



# EDUCATE TEXAS

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**Dallas Independent School District**  
**Dr. Wright L. Lassiter ECHS – 801 Main – Dallas, TX. 75202**  
**ECHS VIRTUAL LEADERSHIP MEETING AGENDA #1**  
**12/2/2021**

**Check in and Updates – 30 Minutes**

- Ice Breaker
- Technical Support and CCRSM Network
- TEA Resource
  - [ECHS Website](#)
  - [ECHS Data Document](#)

**Benchmark 1: Target Population – 30 Minutes**

- TEAL Report Review
- OBM Goals
- Recruitment Efforts for 2022-2023 Cohort

**Benchmark 2: Partnership Agreement – 5 Minutes**

- MOU

**Benchmark 3: P-16 Leadership Initiatives – 20 Minutes**

- Leadership Team
- Strategic Goals

**Benchmark 6: Student Support – 30 Minutes**

- TSIA2.0 Schedule
- TSIA2.0 Data
- Schedule
- Resources

**Next Steps – 5 Minutes**

Next Steps	Resources
	ECHS Blueprint Sample Templates

**Attendance**

Name	Title	Organization
Michael St. Anna	Principal	LECHS
Angebel Martin	Counselor	LECHS
Cardice Jackson	AP	LECHS
Angie Alexander	Counselor	LECHS



## **Dr. Wright L. Lassiter Jr. Early College High School at El Centro College**

*Dallas Independent School District  
2020-2021*

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### **Lassiter ECHS & Educate Texas Meeting Minutes**

**December 12, 2021**

**10:30 – 12:00 noon**

**Virtual Zoom Meeting**

Dr. Thalia Chaney, ECHS Technical Support Coach, conducted this meeting the Lassiter ECHS Leadership Team. Dr. Chaney started the meeting off with everyone sharing the most challenging part to the start of this school year. Benchmark 1 was discussed and Mr. St. Ama provided an update on our student recruitment, marketing, and outreach efforts for the 2022-2023 school year. It was agreed that Lassiter ECHS should continue to make the recruitment of at risk students a priority to help ensure we continue to stay within OBM guidelines. Benchmark 2 was briefly discussed as Dallas ISD is still working on getting the upcoming MOU agreed upon and signed by both DISD and Dallas College. Benchmark 3 was discussed with Mr. St. Ama providing an update on the recent changes to the ECHS-IHE Leadership team members and steps being taken to ensure momentum is not lost with the loss of former members. Benchmark 6 was discussed focusing on TSIA2 and the drastic changes in student success in TSIA2 Reading compared to the former TSIA version. Mr. St. Ama provided an update on the proposed action plan to use Ed Ready during the Advisory period starting in January 2022. TSIA2 will be a priority focus going forward. Lastly, we celebrated the TEAL report and the recent designation of Lassiter ECHS as a Distinguished ECHS having met all OBM criteria measures.

#### DISD Board Goals

- GOAL 1: All students will exhibit Satisfactory or above on performance on State assessments. Students below Satisfactory performance will demonstrate more than one year of academic growth.
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- GOAL 5: 95% of entering kindergarten students are school-ready on a multi-dimensional assessment.
- GOAL 6: All students will participate in at least one extracurricular or co-curricular activity each year.



Lassiter ECHS Site Team Meeting

Date	Time	Room
12/2/21	1:30pm	Ed. Partnerships

➤ **Registration/Classes**

- Updates
- Process – Next Steps
- Progress reporting period
  - 2<sup>nd</sup> 8 weeks- 11/07-11/27
- Drop Dates
  - 11/25/21-2<sup>nd</sup> 8 weeks

➤ **Advising**

- Student Success Coach Meetings

➤ **Pathway Discussions**

- AS
- AA

➤ **TSI**

- TSI waiver is going away. Systems have been reprogrammed to require

➤ **HS Needs**

➤ **Other Concerns**

➤ **Student Count**

	2022	2023	2024	2025
AS	60	0	0	0
AA	0	0	0	0
Undecided	0	57	74	70
total	60	57	74	70

➤ **Next Meeting**



**Dr. Wright L. Lassiter Jr. Early College High School  
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**Lassiter ECHS / Dallas College Liaison Meeting Agenda and Minutes**

**December 2, 2021**

**1:30 – 2:00 p.m.**

**R 347**

This meeting was led by David Edwards of the Educational Partnerships department of Dallas College. Angie Alexander, Lead Counselor, and Candice Jackson, Assistant Principal, were present. The focus of this meeting was to discuss any issues surrounding Spring College Enrollment. The topic of the TSI COVID waiver going away and the repercussions for student enrollment was discussed. Ms. Alexander asked for clarification for TSI waivers for academic achievement in EOC ELA and Algebra1. Ms. Alexander will provide student transcripts to David Edwards as evidence for students continuing to meet TSI waiver requirements.

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Lassiter ECHS Site Team Meeting

Date	Time	Room
11/18/21	1:30pm	A347

➤ **Registration/Classes**

- Blended requests should be completed by tomorrow
- Controlled sections are being worked at present
- Progress reporting period
  - 2<sup>nd</sup> 8 weeks- 11/07-11/27
- Drop Dates
  - 11/25/21-2<sup>nd</sup> 8 weeks

➤ **Advising**

- Student Success Coaches have been reaching out to schedule meetings for probation and suspension with students

➤ **Pathway Discussions**

- AS
- AA

➤ **TSI**

- TSI waiver is going away. Systems have been reprogrammed to require TSI..

