

CALL TO ORDER	At 7:00 p.m., the June 3, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT	Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill, Miss. Rebecca McCullough, Esq., Mr. Ian Thomas, Mr. Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS	Mr. Steven H. Johnson, Sr.
ABSENT	Mr. Majid Ali, Ms. Elise LeMelle
DISTRICT OFFICE PRESENT	Mr. Oslwen Anderson, Jr., Mr. Mark Holman, Dr. Tamara Willis, Mrs. Carrie Martin, Mrs. Cara Klinger, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
SOLICITOR	Appel, Yost & Zee LLP
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and real estate matters. An executive session was also held on May 29, 2024, for the purpose of litigation, real estate and personnel matters.
INTRODUCTIONS/ GUEST PRESENTATIONS	Dr. Tamara Willis recognized the track and field athletes who competed in the state finals and presented each who were in attendance with a certificate. Lex Cyrus: 2 nd in Districts in 200 m dash and 100 m dash, 3 rd in states in 100 m dash. Jaylynn Dorsey: 2 nd in Districts in 200 m dash and long jump, long jump state champion, 6 th in states 200 m dash Shaniyah Weidler: 5 th in both districts and states in the triple jump 4 X 100 M dash relay team (Mathes, Oliseh, Leaks, Cyrus): district champions
OATH OF OFFICE	Judge Jeffrey B. Engle administered the Oath of Office to Mr. Andrae Martin, Assistant Superintendent.
BOARD COMMENTS	Ms. Hatcher recognized Coach Andrew Erby who was in the audience.
REPORTS/ ANNOUNCEMENTS	Superintendent's Notes: Dr. Tamara Willis shared that 4 Communication Boards have been installed at Sara Lindemuth / Anna Carter and Thomas Holtzman Elementary schools allowing our nonverbal students to communicate on the playground, ensuring our playgrounds are inclusive for all learners. She also recognized Hung Pham for winning the Young Volunteer's Award from the Parks and Forest Foundation. Hung is the founding member of the Hiking and Environment Club at the high school. The club recently took a camping trip to World's End State Park. Dr. Willis congratulated Bessie Idan, the Senior Student School Board

Representative and wished her well in the future. Graduation will be on Friday, June 7, 2024, at 7 pm on Roscoe Warner Field. The last day of school is also Friday, June 7th. Dr. Willis thanked all the staff and teachers for supporting the students this year.

II. APPROVAL OF AGENDA ITEMS FOR JUNE 3, 2024

MOTION TO APPROVE

2.A. Moved by Mr. K. Johnson, seconded by Mr. Thomas to approve the meeting agenda for June 3, 2024.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Ms. LeMelle)

2.B. Board Member Comments

Ms. Hatcher reminded everyone that June is Pride Month and of the Juneteenth Federal Holiday.

Mr. K. Johnson congratulated all the learners who are graduating and all learners for their success this year.

III. HEARING OF THE PUBLIC

SPEAKER

None

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Mr. Adam Kerr and Mr. Tom Godfrey, Professional Design Team from EI Associates, presented Proposed STSD New School Facilities Construction Project update.

The board had discussion on the presentation.

PUBLIC COMMENT

Mr. Clifton Edwards shared his comments on the presentation.

4.B. Mrs. Cara Klinger, Director of Curriculum and Instruction, presented the Professional Development Plan for 2024-2025.

4.C. Mr. Mark Holman, Director of Human Resources, gave an update on Team Member Recognition.

4.D. Dr. Tamara Willis, Superintendent of Schools, presented a Strategic Plan Update.

The board had discussion on the presentation.

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Ms. Hatcher, seconded by Mr. K. Johnson, to approve Item 5.A.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Ms. LeMelle)

5.A. Approve the Minutes of the May 20, 2024, Board meeting.

VI. PROGRAM

DISCUSSION

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F. Moved by Mr. K. Johnson, seconded by Mr. Thomas to approve Items 7.A.B.C.D.E.F.

MOTION AMENDED

7.A.B.C.E.F. Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve Items 7.A.B.C.E.F.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Ms. LeMelle)

7.A.1. Approve the retirement of Elena Charles as Business Education Teacher at the Susquehanna Township High School, effective October 29, 2024. Ms. Charles has been with the District since 1990.

7.A.2. Approve the retirement of Carolyn Caston as Secretary at the Susquehanna Township Middle School, effective August 31, 2024. Ms. Caston has been with the District since 2012.

Dr. Willis acknowledged the retirees.

