



**END OF YEAR RECORDS RELEASE FORM:
HEALTH RECORDS & FINAL GRADES**

*Please complete and return to student's current school. Do not return this form to Morris
Catholic High School.*

TO THE CANDIDATE'S PARENTS / GUARDIANS: The laws of confidentiality require that you must authorize the release of your son's / daughter's transcript of grades. Therefore, **please sign this release form and submit it to your son's / daughter's counselor** so that the necessary transcripts can be sent without delay.

TO THE CANDIDATE'S COUNSELOR OR PRINCIPAL: This will authorize you to forward _____'s records to Morris Catholic High School. Please include the following:

1. For enrolled ninth grade students, transcript of grades 6, 7 and 8 (grade 8 should be FINAL records) grades, standardized test scores, attendance, conduct and effort.
2. For enrolled transfer students, transcript of current high school year plus previous two years, grades, standardized test scores, attendance, conduct and effort.
3. All Health records for the student.

Thank you very much for your assistance.

Parent/Guardian Signature

Date