Grade + Attendance Credit
Attendance *for* Credit Program

Attachment A

DALLAS INDEPENDENT SCHOOL DISTRICT
Districtwide Student Initiatives

Attendance for Credit Petition Form

According to Texas State law, each student must be in attendance 90 percent of the days the class is offered. The implementation of the Attendance for Credit Program is to ensure that all students are in attendance 90 percent of the time a class is offered to certify successful accrual of credit or final grade.

Petitions must be filed no later than 30 days after the last day of the first semester or the last day of the school year of the second semester for secondary schools for students in grades 9-11, and the last day of the school year for elementary and middle school students, for which credit or final grade is lost for lack of attendance. The petition for a graduating senior, grade 12, must be filed 30 days prior to the official last day of school for seniors.

Petitions are required for the following (please check reason for petition):

☐1 - Student fails to successfully complete the Principal's Plan by the school's published deadline and requests additional time to complete the plan;

☐2 - Student/parent requests exemption from the plan due to extenuating circumstances *(as noted on Attendance Review and Restoration Form)*;

☐3 - Student's attendance drops below 75 percent of the days the class is offered and the student is passing the course

Please print all information in ink. Form must be complete with all information for Attendance Committee to consider. Attach additional information to be considered/presented.

STUDENT NAME:	STUDENT ID:	PARENT/GUARDIAN NAME:	PHONE:	EMAIL :
NUMBER OF DAYS MISSED *(Secondary = per class / Elementary-Middle = total)*	STUDENT MEDICALLY DOCUMENTED CONCERN: ☐ Yes ☐ No	FAMILY ISSUE OR CONCERN: ☐ Yes ☐ No	OTHER	

Please briefly explain the circumstances you would like the committee to consider before approving/denying the requested petition.

_____ _____

Parent/Guardian's signature* Date

Student may sign if age 18 or older

Campus Use *ONLY*: ☐ Petition Approved ☐ Petition Denied Date: Click here to enter a date.

Notes:	

Signature: _____

Attendance Administrator / Committee Designee