 2014 and thereafter)

(8) The student is eligible to enroll in dual credit courses with the following scores. Such scores will not make the student TSI exempt and are subject to change.

- By achieving a composite score of 23 on the PLAN with a 19 or higher in English or an equivalent score on the ACT-Aspire as determined by ACT.
- By achieving a combined score of 107 on the PSAT/NMSQT with a minimum of 50 on the mathematics test; or
- By achieving a composite score of 23 on the Plan with a 19 or higher in the mathematics or an equivalent score on the ACT-Aspire as determined by ACT.
- By achieving a Level, 2 final recommended score of 4000 or higher on the Algebra I STAAR EOC **and** passing grade with a C or better in the Algebra II course.
- PSAT/NMSQT placement scores from test taken prior to October 15, 2015: By achieving a combined score of 107 with a minimum of 50 on the reading test. By achieving a combined score of 107 with a minimum of 50 on the mathematics test.
- PSAT/NMSQT placement scores from test taken on or after October 15, 2015: By achieving a minimum score of 460 on the evidence-based reading and writing (EBRW) test. By achieving a minimum score of 510 on the mathematics test.
- Mixing or combining scores from the PSAT/NMSQT administered prior to October 15, 2015 and the PSAT/NMSQT administered on or after October 15, 2015 is not allowable.

(9) Courses that require demonstration of TSI college readiness, the student achieves the following PSAT/NMSQT placement scores from test taken on or after October 15, 2015: By achieving a minimum score of 460 on the evidence-based reading and writing (EBRW) test. By achieving a minimum score of 510 on the mathematics test.

(10) Mixing or combining scores from the PSAT/NMSQT administered prior to October 15, 2015 and the PSAT/NMSQT administered on or after October 15, 2015 is not allowable.

(11) A student who is exempt from taking STAAR EOC assessments may be otherwise evaluated by an institution to determine eligibility for enrolling in workforce education dual credit courses.

(12) Students who do not acquire the necessary test score(s) for eligibility purposes should discuss their options with the college Early College High School Coordinator. To be eligible for enrollment in a dual credit course offered by a public college, students must

meet all the college's regular prerequisite requirements designated for that course (e.g., minimum score on a specified placement test, minimum grade in a specified previous course, etc.).

(13) Score requirements can be altered by the THECB or UNTD with the currently approved scores being used for eligibility and course placement purposes.

(14) The student must meet all admissions criteria of the college. In addition, students may be withdrawn from the pre-registration course(s) for subsequent semesters or terms if the student withdraws from a course or makes a grade of D or F. Students may be refused re-enrollment unless the student and the parent(s)/guardian(s) agree to abide by written conditions from the college designed to increase the potential for success.

(15) Eligibility for the ECHS program and academic standing are reviewed for continued participation in dual credit courses. ECHS students must maintain satisfactory academic performance at the high school; earn grades of A, B or C in all college courses; and obtain and submit evidence of parental/guardian and school approval for each subsequent semester of enrollment. A student who earns a grade of D or F in a dual credit course may not be eligible for future dual credit courses or may have restrictions placed on their enrollment in the Dual Credit Program. Students who earn a grade of W, D and/or F in a dual credit course may not be eligible for future financial aid or may have limited financial aid options beyond high school.

(16) Students must discuss with their ECHS College Advisor and HS Counselor if they wish to withdraw from their college course(s). Students who decide to withdraw must submit the required withdrawal form to the ECHS College Advisor and HS Counselor or College Registrar by the published deadline. Failure to submit the required withdrawal form could result in the student receiving a grade of F.

(a.) Section 51.907 of the Texas Education Code applies to students who enroll in a Texas public institution of higher education for the first time in fall 2007 or later. Based on this law, when you graduate from high school and continue your college education, UNTD or any other Texas public institution of higher education may not permit students to drop more than six college-level credit courses for unacceptable reasons during their entire undergraduate career without penalty. All college-level courses dropped after the official drop and add period for the course are included in the six-course limit, including courses dropped at another Texas public institution of higher education, unless it qualifies as an exception.

