

**DALLAS ISD RESEARCH REVIEW BOARD (RRB)  
RESEARCH APPLICATION AND DATA REQUEST FEES**

**Undergraduate Students**

Although Dallas ISD supports the local academic community, Dallas ISD lacks the resources necessary to support undergraduate class assignments and research projects at this time.

**Graduate Students (Dallas ISD current/former employees)**

Current or former employees conducting independent or supervised research projects (e.g., for a master's thesis or a doctoral dissertation) should contact the RRB at [research@dallasisd.org](mailto:research@dallasisd.org) prior to submitting your research application. Please provide a description of your study and study methodology and the RRB will provide further guidance on what documentation is needed for study approval. The application fee is waived for current and former Dallas ISD staff seeking an advanced degree.

**Graduate Students (Non-employees)**

The district will **NOT** be accepting non-employee graduate research request **EXCEPT** for Southern Methodist University (SMU) graduate researchers. The district is committed to supporting our employees and due to the high demand of employee graduate research requests, the district does not have the capacity to support non-employee graduate research at this time.

**SMU Faculty and Graduate Students**

SMU faculty and graduate students wishing to conduct research in Dallas ISD should first contact the Consortium on Educational Research and Improvement (CERI) at [core@smu.edu](mailto:core@smu.edu). The Consortium was developed to help support the next generation of SMU research by faculty and graduate students and will assist in the research approval process. The application fee is waived for SMU faculty and graduate student research.

**External Researchers**

External researchers such as faculty and staff of colleges and universities, staff of research institutes or agencies, or evaluators of service providers may submit proposals to conduct research within Dallas ISD. All proposals require a completed research application and a \$100.00 application processing fee (application fee is waived for research or evaluations associated with Dallas ISD partnered grants).

**Existing Records Data Request**

Approval of a research application does not automatically provide access to existing data records. An approved Data Sharing Agreement (DSA) with Dallas ISD must be obtained for access to individual data records. Please be advised that time constraints will be taken into consideration as one factor for approving projects with an associated data request. If the project is approved, data requests are processed at \$50 per hour with a 4-hour minimum charge.

Updated July 2023