

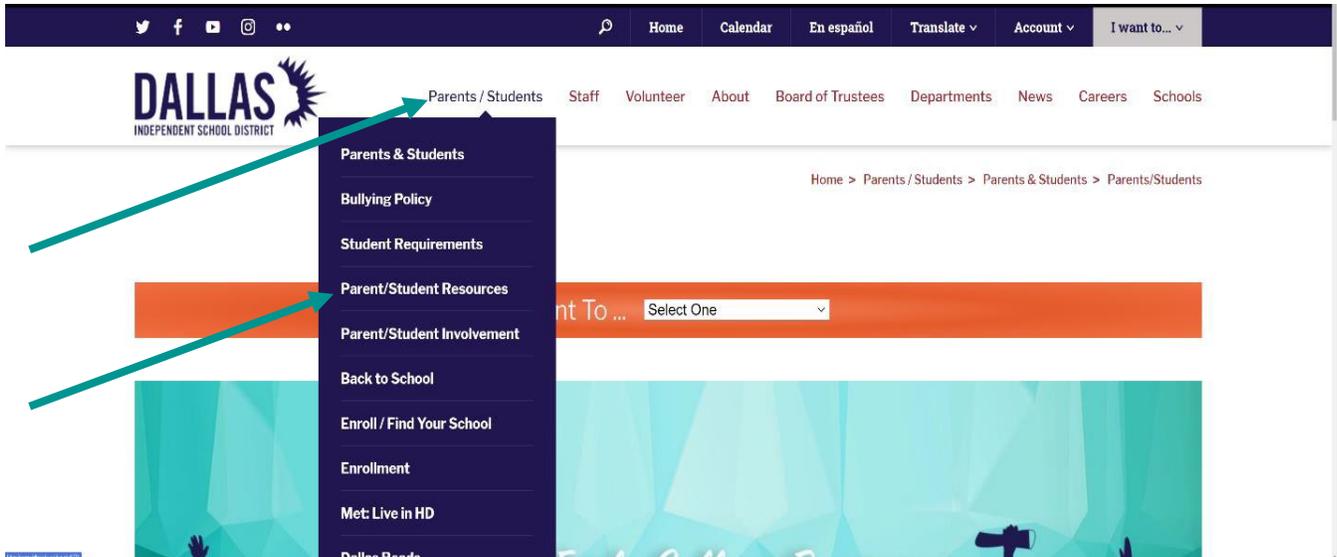
# How to Access Dallas ISD

## Attendance for Credit

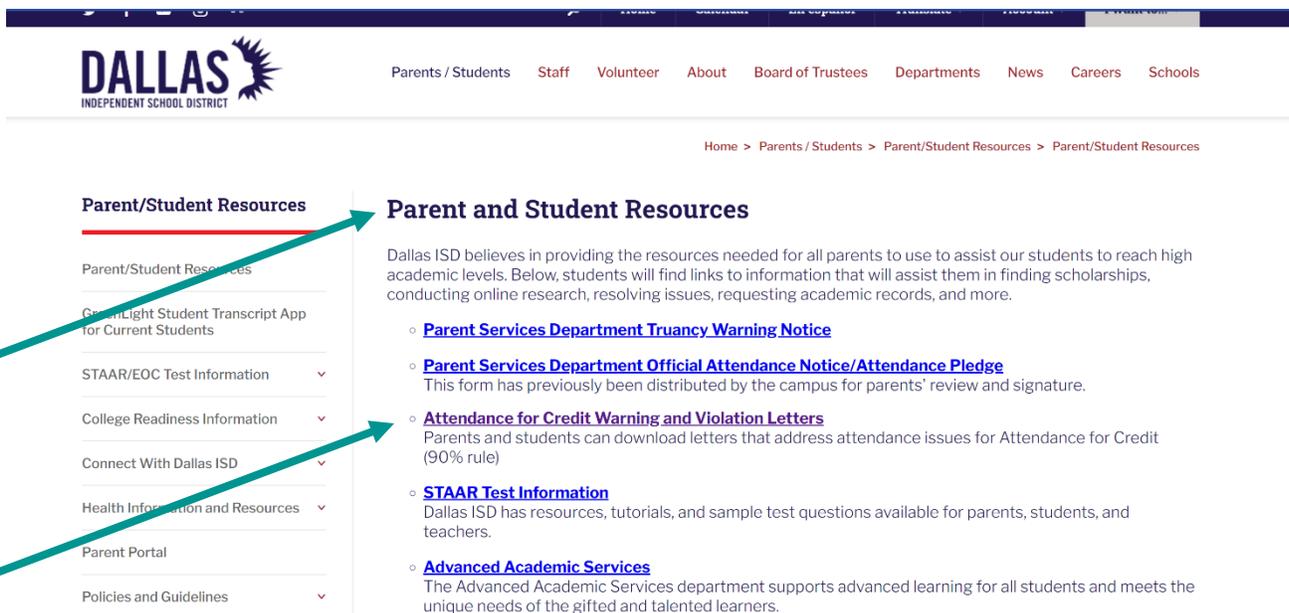
### Warning and Violation Letters

## HOW TO ACCESS ATTENDANCE FOR CREDIT WARNING and VIOLATION LETTERS

1. Access the Dallas Independent School District's website and
  - (a) **Click** the Parent/Students tab. Move cursor down to Parent/Student Resources
