Grade + Attendance Credit
Attendance for Credit Program

DALLAS INDEPENDENT SCHOOL DISTRICT
Districtwide Student Initiatives

Attendance for Credit Review and Restoration Form

According to Texas State law, each student must be in attendance 90 percent of the days the class is offered. The implementation of the Attendance for Credit Program is to ensure that all students are in attendance 90 percent of the time a class is offered to certify successful accrual of credit or final grade.

FORM INSTRUCTIONS: Each area must be complete for the prescriptive plan to be valid

SEMESTER: Choose an item.	DATE: Click here to enter a date.	
CAMPUS:	STUDENT NAME:	STUDENT ID:
GRADE LEVEL/ TEACHER(S):	CONTENT AREA(S):	NUMBER OF DAYS ABSENT FOR EACH CONTENT AREA(E,U and O):
SPECIAL PROGRAMS (check all that apply): ☐ BILINGUAL/ESL ☐ SPECIAL EDUCATION ☐ SECTION 504 ☐ LIMITED ENGLISH PROFICIENT	Has student been retained? Choose an item. If yes indicate grade(s): Choose an item.	

I. Prescriptive Plan *(This section must be completed for the plan to be valid)*

TIME OF DAY (check all that apply): ☐ BEFORE SCHOOL ☐ EVENING SCHOOL ☐ AFTER SCHOOL ☐ SATURDAY SCHOOL	ASSIGNMENT FOR FINAL GRADE OR CREDIT (course specific as determined by Attendance Committee – check all that apply): ☐ ADDITIONAL ASSIGNMENTS FROM TEACHER ☐ TUTORIAL SESSION(S) ☐ INDEPENDENT PROJECT ☐ SATURDAY SCHOOL
EXPLANATION OF REQUIRED ASSIGNMENT(S):	
EXEMPT FROM PRINCIPAL'S PLAN DUE TO THE FOLLOWING: ***(Choose one item from the list and add Attachment A – Attendance for Credit Petition Form)***: ***Board approved Extenuating Circumstances per FEC(Local)*** Choose an item.	

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II. Excessive Absence Contract

Student will:

☐ Attend school daily
☐ Attend all classes on time
☐ Follow all school rules
☐ Complete all homework and classwork associated with absences
☐ Meet regularly with _____
☐ Verify all illness absences by doctor's note or official verification
☐ Other: _____

Parent/Guardian will:

☐ Cooperate with school officials
☐ Ensure student attends school
☐ Notify school when student is absent and provide appropriate documentation
☐ Arrange for and keep appointments with _____
☐ Attend parent conferences when requested
☐ Attend parenting classes through: _____
☐ Other: _____

In order to maximize the chances for educational success, the following agreement is entered into on _____.
Date

This agreement is between the Attendance Committee, _____,
Parent's Name

and _____.
Student's Name

A complete review of this agreement will take place on _____.
Date

_____ _____
Student's signature Date

_____ _____
Parent/Guardian's signature Date

_____ _____ _____
Committee Member signature Campus Position Date

III. Credit / Final Grade Restoration

To be completed as students complete plan, at the end of school year (elementary/middle) or each semester (secondary/middle school semester courses)*

Subject	Principal's Plan Start Date	Principal's Plan End Date	# of Hours/Days Served by Student	Assignment(s) Complete?	Credit/Final Grade Denied	Credit/Final Grade Restored
				☐ YES ☐ NO	☐	☐
				☐ YES ☐ NO	☐	☐
				☐ YES ☐ NO	☐	☐
				☐ YES ☐ NO	☐	☐
				☐ YES ☐ NO	☐	☐
				☐ YES ☐ NO	☐	☐
				☐ YES ☐ NO	☐	☐
				☐ YES ☐ NO	☐	☐

_____ _____
Attendance Administrator's signature Date

_____ _____
Principal's signature Date

***Student's information to be included on the list of students who will restore or be denied credit/final grade. This list should be approved and signed by the Principal and provided by the Principal to campus data personnel for coding in Chancery.**