

Non- Negotiables for Students

These are the school expectations that students will be held accountable for by teachers and staff. As a school, we need to be consistent at holding scholars responsible for expectations if we are to expect them to meet expectations. We need to make sure that **we all respond the same way every time** in order to be fair and effective.

Problem Behavior	Action
Dress Code: Jackets zipped up, hats or hoods on indoors, sagging pants, no ID badge	<ul style="list-style-type: none"> Jackets/hoodies will be taken up for the day parents/guardians called and informed Students can pick up items at end of day Staff will remind students to wear their ID around their neck, or go to the office for a temporary ID.
Dress Code: Out of dress code (crocs, hoodie without a front zipper, ripped jeans on dress up days, etc) on dress down days or regular days.	<p>Student will</p> <ul style="list-style-type: none"> go to the office and call the parent/guardian for a change of clothes. Student will then return to class while they wait for their parents/guardian to bring change of clothes. If the dress code issue cannot be resolved, the student will have lunch detention. Student cannot participate in the following dress down day.
Tardy for Class	<p>If a student arrives at class after the bell, they will be sent to tardy station to receive a tardy pass. 3 tardy passes will automatically mean Friday detention.</p> <p>If you owe a Friday detention, you will not be able to attend school dances or activities.</p>
Technology: Cell phones or headphones (including AirPods) in use in the class.	<p>Teacher or administrator takes the cell phone to the office, labels it, and will be placed in the vault. First infraction free, second infraction is 3 day hold + \$5, and third infraction is 1 week hold + \$10 fee. Consequences will reset every quarter.</p>
Classroom Disruption: A student decides to interrupt classroom instruction. Including talking out of turn, talking across the classroom, making sounds, engaging others in off task or	<p>Progressive steps will be followed each time the student disrupts the class including student conferences, parent conferences, counselor referrals and discipline referrals. Document using</p>

Problem Behavior	Action
inappropriate ways.	the Behavior Tracker.
Skipping: Including hiding in a different class than the student is enrolled, or leaving campus entirely during a specific class period or class periods.	1st incident - mandatory parent phone call + 10 school days of cafeteria clean up 2nd incident - mandatory parent conference + additional 10 school days of cafeteria clean up 3rd incident - mandatory parent observation with students on campus for half-day, preferably within 5 days of incident + additional 10 school days of cafeteria clean up.
Extremely Offensive or Inappropriate Language: Cussing, profanity of any kind, inappropriate comments	Conference with administrator or counselor and parent, lunch clean up crew for a minimum of 2 weeks.
Fighting: Threatening to fight, planning a fight	Parent phone call required to inform of the situation and reiterate campus expectations.
Fighting: In school building, on Paul Quinn campus, before, during, and after school fighting (can be deemed a mutual fight or assault depending on circumstances)	1st Incident - <ul style="list-style-type: none"> - Administrator referral recorded; - Parent conference (virtual or in person) - 1 reset day (asynchronous learning from home) - Reflection paper to be completed and returned the next day to the administrator. - 10 school days of cafeteria clean-up - ** If offense is classified as an assault, alternative school may be recommended. 2nd incident - <ul style="list-style-type: none"> - Administrator referral recorded; - Parent conference in person required - Student will receive 2 reset days (asynchronous learning from home) - Reflection paper to be completed and returned the next day to the administrator. - 15 school days of cafeteria clean-up - ***If offense is classified as an assault, alternative school may be recommended. 3rd incident - <ul style="list-style-type: none"> - Administrator referral recorded; - Parent conference in person required - Additional consequences as determined by principal up to student removal from



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	<p>campus due to inability to meet campus-wide expectations for conduct.</p> <ul style="list-style-type: none"> - ***If an offense is classified as an assault, an alternative school may be recommended to serve at the next campus.
Bullying/Harassment: Bullying, harassment of another student	<p>Steps to Take:</p> <ol style="list-style-type: none"> 1. Report incident to counselor; counselor will determine severity of incident to determine if/which steps below need to be taken: <ol style="list-style-type: none"> a. Parent conference (in person or virtual) b. Record bullying incident in district system, if necessary c. Follow-up with parents on actions taken 2. Counselor updates the teacher on actions taken.
Vandalism: Destruction of property of any kind, including restrooms and technology chromebooks.	Parent/guardian contacted, admin referral submitted in the district system, potential reparations (personal payment of damaged property), minimum of 10 school days of cafeteria clean-up.
Banned Substances: Use or possession of banned substances including vape pens of any kind	Parent/guardian contacted, admin referral submitted in system, minimum of 10 school days of cafeteria clean-up, and likely and often alternative school.

Student Signature_____

Date _____

Parent/guardian Signature_____

Date _____

Return this document to your advisory teacher, signed by both the parent/guardian and student no later than Monday, August 28th.