  - (b) **Click** *Parent/ Student Resources*



2. Under the heading *Parent and Student Resources* look for **Attendance for Credit Warning and Violation Letters**. **Click** the link.



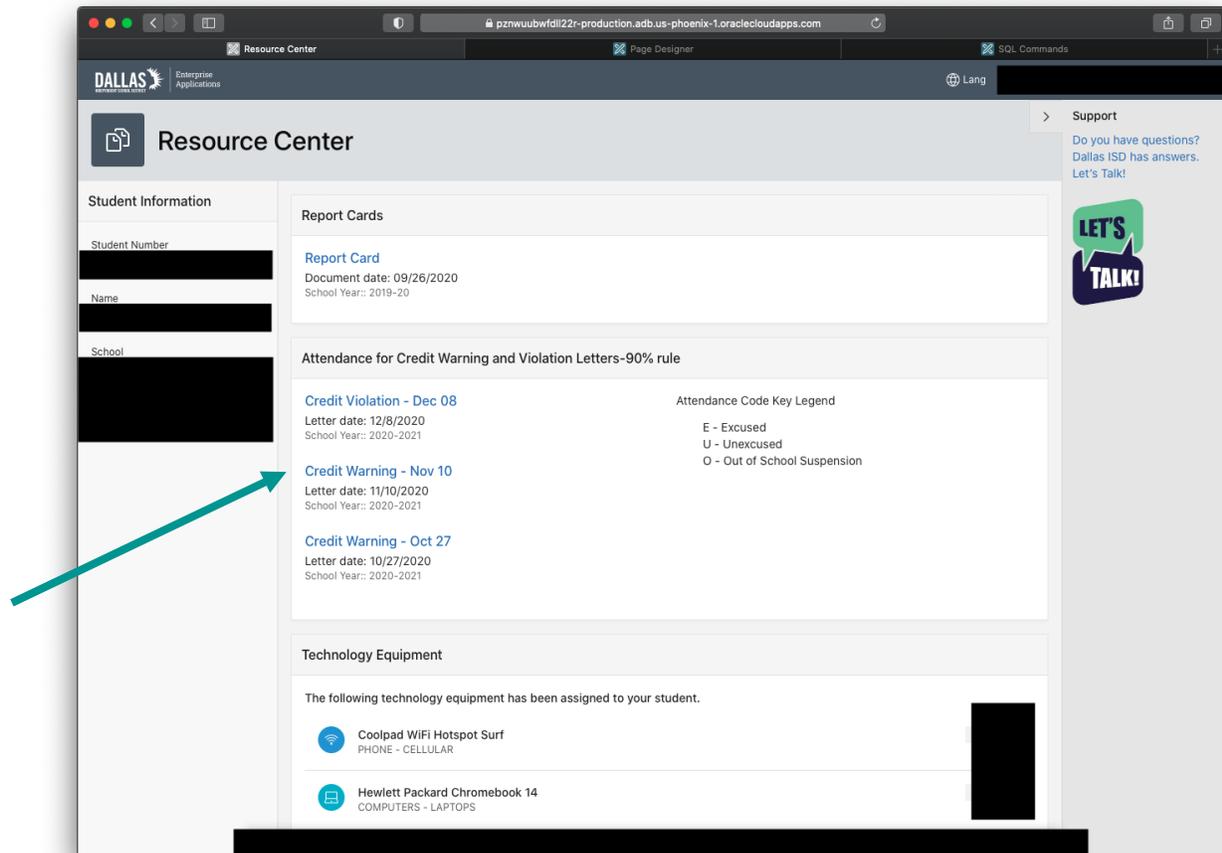
3. Log in to the Resource Center by first **selecting** the preferred language and then **clicking** Go.

