



## **Constitution**

### **Seagoville Dragons Chapter of National Honor Society Club (NHS)**

#### **Article 1: Name and Purpose**

The name of this club shall be the “Seagoville Dragons Chapter of the National Honor Society. This club aims to promote enthusiasm for scholarship, create a desire to render service, encourage strong leadership, and develop character in Skyline students.

#### **Article 2: Membership**

The three types of members are (active, graduate, and honorary).

**Active Membership:** Members who currently meet the requirements for acceptance and are in good standing. Students who transfer from another chapter of NHS may transfer and become active members if they meet Membership Requirements.

**Graduate Membership:** Active members who have graduated from Skyline as a member of NHS in good standing.

**Honorary Membership:** An honorary membership aims to recognize individuals who have managed to achieve under extraordinary circumstances. Students can be recommended to this level by teachers, counselors, or administrators.

#### **Article 3: Selection of New Members**

After final grades and GPA calculations have been posted on family access at the end of the first semester, school administrators will review the academic records of all members of the sophomore class. Students who meet the Seagoville NHS



Eligibility Requirements will be notified and invited to complete an application to join Seagoville NHS. Each application will be reviewed by the NHS Executive Board, and candidates who are accepted will be inducted into the Seagoville NHS. Inducted candidates will have Active Membership status at the beginning of their junior year.

#### **Article 4: Seagoville NHS Eligibility Requirements**

1. Candidate must be a student at Seagoville High School.
2. Candidate must be a member of the Sophomore, Junior or Senior class.
3. Candidates must have a clear disciplinary record (ZERO incidents of fighting).
4. Candidate must have a minimum of a 3.0 GPA\* (3.5 starting 2021-22)

#### **Article 5: Membership Requirements**

Students must meet the following requirements in order to retain active membership.

##### **Section 1: Basic Requirements**

1. Active members must maintain a clear disciplinary record.
2. Active members must pay membership dues of \$20.00 USD per year (paid online).
3. Active members can miss three NHS meetings per year with a valid excuse and communication.

##### **Section 2: Academic Requirements**

Active Seagoville NHS members must maintain at least a 3.50 GPA\*

##### **Section 3: Service Requirements**

Active Seagoville NHS members must earn a minimum of 25 community service



hours per semester. Hours must be received from at least two different organizations per semester. Hours may be obtained at Seagoville but, there is no requirement to do so. You can access the form to submit your CS hours here ([https://docs.google.com/forms/d/1F2PJSCRxReTnzP8d0tBZpiBunWoeVx5VFVdAFaUT\\_Vg/edit](https://docs.google.com/forms/d/1F2PJSCRxReTnzP8d0tBZpiBunWoeVx5VFVdAFaUT_Vg/edit))

## **Article 6: Club Officers and Executive Council**

Club Officers will be elected at the start of the second semester this year (digital interviews) before the induction ceremony and will serve for a term of one year. For 2021-22 all underclass Officers will retain their positions moving to the next grade level, at the start of 2021-22 until the conclusion of election of new officers in May 2022 for the 2022-23 school year. Votes for rising Sophomore Leadership/Officers will take place at the start of 2021-22. New officers will be elected by the same process of digital interviews and a panel of Executive Advisory Teacher Committee approval. If more than 2 candidates are running for a position, and the first vote does not yield a clear majority, a second vote shall be taken with the top two candidates running.

### **Section 1: Club Officers**

**President:** The President will conduct all meetings, chair The Executive Council, and manage the operations of Seagoville NHS.

**Vice President:** The Vice President will assume the responsibilities of the President as needed and coordinates the operations of Seagoville NHS.

**Secretary:** The Secretary will publish all Seagoville NHS communications and take



detailed minutes at every meeting.

**Director of Finance:** The treasurer will work with the ASB bookkeeper to maintain a balanced budget, record all club transactions, collect dues.

**Director of Communications:** The Director of Communications (DOC) serves as a public relations officer for the Seagoville NHS, and is responsible for contacting and/or attending meetings with advisors, ASB, and administrators, and reporting back to the NHS board. The DOC will also maintain and update club information on the Seagoville NHS webpage as well as through social networking tools. The Webmaster will also assist the club with technology related issues. The DOC will be appointed by the newly elected Club Officers.

