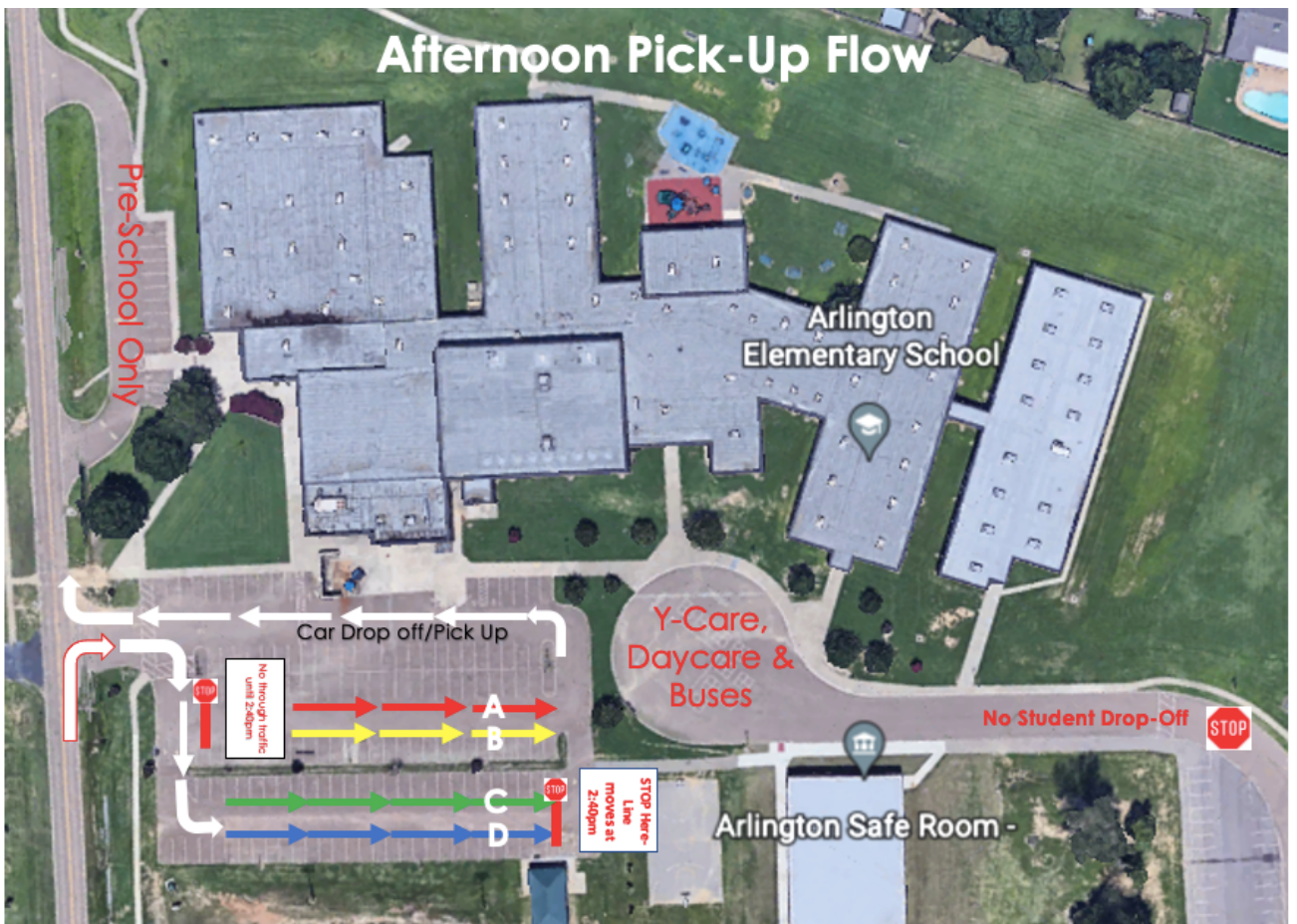