➤ **HS Needs**

- Facilities/students status

➤ **Other Concerns**

➤ **Student Count**

	2022	2023	2024	2025
AS	60	0	0	0
AA	0	0	0	0
Undecided	0	57	74	70
total	60	57	74	70

➤ **Next Meeting December 2, 2021**



**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
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2020-2021*

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**Lassiter ECHS / Dallas College Liaison Meeting Agenda and Minutes**

**November 18, 2021**

**1:30 – 2:00 p.m.**

**R 104**

This meeting was led by David Edwards of the Educational Partnerships department of Dallas College. Michael St. Ama, Principal, and Angie Alexander, Lead Counselor, were present. The focus of this meeting was to discuss the allocation of a new Student Success Coach by Dallas College to work with Lassiter ECHS students. Mr. St. Ama reported that the introduction was already made and the student success coach has met with Sophomores and Juniors. David Edwards reported on the status of the student enrollment for both blended and restricted sections. A summary report will be provided to Lassiter ECHS to verify for accuracy.

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## DISD ECHS/PTECH Cluster Steering Meeting

October 26, 2021 | 3:30 – 5:00 PM | Microsoft Teams

*Our commitment is to provide our shared students with the best chance at academic success.*

- Welcome
- Student Success Coach Introductions
- Campus Logistics
  - Holiday Schedule – Students
    - Students are expected to report to class November 22-24
    - Dallas College Fall Semester ends December 9; DISD Semester ends December 17
      - Will students be on campus December 10-17?
        - Adamson -
        - Bryan Adams -
        - Lassiter -
        - Lincoln -
        - Madison -
        - Pinkston -
        - Roosevelt -
        - Samuell -
        - Seagoville -
        - Spruce -
  - Holiday Schedule – Staff
    - ECC – Main
      - November 22 -
      - November 23 -
      - November 24 -
    - ECC – West
      - November 22 -
      - November 23 -
      - November 24 -
    - EFC
      - November 22 -
      - November 23 -
      - November 24 -
- Fall Dates
  - Progress reporting period



Lassiter ECHS Site Team Meeting

Date	Time	Room
10/7/21	1:30pm	A-347

- **Campus Visits/Upcoming Events**
- **Registration/Classes**
  - Due dates were updated and there are no longer DISD only due dates
  - Progress reporting period
    - 1<sup>st</sup> 8 weeks- 9/12-10/02
    - 16 weeks- 9/19-10/02 & 10/24-11/06
    - 2<sup>nd</sup> 8 weeks- 11/07-11/27
  - Drop Dates
    - 11/11/21-16 weeks
    - 11/25/21-2<sup>nd</sup> 8 weeks
- **Advising**
  - Student Success Coaches have been be reaching out to schedule meetings for probation and suspension with students
- **Pathway Discussions**
  - AS
  - AA
- **TSI**
  - Process for making request for a large group we went over on last week at the cluster meeting.
  - Make sure to copy in David to any request that you send.
- **Student celebrations/concerns**
  - Vaccination incentive
- **HS Needs**
- **Other Concerns**
  - TEA Coach meeting
- **Other Concerns**
- **Student Count**

	2022	2023	2024	2025
AS	60	0	0	0
AA	0	0	0	0
Undecided	0	57	74	70
total	60	57	74	70



## Educational Partnerships - Meeting Minutes

<b>Meeting Title:</b>		<b>Lassiter Site Team Meeting</b>	
Date:	Time:	Location:	Room:
10.7.21	1:30pm	El Centro Main	A347

### Attendees:

<input checked="" type="checkbox"/> Mr. St. Ama	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Ms. Alexander	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Erin Glenn	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Alejandra Marrufo	<input type="checkbox"/>	<input type="checkbox"/>

### Discussion:

- **Campus Visits/Upcoming Events**
- **Registration/Classes**
  - Due dates were updated and there are no longer DISD only due dates
    - Blended classes are due on November 10<sup>th</sup>- 8 days for students to build their schedules and turn them in
  - Progress reporting period
    - 1<sup>st</sup> 8 weeks- 9/12-10/02
    - 16 weeks- 9/19-10/02 & 10/24-11/06
    - 2<sup>nd</sup> 8 weeks- 11/07-11/27
  - Drop Dates
    - 11/11/21-16 weeks
    - 11/25/21-2<sup>nd</sup> 8 weeks
- **Advising**
  - Student Success Coaches have been be reaching out to schedule meetings for probation and suspension with students
- **Pathway Discussions**
  - AS
  - AA
- **TSI**
  - Process for making request for a large group we went over on last week at the cluster meeting.- Testing center is still not likely an option with the lab being closed. Mr. St. Ama is going to test students individually. He has 14 seniors left that need to be math met for the 5,000 per student
  - Make sure to copy in David to any request that you send.
- **Student celebrations/concerns**
  - Vaccination incentive
- **HS Needs**
  - What is the max number allowed in Environmental Science? There is a section with 31 or 32, is that allowed?
- **Other Concerns**



**Dallas College Educational Partnerships  
ISD Partners Meeting Minutes  
October 6, 2021 /1:00 – 1:30 pm / Virtual**

**Item 1: Ed Partnerships Update – Vice Provost Anna Mays & Deans Dela Cruz, Flanders, Foster, and Kirksey**

Thank you to all partners who submitted your course requests by the September 21<sup>st</sup> deadline. We were able to compile all of that information and submit it to our Academic Scheduling Team by 9/24 and courses and faculty assignments are now being finalized by the instructional leadership (Vice Provosts, Deans and Department Chairs), including a determination of the restricted dual credit course requests that can be offered (exclusively for dual credit students). Each partner will receive an email with the files of courses that have been confirmed and will have 5 business days to submit the student rosters for these courses.

