

PLEASANT VALLEY SCHOOL DISTRICT
Brodheadsville, PA 18322
Website: www.pvbears.org

QUICK REFERENCE/CONTACT LIST

Department	Name	Ext
Act 48	Lorraine McCutchan	1246
ADA Compliance Issues/Comply	Janelle Pemberton.....	8009
AESOP Issue – Employees and Absence	Holly Wilds.....	1262
Applications	Magen Snyder	1209
Benefits (Health, Dental, Term-Life, FSA).....	Rose Lobe-Waller	1315
Highmark.....	https://www.highmarkbcbs.com	
United Concordia	https://www.unitedconcordia.com	
Vision Benefits of America (VBA).....	https://www.vbaplans.com	
The Harrison Group (FSA).....	https://www.theharrisingrouponline.com	
Penn Foundation (EAP).....	https://www.pennfoundation.org	
Certification (Conversion, Name Change, Add-on)	Magen Snyder	1209
Change of Address	Trish Altemose.....	1203
Clearances	Janelle Pemberton.....	8009
Course Approval.....	Kathleen Franklin.....	1205
CPE Tracker	Lorraine McCutchan	1246
Credit Level	Leeann Sites	1206
Curriculum and Gifted.....	Lorraine McCutchan	1246
Cyber Academy	Jason Van Voorhis	1243
Employees Safety.....	Randy Smale	1309
Employee Assistance Program (EAP).....	Lori Fulmer	1202
Facility Use.....	Sylvia Facella.....	1279
ID Badge (Issue and Replacements)	Magen Snyder	1209
Leave of Absence	Rose Lobe-Waller	1315
Loan Forgiveness.....	Janelle Pemberton.....	8009
Name Change.....	Trish Altemose.....	1203
Paid Leave Days (Sick, Personal, Bereavement, Vacation)	Holly Wilds.....	1262
Payroll	Trish Altemose.....	1203
Personnel Files	Magen Snyder	1209
Retirement.....	Lori Fulmer	1202
Security	Bob Miller	4046
Special Education		
Director of Special Education; Speech & Language	Julie Harris	8312
Secretary to the Director of Special Education.....	Cindy Johnson.....	8310
Supervisor of Special Education, K-5	Raberta Hans	8206
Supervisor of Special Education, 6-12	Christine Deutsch	1289
Educational Consultant	Bron Leupold	3016
Educational Consultant	Gina Birnbaum.....	4013
Student Activities Accounts - Payables	Rose Arace.....	1252
Student Activities Accounts - Receivables.....	Rose Lobe-Waller	1315

Student Information Data Specialist	Lauren Nelson.....	1215
Tenure	Janelle Pemberton.....	8009
Tax Shelter Annuities (TSA)	Trish Altemose.....	1203
.....	Marcia Taylor-Haughton.....	1227
Tuition Reimbursement	Leeann Sites	1206
Vacancies/Posting Notices	Magen Snyder	1209
Verification of Employment	Magen Snyder	1209
Verification of Employment – For Loan Approval	Holly Wilds.....	1262
Workers’ Compensation	Rose Lobe-Waller	1315
Years of Service.....	Magen Snyder	1209