(17) Early College High Students are currently exempt from the following state requirements until they graduate from high school. Once students graduate from high school and are no longer exempt, they should take care when selecting additional courses to be transferred toward a Baccalaureate degree. House Bill 1172 allows an institution to charge the equivalent of out of state tuition for credit hours taken beyond the state limits.

State limits are:

(a.) For students entering public, Texas institutions Fall 1999 – Summer 2006 who attempt 45 hours beyond what is required for Baccalaureate degree (120 hours).

(b.) For students entering Fall 2006 and thereafter who attempt 30 hours beyond the

hours required for a Baccalaureate degree. It is recommended that students take minimal hours beyond degree requirements to avoid possible higher tuition charges at the institution to which they are transferring.

(18) Academic freedom is practiced at all UNTD and appropriate and essential discipline-specific terminology, concepts and principles are utilized as needed in the classroom setting, including within dual credit classes.

(19) UNTD has established a system of policies, including the student code of conduct, with which to govern student behavior and provide guidelines for the educational environment of UNTD and its programs. Early College High School Students are subject to the same UNTD policies, procedures, rules, regulations, and guidelines as other UNTD students. Students enrolled in an Early College High School agree to comply with the Student Code of Conduct and all other applicable UNTD policies, procedures, rules, regulations, and guidelines, as well as those of their ISD high school. Violations of UNTD policies, procedures, rules, regulations, or guidelines shall be addressed in accordance with established UNTD grievance and complaint procedures, if applicable, and/or the student code of conduct.

(a.) For matters alleging sexual misconduct involving an ECHS student, the ISD and UNTD shall work cooperatively to investigate and provide a prompt and equitable resolution. Sexual misconduct is any act of sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, sex/gender-based stalking, or any other conduct that threatens the health and safety of any person on the basis of actual, expressed or perceived gender identity.

(b.) The ISD shall promptly report to College administration disciplinary problems involving ECHS students, including any complaints of sexual misconduct. College may, at its sole discretion, refuse to admit students with a history of disciplinary problems.

(20) Students attending classes on a UNTD campus must present proof of immunization for bacterial meningitis. Sec. 51.9192 of the Education Code and §21.613 of the TAC states that students must receive a bacterial meningitis vaccination or present the appropriate exemption. Meningococcal conjugate vaccine (MenACWY) and meningococcal polysaccharide vaccine (MPSV4) are state approved for this requirement.

B. Faculty Qualifications

(1) The college must select instructors of dual credit courses. This faculty must be regularly employed faculty members of the college or must meet all criteria established for credit instruction in the UNTD, including SACSCOC criteria. The approval procedures used by the college to select faculty must be the same as that used for faculty teaching at the college campus.

(2) Faculty teaching dual credit classes will meet all expectations for adjunct instructors including attending orientations, faculty meetings, and staff development activities.

(3) The faculty supervision and evaluation will be the same as that for all instructors at the college. Such evaluations will be conducted by the appropriate division dean or

delegate. The student survey of instruction instrument will be administered, and all normal and usual documentation will be completed.

C. Course Curriculum, Instruction, and Grading

- (1) Courses offered for dual credit must be college-level academic courses
- (2) The college shall ensure that a dual credit course and the college course offered on the college campus are equivalent with respect to curriculum, materials, instruction, and method/rigor of student evaluation.
- (3) Students in dual credit courses may withdraw from the college course by following college procedures and meeting all deadlines.
- (4) Dual Credit students who retake a dual credit course or enroll in a concurrent (non-dual credit) course will pay tuition for such courses.

D. Location of ECHS Classes

- (1) ECHS dual credit courses may be taught on the college campus or the high school campus. For dual credit courses taught exclusively to high school students on the high school campus and for dual credit courses taught electronically, the college shall comply with applicable rules and procedures for offering courses at a distance in THECB Rules, Chapter 4, subchapters P and Q relating to Distance Education and Off-Campus instruction.
- (2) ECHS students and staff at the college location will be supported by the college infrastructure with colleges being responsible for the cost of software, equipment, installation, and maintenance. ECHS students and staff at the high school campus will be supported by the high school campus with ISD/high school being responsible for cost of software, equipment, installation, and maintenance.
- (3) Colleges will serve as consultants to ensure delivery and compliance with college policy requirements for ISD IT staff regarding internet services and CIPA compliance.
- (4) ECHS courses taught electronically shall comply with the THECB adopted Principles of Good Practice for Courses Offered Electronically.
- (5) Colleges must comply with SACSCOC (Southern Association of Colleges and Schools Commission on Colleges) requirements and processes as it relates to courses being taught off college location.

