MEDICATION AT SCHOOL

Only authorized district employees may administer medication and only medication that cannot be scheduled for outside of school hours may be given.

 All prescription medication must be in the original prescription bottle, with a prescription label bearing student name, the name of the doctor, and instructions for administration. A written request from the parent, granting permission for administration and indicating the time the last dose was given must accompany the medication. When the student must take medication for more than ten days, a Physician/Parent Request for Administration of Medicine or Special Procedure by School Personnel form is required. This form is available from the school nurse. The request is kept on file in the nurse's office for the length of time the medication is given at school or one calendar year.

 Over the counter medications are not routinely administered at school. However, when administration is necessary, the medication must be in its original container/package. A Physician/Parent Request for Administration of Medicine or Special Procedure by School Personnel form completed and signed by the student's health care provider is required.

 All medications must be stored in the school clinic. Students may not carry or self-administer medications themselves at school except by written physician order and parent request and only for anaphylaxis medication, asthma inhaler or diabetic supplies. The student must also demonstrate to his or her physician or health-care provider and school nurse the capability for self-administration including any device required to administer the medication as well as responsible behavior.

 When the duration of the medication is complete, the parent will be required to collect any unused medication. Any unclaimed medication will be destroyed.

 Physician requests for medication and/or special procedure must be renewed yearly with a new request form completed by physician and parent.
 Narcotics are not given at school unless approved by Central Health Services and only with a completed Physician's/Parent Request for Administration of Medicine or Special Procedure by School Personnel form on file.