The screenshot shows the top navigation bar with the Dallas ISD logo, 'Enterprise Applications', and user information 'joselopez1@dallas'. Below the navigation bar is a header with a coffee cup icon and the text 'Welcome to the Resource Center'. The main content area contains a white box with the heading 'Please select your language'. Below this heading are two buttons: 'English' (highlighted in dark grey) and 'Español' (light grey). At the bottom of the box is a green button labeled 'Go →'. Two teal arrows point from the left towards the 'English' button and the 'Go →' button.

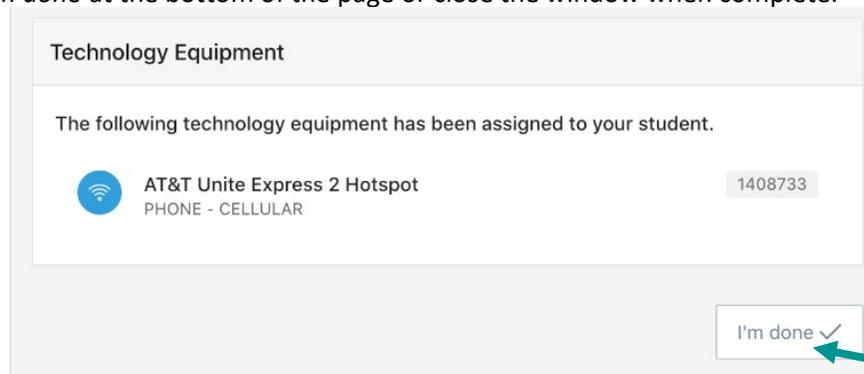
4. Enter the Student ID Number and the Parent Access ID (same as Parent Portal Access ID). Then **click** Find Student.

The screenshot shows the top navigation bar with the Dallas ISD logo, 'Enterprise Applications', and user information 'joselopez1@dallas'. Below the navigation bar is a header with a key icon and the text 'Log in'. The main content area contains a white box with the heading 'Please enter the information below.'. Below this heading are two input fields: 'Student Number' and 'Parent Access ID'. The 'Student Number' field contains a blurred greyed-out value. The 'Parent Access ID' field contains six dots. Below the input fields is a note: 'If you do not have the Parent Access ID, please contact the school to receive it.'. At the bottom of the box are two buttons: 'Go Back' (white with a left arrow) and 'Find Student' (green with a magnifying glass icon). Two teal arrows point from the left towards the 'Student Number' field and the 'Parent Access ID' field.

5. If the student has a Warning and/or Violation Letter, it will appear under Attendance for Credit Warning Letters – 90% Rule. **Click Credit Violation OR Credit Warning** to download the letter.



6. **Click *I'm done*** at the bottom of the page or close the window when complete.



***Please contact your student's campus if you have problems with accessing the Warning and Violation Letters or for questions regarding the contents of the letter.***