Dallas College is recruiting additional adjunct faculty. We appreciate your collaboration in identifying high school instructors who are eligible to be credentialed as dual credit faculty as well as others who may be interested in being employed as a Dallas College adjunct faculty after their normal work hours with school districts. There has been a significant increase in restricted dual credit course requests (over 2,000 with 700 new requests) for Spring, 2022. We appreciate your understanding.

- Student enrollment workflow and rosters are due from the high schools the week of October 18<sup>th</sup>. Students will be enrolled in dual credit student-only sections (restricted or controlled sections) starting October 25<sup>th</sup>. This will be prior to registration of students who are going to be registered in the blended or regular classes on our campuses or online in general course sections.
  
- The Spring 22 eConnect browsable schedule of blended or general classes at the Dallas College campuses will be available to all students for registration on November 2. Priority registration for currently enrolled students will start November 16. Dual credit enrollment rosters for courses at the Dallas College campuses or blended online courses are due by 11/10 to Educational Partnerships. Students Success Coaches will assist Educational Partnerships with enrolling students starting 11/16 based on the rosters submitted by the high schools.

**Item 2 Student Success Coach Presentation – Associate Deans, Success Coaches**

Included are the [Student Success Coach PowerPoint](#) and the recorded [Student Success Coach Presentation](#)

**Item 3: - Other Educational Partnerships Deans & Partner Updates & Questions – Dean Foster**

- The Dual Credit Faculty Recruitment Event is scheduled for Tuesday, October 12<sup>th</sup> at 6PM. At this event, questions will be addressed. We are going to provide information about what it means to be credentialed as well as describe the process. The event will allow an additional opportunity to apply



Lassiter ECHS Site Team Meeting

Date	Time	Room
9/23/21	1:30pm	P-713

➤ **Campus Visits/Upcoming Events**

➤ **Registration/Classes**

- Please remember to get due dates from DISD for Spring Registration
- Progress reporting period
  - 1<sup>st</sup> 8 weeks- 9/12-10/02
  - 16 weeks- 9/19-10/02 & 10/24-11/06
  - 2<sup>nd</sup> 8 weeks- 11/07-11/27
- Drop Dates
  - 9/30/21-1<sup>st</sup> 8 weeks
  - 11/11/21-16 weeks
  - 11/25/21-2<sup>nd</sup> 8 weeks

*PowerBI  
Danielle Hrdz for ?'s*

➤ **Advising**

- Will be moving to Student Success Coaches- more details to come

➤ **Pathway Discussions**

- AS
- AA

➤ **TSI**

- Testing has a very small staff now. You can make a request for testing and we will see what we can do. No promises. Students can still test on their own and make an appointment.

➤ **Student celebrations/concerns**

- Vaccination incentive

➤ **HS Needs**

➤ **Other Concerns**

➤ **Student Count**

	2022	2023	2024	2025
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AA	0	0	0	0
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➤ **Next Meeting October 7, 2021**



# **Dr. Wright L. Lassiter Jr. Early College High School at El Centro College**

*Dallas Independent School District  
2020 - 2021*

## **Advisory Board Meeting Agenda September 2, 2021 @ 3:00 p.m. (MS Teams)**

- Welcome
- LECHS Updates
  - EOC results
  - Campus dual credit & TSI status
  - 2021 graduation
- Evaluate Instruction & Academic Program (HS & EC)
  - Virtual instruction impact
- Identify Problems & Challenges / Recommend Solutions
  - Dallas College reorganization & procedures
- Monitor Communication Systems & Effectiveness
  - New points of contact including Advisory Board members
- Monitor Program Sustainability
  - SPCH 1311 for ENG IV credit (SPCH 1321 status)
- Formulate Report to Dallas ISD Board of Trustees (EOY) - NA
- Formulate Report to DC-EC (EOY) - NA
- Other New Business

### Notes

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**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District*  
2021 - 2022

**ADVISORY BOARD SIGN IN**  
**September 2, 2021 @ 3:00 p.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, LECHS	<i>M. St. Ama</i>
Morris, Greg	Sr. Vice Provost, Academic Services	Not present
Johnson, Tracy	Assoc. Vice Chancellor, Career Advisement Center	Virtual, MS Teams
Flanders, Kimberly	Dean, Educational Partnerships	Virtual, MS Teams
Brown, Cynthia	Professor, Dallas College	Virtual, MS Teams
Alexander, Angie	Counselor, LECHS	<i>Angie Alexander</i>

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**ADVISORY BOARD MEETING MINUTES**

**September 2, 2021**

**3:00 p.m. – 4:00 p.m.**

**Virtual MS Teams Meeting**

Participating members: Michael St. Ama, Dr. Tracy Johnson, Dr. Kimberly Flanders, Cynthia Brown, Angie Alexander.

