BOARDMAN LOCAL SCHOOLS K-6 BEFORE & AFTER SCHOOL PROGRAM 2024 - 2025

Center Intermediate School (330) 726-3400 Robinwood Lane School (330) 782-3164 West Boulevard (330) 726-3427 Stadium Drive (330) 726-3428 Elementary Before School 6:30 am - 8:00 am Elementary After School 2:10 -6:00 pm BCIS Before School 6:30 - 8:30 am BCIS After School 3:30 - 6:00 pm

FEES

****PAYMENT IS DUE WEEKLY****

****THERE WILL BE NO BEFORE CARE IF THERE IS A 2 HOUR DELAY***

SCHEDULES & FEES ARE SUBJECT TO CHANGE

BEFORE CARE SESSION

\$5.00 /hour first child in family **\$2.00** / hour second child in family **\$1.50** / hour third child in family

AFTER CARE SESSION

\$5.00 / hour first child in family
\$4.50 / hour second child in family
\$4.00 / hour third child in family

- ALL APPLICATIONS WILL BE REVIEWED AND ACCEPTED BASED ON THE CHILD TEACHER IRATIO AND THE SAFETY OF YOUR CHILD AND ALL CHILDREN ATTENDING THE BEFORE AND AFTER SCHOOL PROGRAM.
- ALL PAPERWORK MUST BE COMPLETED AND REVIEWED BEFORE YOUR CHILD
 CAN BE ADMITTED INTO THE BEFORE OR AFTER CARE PROGRAM
- O WEIMUST HAVE A WEEKLY SCHEDULE OR PAPERWORK EVERYWEEK FOR YOUR CHILD OR CHILDREN. IT IS YOUR RESPONSIBILITY TO PROVIDE US WITH THAT INFORMATION.
- ANY UNPAID BALANCE DUE WEEKLY WILL RESULT IN YOUR CHILD/CHILDREN NOT BEING ABLE TO ATTEND THE BEFORE OR AFTER CARE PROGRAM UNTIL THE BALANCE IS PAID IN FULL WEEKLY.
- PLEASE REMEMBER THAT YOU ARE RESPONSIBLE TO SEND A SNACK FOR YOUR CHILD/CHILDREN TO THE AFTER CARE PROGRAM

ENROLLMENT

- Submit and complete and sign all registration forms
- Please complete contact sheet information before coming to program
- Your child may not attend the After School Program until the necessary paperwork is completed and on file.

FEES & PAYMENTS

***Please Make Checks Payable to Boardman Local Schools

Payments are due weekly. If your balance isn't paid weekly, your child will be unable to attend the program until accounts are paid in full.

SCHEDULES

Payments are due weekly if your child will be attending the program along with his or her schedule for the week. Parents will receive a new schedule sheet weekly along with their receipt of payment. You can find these schedule sheets online, as well. Please fill out this sheet and return on the Monday of each week that your child will be attending the program.

REMIND/ Contacting Before Care & After Care

A REMIND has been set up for each Elementary School in order for there to be communication between parents and staff. The supervisor for your school will invite you to join REMIND via phone. Once you accept, you and your supervisor will be able to communicate directly regarding any correspondence for your child

CENTER INTERMEDIATE SCHOOL Center Intermediate School has a phone where you can contact the supervisor or child if need be during before and after school hours. That number is **(330) 259-3323.**

MEDICATIONS

DEAR PARENTS / GUARDIANS,

IF YOUR CHILD REQUIRES A RESCUE INHALER OR EPIPEN FOR AFTER CARE, YOU MUST PROVIDE IT SEPARATELY TO THE AFTER SCHOOL STAFF. THE AFTER SCHOOL STAFF IS NOT PERMITTED TO GET THE CHILD'S MEDICATION FROM THE CLINIC. ONCE THE NURSE LEAVES, WE DO NOT HAVE ACCESS TO THE MEDICATION.

YOU MUST ALSO PROVIDE THE ORDER FROM THE CHILD'S DOCTOR SO THAT WE WILL BE ABLE TO ADMINISTER THE MEDICATION TO THE CHILD.

ALL PAPERWORK AND MEDICATION MUST BE GIVEN TO US BEFORE THE CHILD CAN ATTEND THE PROGRAM.

THANK YOU FOR YOUR UNDERSTANDING IN THIS MATTER.