E. Composition of ECHS Dual Credit Classes

- (1) ECHS Dual Credit courses must be taught on the college and/or the high school campus.
- (2) Dual credit classes may be composed of dual credit students only or of dual and college credit students. Combined classes, which would include high school credit-only students, as well as dual credit students, are allowed as provided within THECB rules.

F. Student Services

- (1) High school students in dual credit courses will be given access to the college library, accorded appropriate privileges, and have adequate library resources convenient for use at the site where the course is offered.
- (2) High school students in dual credit courses will be provided the academic support services, including academic advising on future degree pathways at UNTD and counseling, as those on the college campus.
- (3) Prior to the start of each academic year, the High School and UNTD shall collaborate on the development and communication of procedures for the provision of accommodations for students with disabilities enrolled in Dual Credit courses ("Established Procedures"). High School and College shall provide disability services in accordance with Established Procedures and applicable law.
- (4) If a student is enrolled simultaneously in college and high school in a dual credit program, the two schools may share information regarding the student, in accordance with 34 CFR 99.34(b).
- (5) All other services provided to college students will also be provided to high school students enrolled in dual credit courses in accordance with applicable law and UNTD policies.

G. Eligible Courses

- (1) Courses to be offered must be college-level courses and most will be included in the current edition of the Lower Division Academic Course Guide Manual approved by THECB. Course name and number are subject to change.
- (2) ECHS dual credit classes must demonstrate the same quality and rigor to classes on the college campus.
- (3) Textbooks, textbook access codes, required course supplies/instructional tools and other materials to be utilized will be those normally used or approved by full-time faculty teaching the course at the college.
- (4) The syllabus will contain all elements common to the syllabi for the same course as taught at the college.
- (5) Regular academic policies applicable to courses taught at the college's main campus must also apply to ECHS dual credit courses. These policies include the appeal process for disputed grades, drop policy, the communication of grading policy to students, and the distribution of a syllabus comparable to that utilized on the college campus.
- (6) Colleges will not receive formula funding from the state for PHED 1164 dual credit course. Legislation does not restrict higher education institutions from enrolling dual credit students in PHED 1164, but state funding will not be provided to the college.

H. Transcription of Credit. Transcription of dual credit courses on a college transcript

should be handled exactly as it is for other college-level courses. Prior to the start of each academic year, college and Early College High School administration shall confirm that approved college courses are aligned to appropriate high school course and PEIMS code.

- I. Evaluation and Accountability. The Early College High School and College shall be responsible for the development and implementation of an evaluation process to determine the effectiveness of the ECHS. Measures of effectiveness shall include, but are not limited to, student results on the K-12 accountability assessments (e.g., TAKS/STAAR or other state-designated instrument(s) and success indicators of graduates at Texas public institutions of higher education (e.g., participation rates, grade point averages, retention rates, and graduation rates).

J. Funding

- (1) State funding for high school and college will be available to the public school district and the college based on the current funding rules of the State Board of Education and the Texas Higher Education Coordinating Board.

- (2) The college may claim funding for all ECHS students receiving college credit.