Mr. St. Ama welcomed the new advisory board members. ECHS updates were provided for May 2021 EOC results, dual credit, TSI status, and 2021 graduation rates for HS and College. Mr. St. Ama also provided an update on the impact of virtual instruction and welcomed the change to in person learning for the Fall semester both for Dallas ISD and Dallas College. The reorganization of Dallas College continues to be a challenge with personnel moving into and out of positions that serve as a point of contact for Lassiter ECHS. This is expected to continue through the remainder of the year. Mr. St. Ama also reported a recent change by Dallas ISD allowing SPCH 1311 to count as a semester of English IV for high school credit which eliminates the urgent need for SPCH 1321. However, SPCH 1321 will remain an option for student dual credit enrollment.

**DISD Board Goal**

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# ECC-Main Cluster Dallas College Room Policies & Procedures

August 4, 2021 | 3:30 – 4:00 PM | Microsoft Teams

*Our commitment is to provide our shared students with the best chance at academic success.*

- Welcome & Introductions
- Classroom Usage
  - Dr. Flanders has requested the use of 1 traditional classroom for Adamson high school all day, M-F and followed up on the Lassiter needs
    - She is pending confirmations or denials
  - Additional requests for Fridays can be submitted due to fewer college class offerings
- Room Reservations
  - Mrs. Jessica Bullock will serve as the primary contact for room reservations
  - All room requests should be submitted to Educational Partnerships via the Central Region Room Requests Form
  - All forms should be submitted at least 10 business days in advance to ensure time for processing concealed carry exclusion zone requests
- Welcome Week (August 16-20)
  - Sessions will be held virtually
    - Approximately 6 hours of live and pre-recorded information
  - Space has been reserved for large group seating
  - Please submit classroom/space needs to Jessica ASAP for high school specific needs



**Dr. Wright L. Lassiter Jr. Early College High School  
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*Dallas Independent School District  
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**Lassiter ECHS / Dallas College Liaison Meeting Agenda  
June 28, 2021 @ 4:30 p.m. (MS Teams)**

- Welcome and Purpose of Meeting – Dr. Anna Mays
- Benchmark 3: Leadership Initiatives
  - 2020-2021 Partnership Review
- Other New Business

Notes

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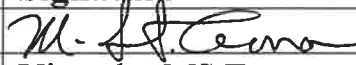






**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District  
2020-2021*

**Lassiter ECHS & Dallas College – El Centro Liaison Meeting  
SIGN IN  
June 29, 2021 @ 4:30 p.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, Lassiter ECHS	
Dr. Kimberly Flanders	Dean, Educational Partnerships, Dallas College	Virtual – MS Teams
Dr. LaQuesha Foster	Vice Provost, Educational Partnerships, Dallas College	Virtual – MS Teams
Dr. Anna Mays	Vice Provost, Educational Partnerships, Dallas College	Virtual – MS Teams

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**Lassiter ECHS & Dallas College Liaison Meeting Minutes**

**June 28, 2021**

**4:30 – 5:00 p.m.**

**MS Teams Virtual Meeting**

Dr. Anna Mays, Dallas College Vice Provost, along with Dr. Kimberly Flanders (ECHS Liaison) and Dr. LaQuesha Foster met with Mr. St. Ama to review the partnership and level of service between Dallas College and Lassiter ECHS. Mr. St. Ama expressed satisfaction with the way the year ended, given the pandemic and consolidation of Dallas College, and that 100% of the Class of 2021 graduated with their Associate's degree. Dr. Mays asked for clarification of the classroom allocation process and issue of ECHS classroom availability. Mr. St. Ama explained the process of requesting rooms each semester and the issue of not receiving appropriate classrooms on occasion. Dr. Flanders will review our requests with Dallas College to see if anything can be done to help with the process.

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***Dallas College Early College High Schools Principals' Meeting***  
***Agenda***



**Date:** May 26, 2021

**Time:** 8:30-9:30

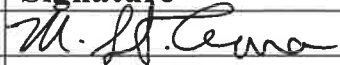
**Agenda Items**

<b>Item</b>	<b>Presenter</b>	<b>Time Allotted</b>
Item 1: Plans for June 24-26 Dallas College Graduation	Dr. LaQuesha Foster	15 minutes
Item 2: Process & Status of Summer and Fall Scheduling	All	15 minutes
Item 3: In-Person Classes & Operations for Summer & Fall	All	15 minutes
Item 3: Other Updates & Questions	All	15 minutes



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2020-2021

**Lassiter ECHS & Dallas College – El Centro Liaison Meeting  
SIGN IN  
May 26, 2021 @ 8:30 a.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, Lassiter ECHS	
Dr. Kimberly Flanders	Dean, Educational Partnerships, Dallas College	Virtual – MS Teams
Dr. LaQuesha Foster	Vice Provost, Educational Partnerships, Dallas College	Virtual – MS Teams
Kendra Harrison	Manager, Educational Partnerships, Dallas College	Virtual – MS Teams

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**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District*  
2020-2021

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**Lassiter ECHS & Dallas College Liaison Meeting Minutes**

**May 26, 2021**

**8:30 – 9:30 a.m.**

**MS Teams Virtual Meeting**

Dr. Kimberly Flanders, Dallas College Central Region Dean, along with Dr. LaQuesha Foster and Kendra Harrison met with Mr. St. Ama to review processes and status of Summer and Fall 2021 college class scheduling. With the consolidation of Dallas College, the process of scheduling ECHS students has changed and deadlines are more firm in than in the past. It was announced that all college classes will resume face-to-face. Dr. Foster also provided an update for the upcoming Dallas College graduation.