MEDICATIONS

The only medication that can be administered during aftercare is an EpiPen and rescue inhaler **ONLY IN AN EMERGENCY.** The appropriate doctor order, and prescription in the original packaging from the pharmacy for the Epipen and inhaler, must be provided to us before the child can participate in the program.

NO OTHER MEDICATION CAN BE ADMINISTERED IN AFTER CARE

*ALL CHILDREN MUST BE POTTY TRAINED BEFORE ENROLLING IN THE PROGRAM. ANY CHILDREN USING PULL-UPS, TRAINING PANTS OR DIAPERS WILL NOT BE ACCEPTED.

***** DEPENDING ON STAFFING AND COMPLIANCE ISSUES. CHILDREN WITH SPECIAL NEEDS OR BEHAVIORAL ISSUES WHO ARE IN A ROOM WITH AN AIDE AND WISH TO PARTICIPATE IN THE PROGRAM MUST HAVE AN AIDE WHO IS CERTIFIED AND TRAINED IN THOSE FIELDS TO ACCOMPANY THEM DURING THE PROGRAM.

DAILY RELEASE OF CHILDREN

Students will be released to their parents or guardians. Any exceptions to this policy require written Instructions from the parent or guardian to the teacher. Please call the school your child attends to report any change in their pick-up schedule or persons picking up the child. Parents and or guardians will be required to sign the child out each day listing the name of the person picking up and time of day the child was released. A valid license will be required for everyone on the contact sheet picking up any child at the before and after care programs. If a person's name is NOT on the contact list, the child will not be released to them.

BEHAVIORAL EXPECTATIONS PLEASE READ CAREFULLY.

- Boardman Local Schools Code Of Conduct applies to all students enrolled in the before and after school program. <u>NO PHONES OR</u> <u>OTHER ELECTRONIC DEVICES WILL BE PERMITTED.</u>
- If a child poses a threat, whether verbal or physical, or is disrespectful to fellow students or staff, and receives two documented incidents signed by staff and their parent/guardian, he or she will be suspended from the program for a total of 7 school days.

AFTER RETURNING TO THE PROGRAM, IF THE CHILD AGAIN DEMONSTRATES INAPPROPRIATE BEHAVIOR INCLUDING PHYSICAL OR VERBAL ABUSE OR IS IMPOSING A DISCIPLINARY PROBLEM DURING THE BOARDMAN CHILD CARE PROGRAM, THE CHILD WILL BE REMOVED FROM THE BEFORE AND AFTER CARE PROGRAM.

JE YOUR CHILD HAS BEEN RELEASED FROM BOARDMAN SCHOOLS OR ANOTHBEFORE OR AFTERCARE PROGRAM DUE TO BEHAVIORAL OR FINANCIAL ISSUES, THEY WILL BE UNABLE TO ATTEND THE BOARDMAN BEFORE OR AFTERCARE PROGRAM, BALANCES MUST BE PAID WEEKLY.

Dear Parents:

PLEASE FILL OUT AND RETURN

Please list three names of family or friends below that we may contact in the event that your child becomes ill or hurt during Before School or Afterschool programs, and we are unable to contact you. Please note that anyone picking up your child, other than the parents, must show proper identification and must be listed on the contact sheet in order for your child to be released from the program.

Sincerely,		
Jeanne Silvestri After School Coordinator		
Child's Name		···
Parent /Guardian	Cell Phone	
Parent/Guardian	Cell Phone	
Address		***************************************
:	•	***************************************
Homeroom Teacher	Rm#B	us#
Other siblings enrolled at Center Intermed	liate or another Boardman Elementary School	using the the
before or after program		
KNOWN ALLERGIES / MEDICAL CONDIT	TIONS	
EPIPENYESNO RESCUE IN	HALERYESNO	
	TO ADMINISTER MY CHILD'S EPIPEN / RESCUE INH E BEFORE YOUR CHILD CAN ATTEND THE PROGRAM	
PREFERRED HOSPITAL	Phone #	
SIGNATURE AND ADDRESS OF THE PROPERTY OF THE P	<u> DATE</u>	
Name	Cell #	
Name	Cell #	
Nama	Call #	

BOARDMAN AFTER SCHOOL PROGRAM PLEAS

PLEASE FILL OUT AND RETURN

IN ORDER TO PROVIDE A SAFE AND SECURE ENVIRONMENT FOR EVERYONE, THE FOLLOWING GENERAL RULES HAVE BEEN DEVELOPED WHICH WILL BE IN EFFECT AT ALL TIMES.

