Dallas ISD Computer Policy

The following regulations for unacceptable use of computing devices using voice, video, and data networks, including the Internet, shall apply to all district trustees, administrators, faculty, staff and students. All technology equipment shall be used under the supervision of the site administrator.

- The district network, including the Internet, shall be used primarily for instructional and administrative uses. This system shall not be used for private gain, selling products or services, lobbying or in violation of other law, policy or regulation.
- If the user identifies or knows of a security problem on the network, the user shall notify a teacher or the site administrator. The teacher or the site administrator shall then notify the Technical Assistance Center, who depending on the severity of the problem, may notify Internal Audit. Except for notification, the user shall not demonstrate and/or broadcast the security problem to other users.
- Users shall not use or try to discover another user's password.
- Users shall not let other persons, (other than authorized staff members), use their name, logon, password, or files for any reason.
- Users shall not erase, rename, or make unusable another person's computer files, programs or storage media.
- Users shall not copy, change or transfer any software or documentation provided by the district, teachers, or another student without authorization from the site administrator or designee.
- Unauthorized access to the network, including so-called "hacking" and other unlawful activities is prohibited. Such activities may include, but are not limited to:
  - writing, producing, generating, copying, propagating, or attempting to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software;
  - Intentionally damaging the system, including hardware and other associated equipment, damaging information belonging to others, misusing system resources, or allowing others to misuse system resources.
- Users shall not access or create any obscene or objectionable information, language, or images. If such information is accessed accidentally, the user shall immediately notify the site administrator or designee. The site administrator or designee shall notify Network Services and provide Network Services with the web address of the site.
- Users shall not remove technology equipment (hardware or software) from district premises without written permission from the site administrator. The site administrator shall keep such permission forms on file for a period of two (2) years from the date of the authorization.
- Users shall not use the computer to transfer to others profane language, obscene images, or threats for the purpose of annoying or harassing others.
- Users shall not delete or change the electronic mail belonging to another system user or interfere with the ability of other system users to receive/send electronic mail without permission.
- Unauthorized disclosure, use and dissemination of personal information (e.g. picture, full name, home address, or home phone number) regarding students, trustees and employees of the district is prohibited. (See district intranet, inet.dallasisd.org/forms.)
- Users shall not defeat or make inoperative anti-virus software installed on district-owned workstations except temporarily for the expressed purpose of installing additional software when the anti-virus software interferes with the normal software installation

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Computer Use Policy Affirmation

I have read and agree to adhere to the terms of the Dallas ISD Computer Use Policy

Student Name (Print): _____

Student Signature: _____

Parent/Guardian Signature: _____