**DISD Board Goals**

- GOAL 1: All students will exhibit Satisfactory or above on performance on State assessments. Students below Satisfactory performance will demonstrate more than one year of academic growth.
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## DISD ECHS/PTECH Cluster Steering Meeting

April 27, 2021 | 3:30 – 5:00 PM | Microsoft Teams

*Our commitment is to provide our shared students with the best chance at academic success.*

- Welcome & Introductions
  - Dallas College Coordinator/Manager Assignments


HIGH SCHOOL	DALLAS COLLEGE CAMPUS	COORDINATOR	MANAGER
Bryan Adams High School	Eastfield	LaKayla Cooper	Erin Glenn
H Grady Spruce High School	Eastfield	LaKayla Cooper	Erin Glenn
James Madison High School	El Centro	Griselda Flores	Kendra Harrison
L G Pinkston High School	El Centro	Griselda Flores	Kendra Harrison
Lassiter Early College High School	El Centro	Griselda Flores	Kendra Harrison
Lincoln High School	El Centro	Griselda Flores	Kendra Harrison
Roosevelt High School	El Centro	Griselda Flores	Kendra Harrison
Seagoville High School	Eastfield	LaKayla Cooper	Erin Glenn
W H Adamson High School	El Centro	Griselda Flores	Kendra Harrison
W W Samuell High School	Eastfield	LaKayla Cooper	Erin Glenn

- Spring 2021 Updates
  - 2<sup>nd</sup>-term courses (3/22 – 5/13) – 8 weeks
    - Drop date: 04/28/21 (Wednesday)
      - Please submit all information by 3pm to avoid delays in processing
- Summer/Fall 2021 Updates
  - Summer roster changes and enrollment packets due May 24<sup>th</sup>
  - Fall Roster changes and enrollment packets due August 13<sup>th</sup>
  - Please adhere to DISD internal processes and timelines
  - Summer/Fall 2021 Scheduled Course Modalities Powerpoint
  - Developmental Courses
    - No developmental courses will be offered; students should complete the Texas College Bridge/EdReady program through DISD
- Credentialing/Facilitator Updates
  - Credentialing
    - Deadline for Fall Credentialing: 7/1/21
    - Persons starting now should start the process by visiting the [Dual Credit Instructors](#) page
    - Current Credentialed Faculty can also access virtual supports via the [Dual Credit Instructors](#) page and [Cornerstone](#)
  - Facilitators



**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District  
2020-2021*

**Lassiter ECHS & Dallas College – El Centro Liaison Meeting  
SIGN IN  
April 27, 2021 @ 3:30 p.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, Lassiter ECHS	
Dr. Kimberly Flanders	Dean, Educational Partnerships, Dallas College	Virtual – MS Teams
Kendra Harrison	Manager, Educational Partnerships, Dallas College	Virtual – MS Teams
Griselda Flores	Coordinator, Educational Partnerships, Dallas College	Virtual – MS Teams

**DISD Board Goals**

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**Dr. Wright L. Lassiter Jr. Early College High School  
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*Dallas Independent School District  
2020-2021*

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**Lassiter ECHS & Dallas College Liaison Meeting Minutes**

**April 27, 2021**

**3:30 – 5:00 p.m.**

**MS Teams Virtual Meeting**

Dr. Kimberly Flanders, Dallas College Central Region Dean, met with the principals of the Dallas ISD ECHS/P-Tech schools who partner with El Centro and Eastfield campuses. There are a total of 10 ECHS/P-Tech schools partnering with El Centro and Eastfield. The meeting agenda consisted of introductions of new coordinators, updates for the Summer and Fall 2021 semesters and required timelines that need to be followed, credentialing of faculty for dual credit courses taught by high school teachers, identification of college course facilitators at the ECHS/P-Tech campuses, student services available at El Centro and Eastfield, TSI waivers for the 2021-2022 school year, 2021 graduation updates, and upcoming meetings.

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**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District*  
2020 - 2021

**Advisory Board Meeting Agenda  
March 26, 2021 @ 3:00 p.m. (MS Teams)**

- Welcome
- LECHS Updates
  - EOC results
  - Campus dual credit & TSI status
  - 2021 graduation
- Evaluate Instruction & Academic Program (HS & EC)
  - Virtual instruction impact
- Identify Problems & Challenges / Recommend Solutions
  - Dallas College reorganization & procedures
- Monitor Communication Systems & Effectiveness
  - New points of contact including Advisory Board members
- Monitor Program Sustainability
  - SPCH 1311 for ENG IV credit (SPCH 1321 status)
- Formulate Report to Dallas ISD Board of Trustees (EOY) - NA
- Formulate Report to DC-EC (EOY) - NA
- Other New Business

Notes

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**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**

*Dallas Independent School District  
2020 - 2021*

**ADVISORY BOARD SIGN IN  
March 26, 2021 @ 3:00 p.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, LECHS	<i>M. St Ama</i>
Morris, Greg	Sr. Vice Provost, Academic Services	<i>Virtual</i>
Johnson, Tracy	Assoc. Vice Chancellor, Career Advisement Center	<i>Virtual</i>
Flanders, Kimberly	Dean, Educational Partnerships	<i>Virtual</i>
Alexander, Angie	Counselor, LECHS	
<i>Marlin, Angela</i>	<i>Counselor, LECHS</i>	<i>ALM</i>

**DISD Board Goals**

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**Dr. Wright L. Lassiter Jr. Early College High School  
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*Dallas Independent School District*  
2020-2021

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## **ADVISORY BOARD MEETING MINUTES**

**March 26, 2021**

**3:00 p.m. – 4:00 p.m.**

**Virtual Meeting**

Participating members: Michael St Ama, Angela Marlin, Dr. Greg Morris, Dr. Tracy Johnson, and Dr. Kimberly Flanders.