K. Salaries. Payment of salaries shall be determined by the College and High School.

2. Sexual misconduct involving HS students and/or UNTD faculty or students shall be addressed by both the HS and UNTD. The HS shall promptly report to UNTD administration any complaints of sexual misconduct made by or against a student, employee or guest of UNTD to the extent such complaint relates to the dual credit agreement between the parties. All other misconduct, behavioral problems, and any disciplinary measures resulting therefrom concerning HS students while at the UNTD/ High School are the sole responsibility of the HS. UNTD shall report in writing such disciplinary problems to the HS Administration. UNTD may, at its sole discretion, refuse to admit students with a history of disciplinary problems. Sexual misconduct is any act of sex/gender-based discrimination or harassment, sexual harassment, sexual violence, sexual exploitation, relationship violence, sex/gender-based stalking, or any other conduct that threatens the health and safety of any person on the basis of actual, expressed or perceived gender identity.
3. As rules and regulations are subject to change, please refer to the UNTD web catalog at <https://registrar.untDallas.edu/catalogs> for updated general and academic information for your needs.

Attachment B

Course Number	Course Title	Prerequisites	Units	ACCT 2301	BIOL 2406	ACCT 2301	Principles of Accounting	MATH 1314 from DCCCD	13016700	3	ACCOUNTING II (DC) 1	0.5	CTE-Finance Career Cluster
ACCT 2010	Accounting Principles I (Financial Accounting)	3	ACCT 2301			ACCT 2301	Principles of Accounting	MATH 1314 from DCCCD	13016700	3	ACCOUNTING II (DC) 1	0.5	CTE-Finance Career Cluster
ACCT 2020	Accounting Principles II (Managerial Accounting)	3	ACCT 2302			ACCT-2302	Principles of Managerial Accounting	MATH 1680 and ACCT 2010 with C from UNTD	13016700	3	ACCOUNTING II (DC) 2	0.5	CTE-Finance Career Cluster
BIOL 1132	Environmental Science	3	BIOL 2406			BIOL 2406	Environmental Biology	none	3020000	4	Environmental Systems DC	1	Science & Wellness
BIOL 1710	Biology for Science Majors I	3	BIOL 1306			BIOL 1406	Biology for Science Majors I	none	13037200	4	SCIENTIFIC RES & DESIGN-S (DC) 1	0.5	CTE-Science Technology Engineering & Mathematics Career Cluster
BIOL 1730	Biology for Science Majors Laboratory I	1	BIOL 1106			" "	" "	coreq with BIOL 1710	" "	" "	" "	" "	" "
BIOL 1720	Biology for Science Majors II	3	BIOL 1307			BIOL 1407	Biology for Science Majors II	none	13037200	4	SCIENTIFIC RES & DESIGN-S (DC) 2	0.5	CTE-Science Technology Engineering & Mathematics Career Cluster
BIOL 1740	Biology for Science Majors Laboratory II	1	BIOL 1107			" "	" "	coreq with BIOL 1720	" "	" "	" "	" "	" "
BUSI 1340	Business Management Enterprise	3	N/A			BUSI-1340	Managing the Business Enterprise (UNTD only 2021)	none	13034400	3	ENTREPRENEURSHIP DC (UNTD)	1	CTE
GEOG 1710	Earth Science	3	GEOG 1401			GEOG 1401	Earth Sciences for Non-Science Majors I	none	3060200	4	EARTH & SPACE SCIENCE (DC) a	0.5	Science & Wellness
ECON 1110	Principles of Macroeconomics	3	ECON 2301			ECON-2301	Principles of Macroeconomics	none	3310300	3	ECONOMICS SEM (DC)	0.5	Social Studies
ECON 1100	Principles of Microeconomics	3	ECON 2302			ECON-2302	Principles of Microeconomics	none	3380001	3	ADV STUDIES IN SOCIAL STUDIES 4 DC	0.5	Social Studies

