



To: Darin Crawford
Assistant Superintendent for Support Services

From: James Briscoe
Director of Procurement Services

Date: May 31, 2024

Re: Vending Machine Services
Annual Contract #24-06-8945R-RFP

The following proposals were received and opened at 10:00 a.m., Wednesday, May 29, 2024, as advertised and specified in documents concerning **Annual Contract #24-06-8945R-RFP Vending Machine Services**. The proposals received are located on page 2.

^a Overall best value to the District based on user department evaluation.

Recommendation: Vendco Enterprises Ltd.

Funding: Multiple Funds

Estimated Expenditure:	<u>Contract ES/MS</u>	<u>\$ 100,600.00</u>
	Snacks 15%	\$ 15,090.00
	Drinks 20%	\$ 20,120.00

	<u>Contract HS/DPT</u>	<u>\$570,000.00</u>
	Snacks 20%	\$ 114,000.00
	Drinks 25%	\$ 142,500.00

Contract Term: July 1, 2024 - June 30, 2025

Renewal: 4 Years

kj

Line 1 Percentage (%) of commission from sales that will be provided to the District for services at Elementary/Middle Schools/other CFISD Facilities.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>PERCENT</u>	<u>SUPPLIER NOTES</u>
Refreshing USA	1	%	17.0%	
<u>Vendco Enterprises Ltd.</u>	1	%	<u>20.0%</u> ^a	For all soft drink machines commission rate will be at 20%, for all snack machines, commission rate will be at 15%.
FIDIS LOGISTICS LLC	1	%	25.0%	

Line 2 Percentage (%) of commission from sales that will be provided to the District for services at High Schools/Transportation Centers.

<u>SUPPLIER</u>	<u>QTY</u>	<u>UOM</u>	<u>Percent</u>	<u>Supplier Notes</u>
Refreshing USA	1	%	22.0%	
FIDIS LOGISTICS LLC	1	%	25.0%	
<u>Vendco Enterprises Ltd.</u>	1	%	<u>25.0%</u> ^a	For all soft drink machines commission rate will be at 25%, for all snack machines commission rate is 20%.

#24-06-8945R-RFP Vending Machine Services

TEAM SCORE SUMMARY

Company/Vendor Name	Evaluator 1	Evaluator 2	Evaluator 3	Average Score	Ranking
FIDIS Logistics LLC	83.70	83.40	79.00	82.03	2.00
Refreshing USA	59.30	55.50	73.25	62.68	3.00
Vendco Enterprises Ltd.	87.00	90.20	82.70	86.63	1.00

MEMORANDUM

To: James Briscoe, Director of Procurement Services
From: America Williams, Procurement Contract Manager

Subject: Vending Machine Services Overall Evaluation and Award

I am writing this memo to explain the overall evaluation and award in the Vending Machine Services RFP. The supplier is awarded based on their reputation, quality of goods or services, and other pre-established criteria as published on the solicitation. In addition, the vendor awarded scored the highest per line based on the weighted criteria including other relevant factors specifically listed in the request for bid or proposal including, but not limited to, nutritional value, ingredients, shelf life, frequency of delivery, and lead time in compliance with the United States Department of Agriculture regulations for federal programs.

After careful consideration, we have concluded that Vendco Enterprises Ltd. is the ideal choice for the Vending Machine Services RFP. Based on the projected drinks/snacks sales of \$100,600.00 for Elementary/Middle Schools and \$570,000.00, the supplier's proposed commission rates offer the maximum revenue potential for CFISD thus providing the overall best value to the District.

If you have any further questions or concerns, please do not hesitate to contact me.

Sincerely,

America Williams

America Williams
Procurement Contract Manager, CFISD