The advisory board meeting was called to order at 3:05 p.m. Mr. St. Ama welcomed the members present at the meeting.

The meeting started with program updates from Mr. St. Ama. Mr. St. Ama asked for input on naming two additional Advisory Board members with the reorganization of El Centro into the new Dallas College umbrella. Prior Advisory Board members are no longer in their leadership roles. December EOC results were presented. Given the hybrid model of instruction with the majority of students in a virtual learning mode, there was no decrease in student achievement on the English I, English II, and Biology EOC exams at all levels (Approaches, Meets, and Masters). Mr. St. Ama attributed the success to the high quality teaching and the motivated students. Senior progress towards program completion was discussed. All seniors are TSI Reading and Writing Met. There are three seniors who are not TSI Math met but one senior received TSI Math credit for passing a college-level math class, one senior who was recently exempt due to ACT Math score, and the third senior is currently enrolled in a college-level math course and is expected to complete successfully. 100% of seniors are enrolled in the courses they need to complete both high school and college graduation requirements. Mr. St. Ama brought up the continuing challenge for high school students with 100% virtual instruction by the college. There are college professors who have all assignments listed in eCampus and conduct no lessons using Zoom or MS Teams. This is difficult for teenagers who struggle with time management or self-motivation. Mr. St. Ama also brought up the challenge to adapting to the new Dallas College environment and organization as many prior contacts are no longer in place and new “one size fits all” enrollment procedures are taking some time to get used to. Dr. Flanders reported that the Educational Partnerships department is still evolving and growing but pledged that she would work closely with Mr. St. Ama and Ms. Alexander to help us maintain a smooth transition going forward. No other new business or concerns were brought up by the Advisory Board.

### DISD Board Goal

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Dallas Independent School District  
 Dr. Wright L. Lassiter ECHS – 801 Main – Dallas, TX. 75202  
 ECHS VIRTUAL LEADERSHIP MEETING AGENDA #1  
 3/1/2021

**Check-in and Meeting Norms – 10 Minutes**

- Zoom Meetings
- Note Taker

**Products Review Checklist – 5 Minutes**

**Benchmark 1 – Target Population – 50 Minutes**

- 2020-2021 Cohort
- 2021-2022 Cohort
- OBM Workshop
- OBM Tracking Form

**Benchmark 2 – Strategic Alliances – 20 Minutes**

- Crosswalk
- Student Support

**Benchmark 4 – Curriculum and Support – 10 Minutes**

- Student Monitoring

**Benchmark 5 – Academic Rigor and Readiness – 15 Minutes**

- TSI Performance
- TSIA 2.0

**Benchmark 6 – School Design – 10 Minutes**

- Mobilize
- ECHS Learning Communities

Next Steps	Provided Resources
<ul style="list-style-type: none"> <li>• Revise OBM Tracking Form and input data</li> <li>• If necessary, Revise Student Monitoring Procedures</li> <li>• Develop TSIA 2.0 Strategies</li> </ul>	<ul style="list-style-type: none"> <li>• ECHS Blueprint</li> <li>• Products Review Checklist</li> <li>• Mobilize Sign-Up Information ~ <a href="http://texasccrsm.mobilize.io/registrations/groups/17649">http://texasccrsm.mobilize.io/registrations/groups/17649</a></li> </ul>

Attendance

Name	Title	Organization
Michael St. Amun	Principal	Lassiter ECHS
Candice Jackson	A.P.	"
Angie Alexander	Lead Counselor	"
Angela Marlin	Counselor	"



**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District  
2020-2021*

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**ECHS LEADERSHIP COACH MEETING MINUTES**

**March 1, 2021**

**1:00 p.m. – 2:00 p.m.**

**Virtual Meeting**

Participating members: Dr. Thalia Chaney, Michael St Ama, Candice Jackson Angie Alexander, Angela Marlin.

Dr. Chaney met with the Lassiter ECHS leadership team to provide TEA/ECHS updates for 2020-2021 as well as review progress towards the OBM's. Metrics were reviewed for the incoming freshmen cohort (Class of 2025) as well as the graduating seniors (Class of 2021). Dr. Chaney also asked for feedback on our progress towards meeting the OBM's related to TSI, EOC, and associate degree completion. Mr. St. Ama reported that Lassiter ECHS is in very good shape to meet the Distinction status in these OBM's. Dr. Chaney then discussed the new TSIA 2.0 and asked if we were prepared. Mr. St. Ama replied that he had successfully completed the updated TSIA 2.0 modules and was prepared to start administering tests when TSI waivers go away. Dr. Chaney also stressed the importance of attending the ECHS Learning Communities best practices sessions. The meeting concluded with Dr. Chaney providing a summary of our website compliance with artifacts. There are several artifacts that need to be updated and uploaded to the website which Mr. St. Ama committed to completing.