UNIV Course	UNIV Description	UNIV Credits	Academic Transfer Credit Course	TECA 1311	Educating Young Children	none	13024700	3	CHILD DEVELOPMENT DUAL CREDIT SEM 1 & 2	1	CTE-Human Services Career Cluster
EDUC 2900 or EDUC 1301	Special Topics in Education or Introduction to the Teaching Profession (if not taken in SP 10 year)	3	Academic Transfer Credit Course	TECA 1311	Educating Young Children	none	13024700	3	CHILD DEVELOPMENT DUAL CREDIT SEM 1 & 2	1	CTE-Human Services Career Cluster
EDSP 2310	Introductions to Special Populations	3	EDUC 2301	EDUC 2301	Introduction to Special Populations	none	13014400	3	INSTRUCTIONAL PRACTICES (DC) 2	1	CTE-Business Management & Administration Career Cluster
ENGL 2220	Survey of World Literatures from 1700 to the Present	3	ENGL 2333	ENGL 2333	World Literature II	ENGL 1301 or 1302 from DCCCD	3221810	3	INDEP STUDY IN ENGLISH 2TT DC	0.5	Reading Language Arts
MATH 1190	Business Calculus	3	MATH 1325	MATH 1325	Calculus for Business & Social Sciences	MATH 1314 from DCCCD	3102502	3	INDEPENDENT STUDY MATH CAL BUS DC	1	Mathematics
MATH 1354	Numbers and Operations for Teachers	3	N/A	MATH- 1350	Mathematics for Teachers I (Fundamentals of Mathematics I)	TSI Math Complete	3102500	3	INDEP STUDY MATH 1 MFTI (DC) SEM 1	0.5	Mathematics
MATH 1355	Probability and Statistics for Teachers	3	N/A	MATH 1351	Mathematics for Teachers II (Fundamentals of Mathematics II)	TSI Math Complete	3102500	3	INDEP STUDY MATH 1 MFTI (DC) SEM 2	0.5	Mathematics
MATH 1680	Elementary Probability and Statistics	3	MATH 1342	MATH 1342	Elementary Statistical Methods	TSI Math Complete	3102530	3	STATISTICS (DC) SEM 1 & 2	1	Mathematics
PBHL 2300	Introduction to Public Health	3	N/A	HPRS- 1201	Introduction to Health Professions	None	13020200	2	Principles of Health Science (DC)	1	CTE
PSCI 1040	American Government: Laws and Institutions	3	GOVT 2305	GOVT 2305	Federal Government	None	3330100	3	U S GOVERNMENT - DUAL CREDIT	0.5	Social Studies
PSCI 1050	American Government: Process and Policies	3	GOVT 2306	GOVT- 2306	Texas Government	None	3380002	3	SPEC TOPICS IN SOCIAL STUDIES 4 DC	0.5	Social Studies
SOCI 2010	Race, Class, Gender, and Equity	3	SOCI 2319	SOCI- 2319	Minority Studies	None	3380001	3	SOCIAL STUDIES ADV STUDIES (DC) 1	0.5	Social Studies
SPAN 1010	Elementary Spanish I	3	SPAN 1411	SPAN- 1411	Beginning Spanish I	None	3440300	4	SPANISH III - DUAL CREDIT SEM 1	0.5	World Languages

Attachment C

UNIVERSITY OF NORTH TEXAS AT DALLAS (UNTD)

Estimated Cost Projections: Lincoln ECHS 2020-2021

Tuition and Fees

Expected tuition and fees for the 2020-2021 school year.

Total Projected Cost for Tuition and Fees: **\$565,521.60**

All Fees are mandatory except the Athletics fee. Please note, there may be an increase of the Advising up to a total of \$22.00/SCH – will be determined by May 2020. The increase was included in cost projections below.

Fee descriptions can be found at <https://accounts.untDallas.edu/explanation-fees>.

	Fall Semester		Spring Semester	
Hospitality Management / 47 students projected	\$4494.65/student 12 credit hours with no lab fees	\$ 211,248.55	\$4494.65/student 12 credit hours with no lab fees	\$ 211,248.55
Logistics / 15 students projected	\$4569.65/student 13 credit hours incl. 1 credit hour lab fee		\$4634.65/student 16 credit hours incl. 1 credit hour lab fee	
New Student Orientation Fee / 62 students projected	\$80 / fee per student	\$4960.00		
	Fall Total	\$284,753.30	Spring Total	\$280,768.30
			Grand Total	\$565,521.60

Application Fee

\$40.00 – utilizing ACT waiver

Total Projected Cost: \$0.00

New Student Orientation Fee

\$80.00 fee per student for First Time in College Students x 62 students =

Total Projected Cost: **\$4960.00**