

Community Schools Facilitator I

DEFINITION:

Under the direction of the Director of Strategic Initiatives and Student Supports or designee and in collaboration with FCUSD staff, students, families, and community partners, the Community Schools Facilitator I will support the implementation of a year-round Community Schools model at a designated Title 1 school site. The Facilitator will work closely with students, staff, and families to implement the four pillars of Community Schools, including connecting families and school staff with agencies, and non-profit programs. Under the direction of site administration or designee, the Facilitator will pursue partnerships that will address attendance, behavior, physical and/or mental health challenges. They will support the implementation of systems to connect families with basic resources needed to remove barriers to learning, wellness and on-time graduation. They will promote a strengths-based, whole child focused, and culturally responsive school-wide culture and will actively connect with low income, English Learner and racially diverse youth and their families.

QUALIFICATIONS:

Experience:

- Two (2) or more years of community engagement experience in culturally diverse communities, preferably in Rancho Cordova.
- Experience working in public school settings is preferred.

Education:

- High school diploma or equivalent.
- Associates Degree preferred.
- Two (2) years or more of community engagement experience can be substituted for education.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supports school site administrator or designee in the implementation of Community Schools Framework
- Makes home visits with FCUSD or community partner staff to promote school attendance, on-time graduation, and/or access to community resources.
- Creates and coordinates support to remove barriers to daily school attendance.
- Provides support and resources for parents for the purpose of improving student attendance.
- Acts as a resource on school campus and in the community to connect families with school site, FCUSD and/or community resources.
- Serves as a member and supports the functioning of the Coordination of Services Team (COST).
- Provides parent/caregiver training to support learning at home.
- Arranges training of classroom parents and community volunteers to ensure their support promotes academic achievement and a positive school culture.
- Supports teachers and administrators in enhancing regular, two-way communication with families.
- Participates in SSC, ELAC, site leadership and district parent meetings as an advocate for parent needs and implementation of Community Schools framework.
- Work directly with parents to advocate for the needs of youth in a productive and mutually respectful manner.
- Participates in professional development and implements learning at school site.
- Attends and presents information at community meetings, with regard to Community Schools initiative.
- Works collaboratively with Community School leads from other campuses.
- Gather data and information for Community Schools presentations and reports.
- Supports fundraising efforts to sustain or grow Community Schools initiative.
- Works collaboratively with staff to create a welcoming school environment.
- Performs other related duties as assigned.

KNOWLEDGE:

- Applicable laws, codes, regulations, standards, policies, and procedures.

ABILITIES AND SKILLS:

- Bilingual and bicultural preferred.
- Strong written and verbal communication skills.
- Ability to mediate and de escalate conflict.

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- Ability to work flexible hours (occasional evening, weekends, and school vacation work)
- Strong community ties are preferred.
- Ability to work collaboratively as a member of a team.
- Experience with diverse communities that represent various racial, ethnic, linguistic, disability, and socioeconomic groups required.
- Excellent judgment, networking, communication, and interpersonal skills.

PHYSICAL REQUIREMENTS:

Physical abilities include the usual and customary methods of performing the job's functions and require the following physical demands: occasional lifting, carrying, pushing and/or pulling; some climbing and balancing, some stooping, kneeling, crouching; reaching, handling, touching and/or feeling; manual dexterity to operate a telephone and enter data into a computer.

Significant physical abilities include ability to sit at a desk, conference table, or in meetings of various configurations for extended periods of time; see and read, with or without visual aids, laws and codes, rules, policies and other printed matter, computer screens and printouts; hear and understand speech at normal room levels and hear and understand speech on the telephone; speak in audible tones so that others may understand clearly in normal conversations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job.

- Employees in this position will be required to work indoors in a standard office environment and come in direct contact with district staff and the public.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The noise level in the work environment is usually moderate.