



**LEARN Executive Committee
MEETING SUMMARY**

Friday, May 24, 2024

Room 216

44 Hatchetts Hill Road, Old Lyme

Zoom option available - login below.

Present: Bob Mitchell, Chair; Dale Bernardoni, Secretary; Craig Esposito, Ex-Officio; Jen Favalora, Fiscal Officer; Kate Ericson, LEARN Executive Director; and Cynthia Ritchie, New London Superintendent

Not Attending: Maryann O'Donnell, Clinton Superintendent

Meeting began at 8:32 a.m.

1.0 Review of June Board of Directors Meeting Agenda

2.0 Selection of General Contractor for Hatchetts Hill Renovation:

Motion to select Munger Construction as the general contractor for the Hatchetts Hill Renovation at a projected cost of \$519,875.00:

- **Presented by Bob Mitchell**
- **Second by Dale Bernardoni**
- **Motion passed 4-0**

3.0 Appointment of Supervisor for Student Support Services:

Motion to approve Chelsea Shaw as the Supervisor of Special Education for the salary of Step 1 at \$110,813.00:

- **Presented by Bob Mitchell**
- **Second by Dale Bernardoni**
- **Motion passed 4-0**

4.0 Benefits proposal for leadership team:

Motion to approve LEARN's retirement contribution for the Deputy Executive Director, Associate Executive Director, Chief Financial Officer, Director of Technology and Human Resources Director at a rate of 3% of the salary of the position:

- **Presented by Bob Mitchell**
- **Second by Dale Bernardoni**
- **Motion passed 4-0**

5.0 IT Director discussion:

Ms. Ericson shared with the Executive Committee that the Director of Technology will be moving to Utah for family reasons. Ms. Ericson has elected to permit the individual to work fully remote and maintain his status as the Director of Technology.

6.0 Executive Director Evaluation discussion, including survey results.

Meeting Adjourned at 9:50 a.m.



Join Zoom Meeting

<https://us02web.zoom.us/j/85398456264?pwd=ekJtTVNINlVQ4WXJEUHZVYys3Zk13Zz09>

Meeting ID: 853 9845 6264

Passcode: 759904

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