

INDIVIDUALIZED LEARNING EEJA (REGULATION)

APPLICATION APPROVAL

Application/approval for examinations for credit is as follows:

1. Students must secure approval from campus counselor and complete application.
2. Determination of eligibility will be made and communicated to the student and parent or guardian by the Director of Guidance & Counseling.
3. The credentials of students transferring from nonaccredited schools will be reviewed by the Principal or designee, and a determination of placement will be made by the appropriate administrator.
4. Appeals regarding eligibility decisions will be handled through the applicable Executive Director of Elementary or Executive Director of Secondary Education.

TEST DATES

Testing for credit by examination will be offered once a quarter.

Credit Recovery

Students may be assigned credit recovery through A+ Platform by their counselor or administrator if they have previously failed the course on a case by case basis. Students may take courses during the school day if approved and assigned by the counselor or administrator. Students may also be assigned to credit recovery during scheduled evenings and Saturdays, under the supervision of a certified teacher. Students may also have the opportunity to be assigned credit recovery during summer school and intersession periods* between grading periods.

- A+ Assignments must be completed at school during school hours unless home access is granted.
- Home Access to A+ is granted only after being approved by the campus principal or district administrator.
- Work completed on A+ outside of campus credit recovery locations will not be accepted, unless prior approval is given.

- Students attempting credit recovery through A+ must have previously failed the course or be approved by Principal or designee on a case by case basis.
- If an end of course (EOC) exam is required for the course, the student will retake the EOC each opportunity provided.
- All pre and post tests and final exams must be proctored by the credit recovery site teacher, counselor or administrator at school. Final exams are required.
- Campuses will document course completion and transcribe a second course grade to reflect the credit recovery grade on the official high school transcript. The highest grade transcribed for credit recovery through A+ will be a 70 unless approved by the Principal or designee on a case by case basis.
- Courses attempted but not completed will be documented through PEIMS.

Grading Policies and Class Completion

Campuses will assign grades for courses taken. Credit recovery courses will use a numeric grading system representative of course work completed using course 9223. Except as provided in this section, the transcribed credit recovery grade is derived from the A+ Platform with the highest transcribed grade being 70. Decisions to transcribe the credit recovery grade earned from the A+ Platform will attempt to ensure that the decision is in the best interest of the student and accurately describes the student's achievement of the learning objectives for the course of study. Campuses may have additional requirements (such as note taking) reflected in the 9223 course to ensure course rigor and integrity. Students are allowed to take the pretest under supervision for each course and credit recovery will reflect mastery of standards not passed according to the pretest. Courses taken through credit recovery are subject to "no pass, no play" under the University Interscholastic League (UIL) and may impact NCAA eligibility.

*Intersession time periods must be approved by Information Management Services and the campus principal.

Supplemental Instruction

Students may be assigned supplemental instruction during a semester with approval of the assigned teacher and administrator. Student may be assigned supplemental instruction through the A+ Platform by their counselor with principal approval. Supplemental instruction is not credit recovery, it is an attempt to allow students to master standards they have failed to learn in the classroom. Supplemental instruction may only be

assigned to a student that has previously failed a six week grading period and potentially will not finish the semester with grade of 70 or higher.

- A six week course taken on the A+ Platform will be used to supplement a six weeks grade in the regular classroom and will not replace the classroom grade determined by the teacher.
- Campuses will document supplemental instruction showing the six week A+ Platform course grade, the six week traditional classroom grade and the final six week grade.

Approved – ~~NOVEMBER 2015~~ January 2018