1 SHOW RESPECT TO PEOPLE & PROPERTY.

NO INAPPROPRIATE LANGUAGE OR ACTIONS

KEEP HANDS TO YOURSELF. (No hitting, pinching, punching)

NO PUT-DOWNS; NO TEASING.

CLEAN UP AFTER YOURSELF.

USE EQUIPMENT APPROPRIATELY.

2. FOLLOW GOOD SAFETY PRACTICES.

SIT AT TABLES APPROPRIATELY.

PLAY GAMES ACCORDING TO THE RULES.

INFORM THE TEACHER ANYTIME YOU ENTER OR LEAVE THE AREA.

 THE BOARDMAN SCHOOLS <u>CODE OF CONDUCT</u> APPLIES TO ALL STUDENTS ENROLLED IN THE AFTERSCHOOL PROGRAM.

WE WILL DISCUSS THESE RULES WITH YOUR CHILD, BUT WOULD APPRECIATE IT IF YOU WOULD REVIEW THEM WITH YOUR CHILD BEFORE YOU ENROLL THEM IN THE PROGRAM.

PARENT LETTER OF AGREEMENT PLEASE READ CAREFULLY.

I ACKNOWLEDGE RECEIPT OF THE AFTER SCHOOL PROCEDURES. I HAVE READ AND UNDERSTAND THE POLICIES AS STATED, AND I AGREE TO ABIDE BY THE REQUIREMENTS LISTED BELOW AS WELL AS ALL OF THE RULES SET FORTH IN THE AFTER SCHOOL GUIDELINES. IN RETURN, THE AFTER SCHOOL PROGRAM AGREES TO PROVIDE CARE FOR MY CHILD WHICH MEETS THE STANDARDS & GUIDELINES OF THE PARENT"S PROCEDURE SHEET.

- 1. My child may not attend the Afterschool Program until the necessary forms are completed & on file.
- 2. Weekly tuition is due WEEKLY.. <u>IF BALANCE DUE IS NOT PAID IN FULL WEEKLY, MY CHILD WILL BE DROPPED FROM THE PROGRAM UNTIL ACCOUNTS ARE PAID TO DATE.</u>
- 3. The After School Program ends at 6:00 P.M. I will make every effort to see that my child is picked up by 6:00 PM. I will be charged a late fee of \$2.00 per minute beginning at 6:00 PM.
- 4. I MUST INFORM THE SCHOOL OR A STAFF MEMBER IF MY CHILD IS NOT ATTENDING ON HIS SCHEDULED ATTENDANCE DAYS. PAPERWORK IS REQUIRED
- 5. If my child is posing a serious or recurrent discipline problem which cannot be resolved, he/she will be suspended or removed from the After School program.
- 6. A valid license and name on the contact sheet is required for a child to be released at the before and after care program.

PLEASE READ CAREFULLY AND SIGN AND RETURN

I HAVE READ AND UNDERSTAND THE POLICIES OF THE BOARDMAN CHILD CARE PROGRAM

ANY UNPAID WEEKLY BALANCE WILL RESULT IN THE CHILD/CHILDREN NOT BEING ABLE TO REMAIN IN
THE BEFORE AND AFTER CARE PROGRAM UNTIL THE TOTAL BALANCE IS PAID.

DATE______ PARENT/GUARDIANSIGNATURE

Please provide names of other children enrolled in Boardman schools and which schools they attend

Parent Responsible for payment (Print Name)
CELL # you would like on the REMIND Account

PLEASE FILL OUT AND RETURN

Boardman Local School District Before School Weekly Schedule

Child's Name:			Week of:		
Home Room Bus #		Bus #			
Monday	Before School Hou	plete the weekly schedurs: Circle the days your chi	ld will be attending.	Tuido	
Monday	Tuesday	Wednesday	Thursday	Friday	
	90 per hour for 1st child 0 per hour for 2nd child		X <u>Hourly rate</u> = \$		
	0 per hour for 3rd child		arge per day is \$5.00		
Parent S	ianature				
1 W CM S				•	
		Boardman Loc	al School Distric	t	
		<u>School</u> Weekly Sch			
	e Room	Bus #	Grade Level		
After School	·	plete the weekly schedo your child will be attending		pick up time.	
Monday	Tuesday	Wednesday	Thursday	Friday	
	PLEASE SU	PPLY SNACK FO	DR YOUR CHIL	<u> </u>	
** \$5.00 per l	nour for 1st child	Total hour	s X <u>Hourly rate</u>	<u>Total</u>	
\$4.50 per h	our for 2nd child				
\$4.00 per l	nour for 3rd child	** <u>Minimum</u>	charge per day is	\$5.00 per day	
Parent S	ignature:				

