

MICHAEL HINOJOSA, ED.D.  
SUPERINTENDENT OF SCHOOLS



March 3, 2020

Dear Parents and Guardians,

In Dallas ISD, we are committed to creating an environment that is based on honesty and mutual respect, as we seek to enhance the learning experience for all students. We are reaching out to you because you have a student who entered high school in the 2017-18 school year or thereafter, and we want to clarify concerns around class rank.

Recently, Dallas ISD discovered an inconsistency on how middle schools code high school core content credit courses taken in grades six through eight. This means, students who took a course that has an AP succession course in high school, may not have received credit in the correct category. These courses will be classified as Category II.

For example, if students took English I and Physics in eighth grade they may not have received the credit in the appropriate category. These courses will be coded as a Category II, along with any other high school core course that has an AP succession course in high school, taken in middle school. All student transcripts will be reviewed and correctly coded for these identified courses as Category II and adjustments in ranking will be made for all impacted students.

On Monday, March 9<sup>th</sup>, Dallas ISD will re-run class ranks and provide the new ranking for students on Tuesday, March 10<sup>th</sup>.

We sincerely apologize for the inconvenience and understand the sensitivity around this topic. While we work to ensure a smooth transition to our new class rank system, families may also use the Rank Calculation Simulation Form to validate any Category II courses not reflected in their previous ranking. The simulation form and support sheet can be found at [www.dallasisd.org/counselingservices](http://www.dallasisd.org/counselingservices) by selecting the Class Rank drop down menu. For a complete list of the Eligible Course Numbers for Class Rank Calculation (ECNCR), visit [www.dallasisd.org/ecnrc](http://www.dallasisd.org/ecnrc).

Please keep in mind that although Trustees approve policy, this is a change to an administrative regulation and related exhibit. I kindly ask that you contact me at [gdurant@dallasisd.org](mailto:gdurant@dallasisd.org) with questions and concerns so that we can address them as quickly as possible.

Thank you for allowing us an opportunity to share this information.

Sincerely,

A handwritten signature in blue ink that reads "Ivonne Durant".

Ivonne Durant, Ed.D.  
Chief Academic Officer  
Dallas Independent School District