**Additional clarity surrounding Leadership/Officers duties: (Please READ)**

**Section 1.** The officers of the chapter shall be President, Vice-President, Secretary, Director of Finance, Director of Communications, Parliamentarian, Senators, Historian, Representative, Officer, Community Service Liaison, Photographer, Audio Visual Technician and Student Planning Committee

**Section 2.** It shall be the duty of the President to preside at the meetings of the chapter and serve as the official representative of the chapter at school and community functions. They shall maintain order within the chapter and delegate tasks, as necessary.

**Section 3.** The Vice President shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service. They are expected to learn the duties of the president in order to fill in or take over, as necessary.



**Section 4.** The Secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence.

**Section 5.** The Director of Finance shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

**Section 6.** The Parliamentarian shall be responsible for facilitating bylaws and assisting the president in managing meetings and advises on parliamentary procedures. They are expected to provide information on the nomination and election processes.

**Section 7.** The Junior Senators shall be responsible for debating and voting on certain subject matters within the chapter. They will work closely with the senior officers and voice an opinion to represent the chapter.

**Section 8.** The Sophomore Senators shall be responsible for serving on the committee along with the junior senators and senior officers. They will be required to introduce and inform the chapter of decisions that have been made.

**Section 9.** The Historian shall be responsible for sustaining accurate records and history of the chapter. They are expected to record and understand notable events during their tenure.

**Section 10.** The Representative shall be responsible for contributing genuine feedback from the perspective of the members. They are expected to encourage members to become leaders and participate in the chapter.



**Section 11.** The Officers shall be responsible for attending meetings, generate project ideas, and participate in specific activities. They are expected to take on specific assignments, like planning service projects or fundraising efforts, and actively participate in the chapter.

**Section 12.** The Director of Communications shall be responsible for finding ways to use technology to improve the chapter's organization operations. They are expected to develop and maintain the chapter's website and social media sites to promote upcoming events.

**Section 13.** The Planning Committee shall be responsible for collaborating with other members of the executive committee and board of directors to create and execute exciting, and interesting events for the chapter.

**Section 14.** The Community Service liaison shall be responsible for upholding relationships between organizations and the people they serve. They are expected to orient the chapter with new programs and serve as a personal contact for the organization.

**Section 15.** The Photographer shall be responsible for documenting all the events the chapter holds. They are expected to handle equipment well, take pictures, and edit and retouch the images.

**Chapter 16.** The Audio-Visual team shall be responsible for setting up and running the equipment needed to conduct events and meetings. They are expected to coordinate graphics and produce professional videos and presentations.



## **Section 2: The Executive Council**

The Executive Council will consist of the faculty advisor for Seagoville NHS and all the club officers. The Head Principal, Advisory President and the Faculty Advisers shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

## **Article 7: Probation and Dismissal**

### **Section 1: Probation**

Any member of Seagoville NHS who falls below the requirements for maintaining membership listed in Article 5 will be placed on probation for 1 semester. At this point, the member will be reviewed by the Executive Council to determine whether he or she is eligible to be reinstated to active membership. Members on probation who want to continue their membership must meet all membership criteria listed in Article 5 upon review of the Executive Council. Any member on probation who fails to meet all the criteria listed in Article 5 upon review will be dismissed.

### **Section 2: Dismissal**

Any member who fails to uphold the Seagoville NHS standards of scholarship, leadership, character, and service will receive a written letter of dismissal from



NHS, and will not be allowed to return.

### **Article 8: Amendments to the Constitution**

The constitution and its bylaws are intended to best serve the needs of the Seagoville NHS members in the time they were written. This Constitution may be amended to better serve the needs of the club. A proposal must be made citing the specific article and section to be removed, added, or changed. A proponent must present these changes to the Executive Council of Seagoville NHS, and must be passed by a majority vote.

\* A 3.0 Weighted GPA for 2020-21 (acceptable by DISD Standards) defined by a 5.0 weighted scale. In order to be eligible to join Seagoville NHS, for the 2021-22 school year applicants must have a minimum of a 3.50 Weighted GPA to be considered. In order to maintain active membership requirements, NHS members must maintain a minimum of a 3.0 GPA for 2020-21. **Current members who fall below a 3.5 Weighted GPA for the 2021-22 school year will be removed from the NHS roster. \*\*Staff Advisory President reserves the right to modify or remove any role from NHS functionality. Any selected Student officer can be removed for non-involvement with the Chapter and for no-cause without question.**