7.A.3. Approve the retirement of Andrea Roa as Assistant III Paraprofessional at the Susquehanna Township High School, effective June 10, 2024. Ms. Roa has been with the District since 2019.

7.A.4. Approve the retirement of Mary Pat Evans as Forensic Science and Chemistry Teacher at the Susquehanna Township High School, effective July 1, 2024. Ms. Evans has been with the District since 2002.

7.B.1. Approve the resignation of Andrea Melendrez as Attendance Secretary at the Thomas W. Holtzman, Jr. Elementary School, effective July 1, 2024.

7.B.2. Approve the resignation of Erin Chalk as Substitute Lunch Monitor at the Sara Lindemuth/Anna Carter Primary School, effective May 23, 2024.

7.B.3. Approve the resignation of Brian Mathers as Science Teacher at the Susquehanna Township Middle School, effective June 10, 2024.

7.C.1. Approve the end of assignment for the following long-term substitute teachers, effective June 10, 2024.

Karla Najera	Nathaniel Clugston
Anthony McCraw	Jaylen Hawthorne
Brenna Franz	

7.E.1. Approve Jaylen Hawthorne as Math Teacher at the Susquehanna Township High School at a salary of \$55,911.00, effective August 14, 2024. Mr. Hawthorne will be replacing Christine Ross.

7.E.2. Approve Brenna Franz as Elementary School Teacher at the Sara Lindemuth/Anna Carter Primary School at a salary of \$55,911.00, effective August 14, 2024. Ms. Franz will be replacing Lisa Geer.

7.E.3. Approve Jacquelyn Boltz as Special Education Teacher (ELD) at the Susquehanna Township Middle School at a salary of \$59,011.00, effective August 14, 2024. Ms. Boltz will be filling a new position.

7.E.4. Approve Michelle Shields as English Language Arts Teacher at the Susquehanna Township Middle School at a salary of \$55,000.00, effective August 14, 2024. Ms. Shields will be replacing Janeen Kime.

7.F.1. Approve the following Summer School Teachers for the 2023-2024 school year:

Lora Millar	Duane Jones	Sierra Harvey
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7.F.2. Approve Lori Shienvold as Volunteer Coordinator at the Susquehanna Township School District at a stipend of \$16,000.00 for the 2024-2025 school year.

MOTION TO APPROVE

7.D. Moved by Mr. K. Johnson, seconded by Mrs. Hill to approve Item 7.D.

ROLL CALL VOTE:

Aye: Ms. Hatcher, Mrs. Hill, Mr. S. Johnson, Miss McCullough,
Mr. Thomas, Mr. Rawls
Nay: None
Abstain: None
Absent: Mr. Ali, Ms. LeMelle

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

7.D.1. Approve Nicole Stewart as Assistant Principal at the Sara Lindemuth/Anna Carter Primary School at a salary of \$88,500.00, effective date to be determined. Ms. Stewart will be replacing Amanda Pressley.

7.D.2. Approve Alanna McMullan as Assistant Principal at the Susquehanna Township Middle School at a salary of \$90,000.00, effective date to be determined. Ms. McMullan will be replacing Lisa Robbins.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E. Moved by Mrs. Hill, seconded by Ms. Hatcher, to approve Items 8.A.B.C.D.E.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Ms. LeMelle)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$1,284.53.

8.B. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$81,363.55.

8.C. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$56,463.57.

8.D. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$1,269,625.68.

8.E. Approve the following Personal Tax Refund:

Taxpayer Name: Milton D. Baltimore, Sr.
Bill #: 005399
Year: 2021
Refund Amount: \$300.00

Reason: Milton D. Baltimore Senior's wages were inappropriately garnished in the total amount of \$300.00 for delinquent personal 2022 and 2023 personal school taxes. It was recently discovered that the garnishment should not have occurred as the delinquent taxes related to another Baltimore residing in the same home. Please approve the requested refund to Mr. Milton D. Baltimore, Sr. in the amount of \$300.00 as indicated. Please note that the appropriate Baltimore will be billed for these taxes accordingly.

DISCUSSION

8.F. Approve the following 2024-2025 Fiscal Year Final General Fund Budget inclusive of a 6.40% real estate tax increase with expenditures totaling \$66,599,761, revenues totaling \$66,599,761 and \$0 use of fund balance.

