CREDIT BY EXAMINATION
EHD (REGULATION)

GENERAL PROVISIONS

A. The Student and Scholar Development department will set at least three days between January 1 and June 30 and three days between July 1 and December 31 annually for examinations for acceleration for each primary school grade level and for credit for secondary school academic subjects. The days do not need to be consecutive but must be designed to meet the needs of all students. The dates must be publicized in the community.

B. Midland ISD shall not charge for locally developed examinations for acceleration nor for examinations purchased through Texas Tech. If a parent requests an alternative examination, the district may administer and recognize results of a test purchased by the parent or student from The University of Texas at Austin. – In accordance with Texas Administrative Code (TAC) §74.24 Credit by Examination (a) (2).

C. A student may be allowed to accelerate at a time other than one required in paragraph "A" of this subsection as needed due to extenuating circumstances in order to allow the student to demonstrate academic achievement or proficiency in a subject or grade level outside of the regularly scheduled testing times as long as there is time for the test results to be delivered before the end of the semester grading period.

ASSESSMENT FOR COURSE CREDIT IN GRADES 6-12

A. A student in Grades 6-12 must be given credit for an academic subject in which he or she has had no prior instruction if the student scores 80% on a criterion-referenced test that is aligned to the TEKS for the applicable course.

B. If a student is given credit in a subject on the basis of an examination, the school district must enter the examination score on the student's transcript. Examination scores for high school courses will be used in computing the student's grade point average and rank in class. Failing credit by examination scores will not be recorded on the transcript.

C. In accordance with local school district policy, with parental approval a student in Grades 6-12 may be given credit for an academic subject in which he or she had some prior instruction, if the student scores 70% on a criterion-referenced test for the applicable course.

REGISTRATION PROCEDURES FOR KINDERGARTEN – 5TH GRADE

Parents shall meet with their child's principal to request acceleration for their child that would be enrolled in Kindergarten through 5th grades.

REGISTRATION PROCEDURES FOR 6TH – 12TH GRADES

A. Languages Other than English (LOTE) Credit by Examination

The signature of a superintendent's designee must be obtained as verification that the student's records indicate prior instruction in the appropriate LOTE course. Recommendation for LOTE Testing forms will require a parent signature or verbal approval via a counselor or teacher with appropriate documentation. Counselors will submit appropriate forms for LOTE credit by examination testing to the superintendent's designee.

B. Non-LOTE Credit by Examination

Parents complete the registration process on-line through Texas Tech at www.k12.ttu.edu and name the student's counselor as the proctor for the examination. Then parents bring the completed registration document to the counselor for MISD to submit payment to Texas Tech. For locally developed Non-LOTE courses parents need to register their student for a credit by exam through their student's counselor.

PRIOR INSTRUCTION

A. LOTE Courses

For LOTE participation in credit by examination only, prior instruction is defined as the student's having received documented formal instruction at any point in his or her educational career.

Examples include the following:

1. The student had prior instruction in an elementary Spanish or bilingual program;

2. Proof of completion of half of the required lessons of a Spanish correspondence course;

3. The student studied Spanish in another country; or

4. The student was enrolled in an after-school or summer program where he or she studied Spanish, and the like.

Note: Previous administrations of credit by examination do not constitute prior instruction.

B. Non-LOTE Courses
For Non-LOTE courses, prior instruction is defined as

1. Enrollment in a non-accredited public, private, or parochial school, or homeschooling program, as verified by an official school transcript/record; or as evidenced by a student work portfolio that may include: course syllabus, work samples, completed culminating examination, and list of resources (Textbooks, Web sites, and the like);

2. For a semester course (18 weeks), proof of at least nine weeks of classroom instruction; or

3. Proof of completion of half of the required lessons of a correspondence course.

Note: Previous administrations of credit by examination do not constitute prior instruction.

RETESTING

If the student does not receive a passing score on the credit by examination with prior instruction administered by the District, the student may retest one time for the failed test at his or her own expense through one of the university centers.

Students will not be permitted to rescind a request for credit through credit by examination once the test has been completed. A student will not be permitted to retake credit by examination tests for a higher grade once the student has met minimum passing standards, nor will the student be permitted to take credit by examination for the purpose of earning a higher grade to replace an existing passing grade in a course.

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