

ATTENDANCE GOAL SHEET



Urban Community Specialists

Today's Date: _____

Name of Student		Student ID#	
Name of School		Urban Community Specialist	
Name of Parent/Guardian		Name of Parent/Guardian	
Contact #		Contact #	

Parent(s) and student write goal(s) on how to improve attendance

- 1.
- 2.
- 3.
- 4.

Urban Specialists assist parent(s) and student to determine action steps toward achieving their goals. Write action steps for improving attendance.

Action Steps	Timeline
1.	
2.	
3.	
4.	

Urban specialists assist the parent and student in determining how to measure improvement in attendance.

- 1.
- 2.
- 3.
- 4.

We agree to the goals and action steps and will collectively work with the Urban Community Specialists to overcome challenges to achieve my goal(s).

Parent/Guardian Signature(s)

Date

Student Signature

Date

Urban Community Specialist

Date