

### **BRIEF DESCRIPTION OF POSITION**

The Ensemble Music Director, under the direction of the Principal and the immediate supervision of the Assistant Principal, organizes, directs and supervises the school music ensembles and classes. Duties include but are not limited to: Marching Band, Symphonic Band, Wind Ensemble, Jazz Band, Orchestra, Mariachi, Guitar Ensemble, Piano, Music Appreciation, World Music, Digital Music and Choir.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- a. Directs and trains the ensemble(s) for performances.
- b. Schedules and calendars practices, rehearsals and performances.
- c. Selects music for classroom instruction and performance(s).
- d. Arranges transportation to and from events.
- e. Inventories, maintains and stores district-owned instruments, sheet music, and other materials.
- f. Collaborates and facilitates a positive relationship with feeder school personnel in the transition to a high school ensemble/music program(s).
- g. Collaborates with site administration and/or district personnel for budgetary needs and/or other funding allocations.
- h. Coordinates and develops course master schedule in collaboration with administrator in charge of master schedule and counseling department for ensemble/music classes.
- i. Evaluates, assesses, and reports student progress and performance.

### **OTHER DUTIES AND RESPONSIBILITIES**

- a. Arranges transportation to and from events.
- b. Works with Band Boosters (where applicable).
- c. Works with District to periodically replace band uniforms and instruments.
- d. Monitors student behavior so that students represent the District in an appropriate manner.
- e. Collaborates and coordinates with the Orchestra and Vocal Music Directors.
- f. Communicates calendared events to the Director of Student Activities.
- g. Collaborate and facilitate a positive relationship with feeder school personnel in the transition to a high school music program(s).

### **ADDITIONAL DUTIES AND RESPONSIBILITIES**

- a. Organizes, coordinates and directs practices and rehearsals in preparation for performances
- b. Organizes, coordinates and directs public performances
- c. Communicates calendared events to the Director of Student Activities
- d. Monitors student behavior so that students represent the District in an appropriate manner
- e. Works with the District personnel to periodically purchase and replace performance attire and instruments
- f. Collaborates and coordinates with other site music or ensemble directors (where applicable)
- g. Works with Music Boosters (where applicable).
- h. Coordinates with additional staff/instructors (where applicable)
- i. Developing and designing music curriculum(s)

## **PHYSICAL CHARACTERISTICS**

Must be able to bend, stoop, reach, lift, walk and stand for prolonged periods; see to read fine print and for dept perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

## **REQUIREMENTS**

**WORK YEAR:** Certificated Teacher Calendar

**CREDENTIAL:** Current valid secondary teaching credential; Degree in music or subject matter competency.

**SALARY:** Certificated Teacher Salary Schedule