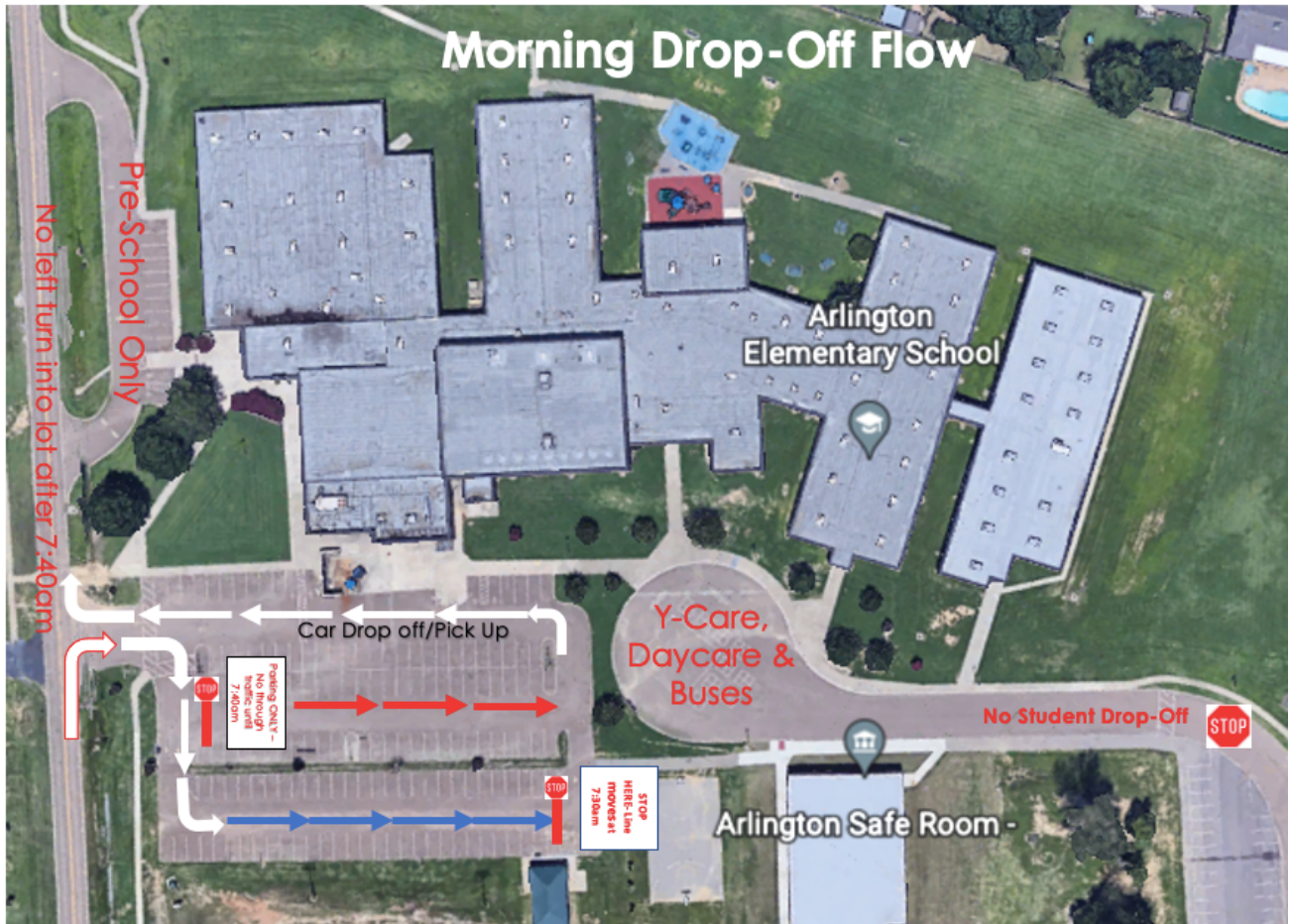