DISD Board Goal

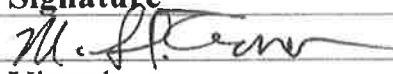
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**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District*  
2020-2021

**ADVISORY BOARD SIGN IN**  
**August 18, 2020 @ 2:00 p.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, Lassiter ECHS	
Morris, Greg	Exec. V.P. Academic Affairs, ECC	Virtual
Johnson, Tracy	Dean, Educational Partnerships	Virtual
Stall, Beth	Exec. Dean, STEM, ECC	Virtual
Alexander, Angie	Counselor, Lassiter ECHS	Virtual

**DISD Board Goals**

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**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
*Dallas Independent School District  
2020-2021*

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**August 18, 2020**

**2:00 p.m. – 3:00 p.m.**

**Virtual Meeting**

Participating members: Michael St Ama, Angie Alexander, Dr. Greg Morris, Dr. Tracy Johnson, and Dr. Beth Stall.

The advisory board meeting was called to order at 2:00 p.m. Mr. St. Ama welcomed the members present at the meeting.

The meeting started with program accolades: Lassiter ECHS will be receiving the 2020 National Blue Ribbon Schools award in September. Mr. St. Ama reported that students completed their respective Summer 1 and Summer 2 sessions with a higher degree of success than anticipated given the 100% virtual environment. Over 90% of the selected freshmen attended the virtual Summer Bridge program. Summer Bridge was an abbreviated version from past years due to the 100% virtual requirement and the elimination of TSI preparation for Reading and Writing given the Higher Education Board's decision to waive TSI for student course enrollment. The primary discussion was the preparation of the El Centro campus to house Lassiter ECHS staff and students in the Fall semester. Mr. St. Ama reported that he has been pleased with the cooperation and willingness of facilities management and El Centro leadership to adapt to the CDC, County, and Dallas ISD safety guidelines. Dr. Morris reported that communication was sent to El Centro professors to do all they can to support all students during the Fall semester to prevent course failures or drops. No other issues or concerns were brought up by the Advisory Board members.

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# EDUCATE TEXAS

*a public-private initiative of Communities Foundation of Texas*



**Dallas Independent School District  
Dr. Wright L. Lassiter ECHS – 801 Main – Dallas, TX. 75202  
ECHS VIRTUAL LEADERSHIP MEETING AGENDA #5  
8/4/2020**

**Plans for Opening School – 30 Minutes**

**Challenges – 30 Minutes**

**Webpage Review – 15 Minutes**

**Benchmark 1 – Target Population – 10 Minutes**

- Enrollment

**Benchmark 4 – Curriculum and Support – 20 Minutes**

- Tutorials and Interventions
- Parent Outreach

**Benchmark 5 – Academic Rigor and Readiness – 20 Minutes**

- TSI



**Dr. Wright L. Lassiter Jr. Early College High School  
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**ECHS LEADERSHIP COACH MEETING MINUTES**

**August 8, 2020**

**12:30 P.m. – 1:30 p.m.**

**Virtual Zoom Meeting**

Dr. Thalia Chaney met with Michael St. Ama, Principal, Candice Jackson, Asst. Principal, and Angie Alexander, Lead Counselor, as part of the ongoing ECHS coaching and support. The meeting started with a discussion of the plans and challenges faced with opening school in a virtual or hybrid instructional model. Parents were surveyed for their preference. The El Centro campus is closed to college personnel and students but Dallas ISD is starting with employees on campus. Coordination between Lassiter ECHS and El Centro is ongoing. Dr. Chaney reviewed the web page and provided feedback on which documents needed to be updated prior to the ECHS application renewal process starts. Dr. Chaney also asked for our recruitment plan starting in October. Recruitment will be virtual through the Fall semester. Benchmark 4, Curriculum and Support, was discussed with emphasis on the virtual instructional model. Lastly, TSI testing and the temporary waiver was discussed. Upperclassmen who applied to join the Lassiter ECHS program were tested one-on-one on campus.

**DISD Board Goal**

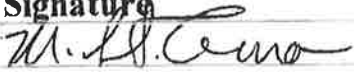
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**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
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2020-2021*

**ADVISORY BOARD SIGN IN  
May 29, 2020 @ 11:20 a.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, Lassiter ECHS	
Morris, Greg	Exec. V.P. Academic Affairs, ECC	Virtual
Mansueto, Anthony	Exec. Dean, Acad. Transfer	Virtual
Maxwell, Mwauna	Faculty, ECC	Virtual
Stall, Beth	Exec. Dean, STEM, ECC	Virtual
Alexander, Angie	Counselor, Lassiter ECHS	Virtual



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**Dr. Wright L. Lassiter Jr. Early College High School  
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**ADVISORY BOARD MEETING MINUTES**

**May 29, 2020**

**11:30 a.m. – 12:30 p.m.**

**Virtual Meeting**

Participating members: Lawrencina Oramalu is no longer with ECC and a replacement is needed. I was thinking Dr. Tracy Johnson might be the appropriate person to join the board. Dr. Stills, can you confirm the appropriateness of this choice or suggest another person? I will reach out once I receive confirmation. Thank you! Also, I understand that Mwauna will be transitioning to the Psychology department. However, as many, if not all, of our students take Psychology, I was hoping that Mwauna would be willing to remain a member of the board. Mwauna, please let me know your feelings. Thank you!

Update on Year End 2020: Due to the COVID-19 situation, some of the metrics used to measure success on our 2019-2020 Campus Improvement Plan are not available; specifically, the State End of Course exams. However, we do have college readiness and other metrics.

