

## MINUTES

<u>FCLA Governing Board Meeting</u>	<u>7 am</u>	<u>8 am</u>
<b>Type of Meeting</b>	<b>Start Time</b>	<b>Adjournment Time</b>
<u>Monday, November 13th</u>	<u>1080/google meet link</u>	<u>Julia Squier</u>
<b>Date</b>	<b>Meeting Location</b>	<b>Recorded by</b>

1. **Attendance/Introductions** – Julie Erdmann, Patrick Lee, Julia Squier, Dave Christianson, Kevin Tubbs, Kristie Moder
2. **Vote Julie Erdmann as FCLA Board Member** – Kevin nominated Julie Erdmann to the FCLA board; Dave 2<sup>nd</sup>; passed unanimously; Welcome Julie – thank you for your willingness to serve
3. **Approval of October Minutes** - Dave motioned to approve to October minutes; Kevin 2<sup>nd</sup> and approved unanimously
4. **Monthly Reports/Action:**
  - a. **Enrollment Update (Patrick)** – at 50; much interest with shadow day sign ups and interest from other freshmen and sophomores at North
  - b. **MyLC** – great improvements in communication to parents regarding student accounts
  - c. **FCLA Leadership Positions (Patrick)** – Patrick has outline with a total of \$4250 plus internship coordinator based on hours recorded (leader is \$2500 – Kristie, no one is communication at the moment as it is the responsibility of Heather and Patrick, Testing Coordinator is \$500 – Sam, \$750 Credit Check/Coordinator - Darien, Recruiting Coordination \$500 – Niles, Internship Coordinator – Camber will submit hours at the end of the year for internship supervision as usual; North is supplementing to cover needed expenses per Patrick’s discussion with Nate

- d. **Amazon Teacher Wish List** – any requests from teachers – Heather setting up google doc for teacher to enter needs and Julia will set up in Amazon
  - e. **Cash Flow Update (Patrick)** - \$2310.63 in activity; \$3723 in E10 accounts; 501c3 is \$1656.24
  - f. **Upcoming Recruitment dates/events** – Charter School Fair at Appleton East on Sat, Dec 2<sup>nd</sup> from 10 am-noon, etc., KA Night is January 18<sup>th</sup> – Julia and Julie can attend; Kevin and Patrick able to attend the Charter School Fair; Kristie will be meeting with Greg Hartjes on Nov 29<sup>th</sup> with other charter school leaders
  - g. **Marketing** – Farmer’s market review – earlier in season would be preference; mailing – newsletter with workshop description combined with info sheet with cover letter including invite to shadow days – Julia will send draft to Kristie; specifically note transportation option on website - transportation via city bus to North; KA visit planned on Thursday with Mr. Olson and some current FCLA students who went to KA; KA school specific shadow day invite is Dec 5<sup>th</sup> ; Nov 21<sup>st</sup> is visit to Classical; Niles going Einstein to invite to Dec 14<sup>th</sup> Classical and Einstein shadow day; Jan 10<sup>th</sup> and 24<sup>th</sup> are more general shadow days and additional days in February if needed; Sophia Schiltz is coordinating school shadows days as her internship; 8-10 students would be successful shadow day – 75% stay – report out and track
  - h. **Board Recruitment** – note in the next newsletter - looking for board members in Junior and Senior class; Julie and Dave will outreach to their contacts also
  - i. **Fundraising – Chipotle Night** – earned \$110.63 on Nov 8<sup>th</sup> and check will be mailed and deposited into the 501c3 & **Panera Bread on KK set for Monday, Jan 17<sup>th</sup>, 2024 from 4-8 pm (earns 25%)**
5. **School Year Planning Update (Patrick) – Parent Communication update** – improved, especially with MyLC and parent newsletter from Heather
6. **Revisit Strategy Workshop with Nick Pretasky** – no discussion
- a. **FCLA “Why” Review**
  - b. **Governance Board Goals Creation**
  - c. **Leader / Staff Goals Creation**

**7. Adjourn** – Kevin motioned to adjourn