1. A tax of 22.0326 mills on the total assessed valuation on all property taxable for school purposes per resolution;

2. Homestead/Farmstead exclusion of \$4,665 per resolution;
3. A per Capita Tax of \$5.00 per person 18 years of age or over as of July 1, 2024, per resolution;
4. A residence Tax of \$5.00 per person 18 years of age or over as of July 1, 2024, per resolution;
5. An Earned Income Tax at the rate of 1% per resolution; (half % school district)
6. An Occupation Tax at the rate of \$270 per person between the ages of 18 and 70, who make in excess of \$5,000.00 per year and enrolled as a full-time student of higher education taking 12 credit hours per semester for 2 semesters between July 1, 2024, and June 30, 2025;
7. Real Estate transfer Tax at a rate of 1% per resolution; and
8. A Local Services Tax at the rate of \$5.00 on each individual who engaged in an occupation within the boundaries of the taxing authority.

DISCUSSION

8.G. Discuss the 2024-2025 FY Proposed Final Food Service Fund Budget with aggregate income and expenditures totaling \$2,523,617 and \$2,523,617 respectively, with a \$0 use of unrestricted funds (See Attached).

Discuss the attached and below notated recommended 2024-2025 FY Student and Adult Meal price increases:

2024-2025 FY – Ala Cart Pricing No Increases

- Ice Cream

2024-2025 FY – Student Meal No Increases

- Breakfast
- Lunch
- Milk

2024-2025 FY – Adult Meal No Increases

- Adult Elementary Lunch
- Adult Secondary Breakfast
- Adult Secondary Lunch

IX. CONTRACTS

MOTION TO APPROVE

9.A.B.C.D. Moved by Mr. K. Johnson, seconded by Mrs. Hill to approve Items

9.A.B.C.D.

Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. K. Johnson)

9.A. Approve the rate sheet provided by Delta-T for services in the 2024-2025 school year.

9.B. Approve the Extended School Year contract with New Story School (New Cumberland campus) for student ID# 2023-24/026 for the summer of 2024.

9.C. Approve the Agreement with Merakey Pennsylvania to provide education to students, as needed, for the 2024-2025 school year.

9.D. Approve the Agreement with AnthroMed Education to provide Special Education professionals, as needed, for the 2024-2025 school year.

DISCUSSION

9.E. Discuss the Gordian JOC Contract No.:2021JOCC-31 in the amount of \$ 7,783.00 to make repairs to the Middle School ADA ramp. This work includes repairs to the masonry stone wall, concrete ramp wall, railing and repainting railing. The work was discussed and presented at our Long Term Facility Meeting.

DISCUSSION

9.F. Discuss the Lobar Associates contract in the amount of \$ 7,833.00 to replace the damaged High School boy's locker room door, frame and install associated hardware. This work was presented and discussed at our Long-Term Facility Meeting.

DISCUSSION

9.G. Discuss the purchase of a new 2024 Chevrolet Silverado 3500 dump truck from Turner Chevrolet for \$ 61,980.00. Our existing 19-year-old dump truck (2005 Ford F-350 Dump Truck) has reached the end of its service life. This has been presented in our Long-Term Facility Planning Committee.

DISCUSSION

9.H. Discuss the purchase of a new maintenance service truck (2024 Chevrolet Silverado 3500) from Truner Chevrolet for \$ 65,082.00. Our existing 19-year-old maintenance service truck (2005 Ford Service Truck) has been taken out of service because it will no longer pass the PA Safety Inspection and has reached the end of its service life. This has been presented in our Long Term Facility Planning Committee.

DISCUSSION

9.I. Discuss the 2024-2025 fiscal year Interscholastic & Voluntary Student Accident Insurances at the following rates. It is noted that the district's 2024-2025 annual cost for these insurances has increased by 100 dollars or 1.18% when compared to last year.

- Mandatory Interscholastic Sports Student Accident Insurance Coverage - \$8,558.00 – Annual Cost
- Voluntary School Time Student Accident Insurance Coverage - \$22.00 Per Student – Annual Cost
- 24-Hour Voluntary School Student Accident Insurance Coverage - \$88.00 Per Student – Annual Cost

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve Item 11.A.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Ms. LeMelle)

11.A. Approve the appointment of Elise LeMelle and Ian Thomas, as the Voting Delegates for the Pennsylvania School Boards Association (PSBA) Delegate Assembly Meeting to be held on Saturday, November 2, 2024, at PSBA headquarters in Mechanicsburg, PA. The event will also have a virtual option. (appoint up to 2 delegates)

DISCUSSION

11.B. Discuss the Professional Development Plan for the 2024-2025 school year.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. K. Johnson, seconded by Mr. Thomas to adjourn the meeting.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Ms. LeMelle)

Meeting adjourned 9:28 p.m.



Rebecca McCullough
Board Secretary