- ACT/SAT: 90% of seniors scored at the college readiness level on either the ACT or SAT. 81% of the juniors scored at the college readiness level on the SAT from March which was their first attempt.
- 98% of students remained academically eligible to enroll in courses at ECC after the Spring 2020 semester. This is up slightly from 97% last year and exceeded our goal of 95%. Four students will be exited out of the program as a result.
- All 51 seniors (100%) completed their Associate Degree! This is a record not only for Lassiter but for DISD. 50 out of 51 seniors have committed to continuing their higher education at a four-year university. The average number of credits earned was 73 and the average GPA was 3.44. Four students graduated from ECC with a perfect 4.0. Needless to say, 100% seniors graduated from high school as well.
- A total of 96% of students completed their college courses successfully in the Spring 2020 semester. This exceeds our goal of 95%. Freshmen: 95%; Sophomores 93%; Juniors 96%; Seniors 98%.
- All Sophomores are TSI Met in both Reading and Writing.

Update on College Enrollment: For summer and fall semesters, we are following new procedures from the dual credit office headed by Tracy Johnson. Our primary contact is Kendra Harrison. In the past, we delivered enrollment forms directly to Beck Garcia and our Registrar contacts. We delivered the student enrollment spreadsheet on April 27. To date, the department is still enrolling our students

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**Dr. Wright L. Lassiter Jr. Early College High School  
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2020-2021*

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in their college courses. Kendra is in contact with our counselors with issues concerning section numbers. We are finding that courses are already full as this time stretches out. I would like to schedule a reflection meeting once this summer and fall enrollment is complete so we can identify process areas to be improved for the Spring 2021 enrollment.

**Summer Bridge:** A virtual summer bridge program will be developed for the week of Aug 3-7. Tracy Johnson has kindly offered her support in assisting with our summer bridge program. The committee will be planning summer bridge in June and will be in contact with Tracy.

**Fall 2020 Outlook:** With ECC announcing online classes for Fall 2020, I am concerned about the logistics of Lassiter ECHS being allowed on the ECC campus starting in August. I am formulating a hybrid learning proposal that complies with CDC and State/Local guidelines for schools. The plan would consider staggering certain students or grade levels during the day, allocating classrooms on a specific floor or in a specific stand alone building, etc. I am certain that Dallas ISD is planning as well. My biggest concern is with the incoming freshmen and their success starting high school and college in a 100% online environment.

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- GOAL 6: All students will participate in at least one extracurricular or co-curricular activity each year.





**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
Dallas Independent School District  
2019-2020

**ADVISORY BOARD SIGN IN  
January 28, 2020 @ 1:00 p.m.**

<b>Name</b>	<b>Position</b>	<b>Signature</b>
St. Ama, Michael	Principal, Lassiter ECHS	
Morris, Greg	Exec. V.P. Academic Affairs, ECC	
Karen Stills	V.P. Student Services, ECC	
Mansueto, Anthony	Exec. Dean, Acad. Transfer Faculty, ECC	
Maxwell, Mwauna	Exec. Dean, STEM, ECC	
Stall, Beth	Director, Educational Partnerships	
Oramalu, Lawrencina	Counselor, Lassiter ECHS	
Alexander, Angie		

**DISD Board Goals**

- GOAL 1: All students will exhibit Satisfactory or above on performance on State assessments. Students below Satisfactory performance will demonstrate more than one year of academic growth.
- GOAL 2: Dallas ISD schools will be the primary choice for families in the district.
- GOAL 3: The achievement gap by race, ethnicity, and social economic status will be no greater than 10% on all academic measures.
- GOAL 4: 95% of students will graduate. Of the graduates, 90% have the qualifying scores for community college, college, military, or industry certification.
- GOAL 5: 95% of entering kindergarten students are school-ready on a multi-dimensional assessment.
- GOAL 6: All students will participate in at least one extracurricular or co-curricular activity each year.







**Dr. Wright L. Lassiter Jr. Early College High School  
at El Centro College**  
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2019-2020*

**ADVISORY BOARD MEETING MINUTES**

**January 28, 2020  
12:00 – 1:00 p.m.  
LECHS Conference Room, ECC**

The advisory board meeting was called to order at 12:00 p.m. Mr. St. Ama welcomed the members present at the meeting. All members were present.

The meeting started with program accolades: December 2019 End of Course results, District ACP results. Mr. St. Ama also informed that Advisory Board of the current TSI and dual credit data as of December 2019. All 51 seniors are on track to complete their Associate Degree and have met all TSI requirements. In addition, all 66 sophomores have met TSI Reading and Writing.

The CARAC committee approved two one-semester dual credit courses that will count as the fourth year ELA requirement for high school graduation; Humanities 1302 and Speech 1321. Enrollment projection numbers for these courses will be sent to the ECC dual credit department on February 7 for planning purposes. Mr. St. Ama and Ms. Alexander brought up a couple of minor concerns with following new enrollment procedures required by the ECC dual credit department. It was agreed that any issues that arise should be addressed to Lawrenclna Oramalu. Enrollment for the Fall 2020 semester will be the first time to follow these new procedures.

Lastly, Mr. St. Ama raised a concern that several students are reporting that their instructors are using flexible deadlines for their course assignments. This is posing a challenge to the early college students, particularly the freshmen and sophomores who struggle with time management. Beth Stall requested a list of the courses and instructors so she could address this. ECC now requires college progress reports to be posted by professors twice per semester and student progress won't accurately be reflected with flexible assignment due dates.

The meeting was adjourned at 1:15 p.m.

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