BOARDMAN LOCAL SCHOOLS K-6 BEFORE & AFTER CARE SCHOOL PROGRAM REMIND CONTACTS

CENTER INTERMEDIATE BEFORE CARE

*JEANNE SILVESTRI SHARI YUHAS

CENTER INTERMEDIATE AFTER CARE

* CHRISTINE BAGNOLI CENTER BEFORE & AFTER SCHOOL LANDLINE # (330)-259-3323

WEST BOULEVARD BEFORE CARE

*COLLEEN HARDIE

WEST BOULEVARD AFTER CARE

*JEANNE SILVESTRI *COLLEEN HARDIE SHARI YUHAS

STADIUM DRIVE BEFORE CARE

*LISA FARR

STADIUM DRIVE AFTER CARE

*LISA FARR

ROBINWOOD LANE ELEMENTARY BEFORE / AFTERCARE

*JOANNE GARDNER

When you are using Remind please contact the people with the * and if two are marked, please choose both and send your message.

When choosing 2 recipients for your message, please hit the blue pen in the bottom right corner of the screen, choose conversation, hit the search icon at top of screen and choose recipients. Hit next and type a message and send. Once you choose the two people to talk to it will be in there to choose as a group again. Thank you.

BOARDMAN ELEMENTARY SCHOOLS AFTER CARE FEE SHEET

TIME	1 CHILD	2 CHILDREN	3 CHILDREN
2:15 - 3:15	\$5.00	\$9.50	\$13.50
2:15 - 3:30	\$6.25	\$12.00	\$17.00
2:15 - 3:45	\$7.50	\$14.25	\$20.25
2:15 - 4:00	\$8.75	\$16.75	\$23.75
2:15 - 4:15	\$10.00	\$19.00	\$27.00
2:15 - 4:30	\$11.25	\$21.50	\$30.50
2:15 - 4:45	\$12.50	\$23.75	\$34.00
2:15 - 5:00	\$13.75	\$26.25	\$37.25
2:15 - 5:15	\$15.00	\$28.50	\$40.50
2:15 - 5:30	\$16.25	\$31.00	\$44.00
2:15 - 5:45	\$17.50	\$33.50	\$47.50
2:15 - 6:00	\$18.75	\$35.75	\$51.00

	CENT	TER AFTER SCH	OOL FEE SHE	ET	····
TIME	1 CHILD	SECOND CHILD	2 CHILDREN	THIRD CHILD	3 CHILDREN
3:30-4:30	\$5.00	\$4.50	\$9.50	\$4.00	\$13.50
3:30-4:45	\$6.25	\$5.75	\$12.00	\$5.00	\$17.00
3:30-5:00	\$7.50	\$6.75	\$14.25	\$6.00	\$20.25
3:30-5:15	\$8.75	\$8.00	\$16.75	\$7.00	\$23.75
3:30-5:30	\$10.00	\$9.00	\$19.00	\$8.00	\$27.00
3:30-5:45	\$11.25	\$10.25	\$21.50	\$9.00	\$30.50
3:30-6:00	\$12.50	\$11.25	\$23.75	\$10.25	\$34.00
3:30-6:15	\$13.75	\$12.50	\$26.25	\$11.00	\$37.25
3:30-6:30	\$15.00	\$13.50	\$28.50	\$12.00	\$40.50

BCIS BEFORE CARE FEES					
TIME	1 CHILD	2 CHILDREN	3 CHILDREN		
6:30 -8:30	\$10.00	\$14.00	\$17.00		
6:45 - 8:30	\$8.75	\$12.25	\$14.50		
7:00 - 8:30	\$7.50	\$8.00	\$12.50		
7:15 - 8:30	\$6.25	\$8.75	\$10.50		
7:30 - 8:30	\$5.00	\$7.00	\$8.50		

ELEMENTARY BEFORE CARE FEES					
TIME	1 CHILD	2 CHILDREN	3 CHILDREN		
6:30 -8:00	\$6.25	\$8.25	\$9.75		
6:45 - 8:00	\$5.00	\$7.00	\$8.50		