



To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 23, 2024

Re: Auto, Liability, Cyber Insurance & Workers' Compensation Third Party Administration
Annual Contract #24-07-5361R-RFP

The following proposals were received and opened at 10:00 a.m., Friday, May 3, 2024, as advertised and specified in documents concerning **Annual Contract #24-07-5361R-RFP Auto, Liability, Cyber Insurance & Workers' Compensation Third Party Administration**. The proposals received and the final evaluation summary is located on pages -4.

Recommendation is based on user department's evaluation of overall best value to the District.

Recommendation: McGriff
TASB-RMF

Funding: Multiple Funds

Estimated Expenditure:	\$433,557.00 Auto
	\$113,879.00 Cyber
	\$138,306.00 Liability
	<u>\$2,628,219.00</u> Workers' Compensation Third Party Administration
	\$3,313,961.00 Annual Total Premium

Contract Term: July 1, 2024 - June 30, 2025

Renewal: 4 years

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24-07-5361R-RFP (Auto Insurance)**TEAM SCORE SUMMARY**

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
CAS- Claims Administrative Services, Inc	N/A	N/A	N/A	N/A	N/A
McGriff Insurance Services, Inc	100.00	94.10	90.00	94.70	1
TASB Risk Management Fund	91.80	86.80	72.00	83.53	2
USI Southwest, Inc	N/A	N/A	N/A	N/A	N/A

24-07-5361R-RFP (Cyber Insurance)**TEAM SCORE SUMMARY**

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
CAS- Claims Administrative Services, Inc	N/A	N/A	N/A	N/A	N/A
McGriff Insurance Services, Inc	91.90	92.40	81.00	88.43	2
TASB Risk Management Fund	96.00	97.30	86.00	93.10	1
USI Southwest, Inc	N/A	N/A	N/A	N/A	N/A

24-07-5361R-RFP (Liability)**TEAM SCORE SUMMARY**

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
CAS- Claims Administrative Services, Inc	N/A	N/A	N/A	N/A	N/A
McGriff Insurance Services, Inc	N/A	N/A	N/A	N/A	N/A
TASB Risk Management Fund	98.20	90.60	92.00	93.60	1
USI Southwest, Inc	N/A	N/A	N/A	N/A	N/A

24-07-5361R-RFP (Workers' Compensation Third Party Administration)**TEAM SCORE SUMMARY**

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
CAS- Claims Administrative Services, Inc	74.40	72.50	63.00	69.97	2
McGriff Insurance Services, Inc	N/A	N/A	N/A	N/A	N/A
TASB Risk Management Fund	96.00	90.60	91.00	92.53	1
USI Southwest, Inc	N/A	N/A	N/A	N/A	N/A



To: James Briscoe

From: Amanda Boles

Date: May 17, 2024

Re: Auto, Liability, Cyber, Workers' Compensation Third Party
Administration Request for Proposal #24-07-5361R-RFP
Contract Award Recommendation

The District utilized an insurance and risk management consulting firm to assist in the process for purchasing Auto, Liability, Cyber, and Workers' Compensation Coverage. A Request for Quote (RFQ) was completed to obtain qualified brokers of which four responded. Proposals were received from the current provider, Texas Association of School Boards Risk Management Fund (TASB-RMF), as well as two other firms. However, not every firm submitted a bid for every line of coverage.

Auto:

Proposals were received from TASB-RMF and McGriff Insurance Services, Inc (McGriff). Administration is requesting that the Board approve the superintendent or designee to approve the bid submitted by McGriff and the underwriters at Texas Political Subdivisions Risk Pool (TPS), effective July 1, 2024, with an estimated annual premium of \$433,557, which is \$27,287 less than the bid submitted by TASB-RMF and an increase of \$4,597 over the prior year. Coverages and deductibles will remain the same.

Liability:

One proposal was received from TASB-RMF. There were no additional bids received from other suppliers. Administration is requesting that the Board approve the superintendent or designee to approve the bid submitted by TASB-RMF, effective July 1, 2024, with an estimated annual premium of \$138,306, which is an increase of \$3,157 over the prior year. Coverages and deductibles will remain the same.

Cyber:

Proposals were received from TASB-RMF and McGriff. Administration is requesting that the Board approve the superintendent or designee to approve the bid submitted by TASB-RMF, effective July 1, 2024, with an estimated annual premium of \$113,879, which is the same premium as the prior year. Although the bid submitted by McGriff had a premium of \$50,489 less than TASB-RMF, the coverage they offered was not equivalent and included a per claim deductible of \$250,000. There is currently no deductible for cyber coverage with TASB-RMF and there is no increase in cost.

Workers' Compensation Third Party Administration:

Proposals were received from TASB-RMF (2) and Claims Administrative Services, Inc. (CAS). Administration is requesting that the Board approve the superintendent or designee to approve the bid submitted by TASB-RMF, effective July 1, 2024, with estimated fees and claims projected to be \$2,628,219, which is an increase of \$61,692 over the prior year. This proposal is \$257,165 less than the projected cost submitted by CAS, and \$628,370 less than the aggregate deductible proposal submitted by TASB-RMF. CAS did not offer a network. Claim administration and network will remain consistent.

Feel free to contact me if you have any questions. Thank you.

Cc: Karen Smith
Darin Crawford
Jaime DeCantillon