



# MIDLAND INDEPENDENT SCHOOL DISTRICT

## MONTHLY PAY DATE SCHEDULE

### 2023 - 2024

#	MONTHLY PAYROLL DATES	CHECK DATE	PAYROLL DEADLINE
1	JULY	07-25-2023	07-10-2023
2	AUGUST	08-25-2023	08-08-2023
3	SEPTEMBER	09-25-2023	09-06-2023
4	OCTOBER	10-25-2023	10-06-2023
5	NOVEMBER	11-20-2023	11-01-2023
6	DECEMBER	12-20-2023	12-01-2023
7	JANUARY	01-25-2024	01-09-2024
8	FEBRUARY	02-23-2024	02-06-2024
9	MARCH	03-25-2024	03-01-2024
10	APRIL	04-25-2024	04-05-2024
11	MAY	05-24-2024	05-07-2024
12	JUNE	06-25-2024	06-05-2024

Employees must start by the **“Payroll Deadline”** in order to receive compensation in that given month. If an employee starts after the **“Payroll deadline”**, compensation will not be received until the following **check date**.

All items must be **“in our office”** by the payroll deadline. If you have items that must be approved by the budget administrator, please make sure those items are sent **“before the deadline”** so they arrive in the Payroll office by the date listed above.