School Traffic Memo
ARLINGTON ELEMENTARY SCHOOL

Please remember: The safety of EVERY child is of the greatest importance.
 Help us keep our children safe! Thank you.

School Opening Times		School Dismissal Times	
Breakfast 7:30-7:55 a.m. School Doors Open: 7:45 a.m. School start time: 8:00 a.m. Parents must sign-in students in the office after 8:00 a.m.		3:00 p.m. Please refrain from checking your child out after 2:30 p.m. Late car rider pick-up: Parents must sign-out students in the office after 3:10 p.m.	
Walkers	Bike Riders	Car Riders	Bus Riders/ Day Care Vans
Southside walkers dismiss from the south end of the building. Parents who park in south side parking lot must park and walk child to or from the school side of the cross walk. Students not picked up by 3:10 will return to front office to call parent. No parking on Otto or Bridal Lane. Students may not walk alone to meet a parent waiting in a car. Students may not walk to a local bank or any other business. Parents must meet student on school property. Front walkers dismiss through the front doors. *Students living across the street from the school will exit through the west front door, cross at the front crosswalk, and walk home on the sidewalk across the street from the school. *Students living on the same side of the street as the school will exit through the north front door and walk home on the sidewalk on the same side of the street as the school. Cross only at crosswalks. Obey crossing guards. Parents may wait for their children on the sidewalk outside the building.	Bike riders dismiss from the outside cafeteria doors, walk the bike to cross at the front crosswalk, and ride home on the sidewalk across the street from the school. State law mandates student bicyclists must wear helmets. Bicycles must be parked in the bicycle racks. Discuss bicycle safety rules with your child(ren). Bicycles must be walked when on campus. Bicyclists must walk bicycles at crosswalk(s).	Car riders dismiss from the outside cafeteria doors. Car rider dismissal is only for cars in our parking lot. (Students meeting parents in cars parked on neighborhood streets or parking lots will be considered walkers). You may not park at nearby businesses to walk your child. Parents of car riders will be issued one number sheet per family. The hang tag should be displayed from the rearview mirror. Small numbers should be attached to student backpacks for easy identification. Cars should line up in the parking lot adjacent to the school according to the map provided. The pick up line will be the line closest to the school. Cars in the pick-up area are single file only. Cars should not pass each other. Staff will direct cars when it is appropriate to move. Parents, please stay in cars. Students should know their car numbers. Students should enter vehicles from the passenger side only.	Bus riders dismiss from the 300 hallway to the bus circle. SpEd bus riders will dismiss through the 300 hallway exit door to the bus circle. During dismissal, no cars are allowed in the bus circle for safety reasons. Arlington Community Schools prohibits a child from riding any bus other than his/her own bus. Please review bus safety rules with your child. Transportation is available to students living more than 1.5 miles from the school. Students attending AES on a transfer are not eligible for transportation services. Day Care Vans dismiss through the bus circle. Afternoon daycare van riders will report to a specific location and will be escorted to their daycare van as a group. Please make sure students know the name of their day care. Y-Care arrive and dismiss from the bus circle entering and exiting through southside gym door. Parents may drop off beginning at 6:30 am and pick up no later than 6:00 pm.
	Special Education Car Riders SpEd Car Riders (PS & FS) will dismiss from the front north door to the front circle. Please inform your child's teacher that you will be picking up in the front circle.		



We love our kids and parents and we want you to be safe! With 800+ students arriving and departing daily, we've got to have some safety guidelines. Here are some friendly reminders:

- **PLEASE, PLEASE, PLEASE!** Be **courteous to crossing guards and school personnel** who work to make sure your child's journey to and from school is safe! If they give you a directive, it is because they care.
- Do not leave students at school before **7:45** (unless attending breakfast) or after **3:00**.
- In **inclement weather**, be prepared for delays in the car rider line and for bus drop offs.
- Report to office if there is a need to change your normal dismissal routine.
- **Never** leave your car unattended if you are in the car line.
- Students load and unload the car on the **passenger's side**.
- Students should be able to buckle independently.
- **No passing** around cars in the car lanes. - **Staff members** with an acceptable parking pass may be directed around the car line to park in the lot b/w 7:20 & 7:40.
- Top parking lot (closest to offices) is for loading and unloading **Pre-School and FS only**.
- NO CELL PHONES while in the car line—it's the LAW.
- Speed limit is **5 mph** in the car line.
- Display car rider numbers from the **rearview mirror**.
- Attach car rider number tag to your child's **backpack** for easy identification.
- Handicapped parkers must have proper ID.
- **No pets allowed on campus**, with the exception of service animals.
- Please use designated **crosswalks** for safety.
- **Cars must be placed in PARK when loading and unloading students.**
- **Bicyclists** must wear helmets as mandated by state law.
- Parents who are waiting for walkers need to wait outside the building on the sidewalk.
- **No student should ever walk alone** to meet an adult in a car parked on the street.
- **Arlington Elementary Schools prohibits a child from riding any bus other than their own.**