

**PLANNING AND DECISION-MAKING PROCESS:
DISTRICT EDUCATIONAL IMPROVEMENT COUNCIL
BQA (REGULATION)**

MEMBERSHIP

The District Educational Improvement Council will consist of elected representatives from each Campus Educational Improvement Council, including parent/community members, the superintendent, and administrative representatives as designated by the superintendent. The superintendent will chair the council which will function in an advisory capacity to the superintendent and his staff.

Campuses with 33 or less classroom teachers will elect from the classroom teachers elected to serve on the campus council one classroom teacher to serve on the district council. Campuses with more than 33 classroom teachers will elect both a classroom teacher and a campus-based staff member from the campus council to serve on the District Educational Improvement Council. Teachers will elect two classroom teachers and a campus-based staff member from the campus council to serve on the district council. Each campus council may determine the manner of election of its representative(s) to the district council. Each CEIC will also select, from its membership, an alternate to represent the campus in the absence of the DEIC representatives. The alternate will have full voting privileges. The above allocation of membership from campuses to the district council will be in effect so long as it produces two-thirds of the representatives on the district council from classroom teachers and one-third from campus-based staff. If the above allocations fail to produce these proportions for a district council, the allocations will be altered by the school board in order to produce such proportions.

In addition, each CEIC will select a volunteer parent/community member to serve on the DEIC. Any member of the District Educational Improvement Council may submit agenda items two weeks prior to the meeting. The superintendent shall set the agenda for each meeting. Minutes shall be kept and filed for reference. An official copy of the minutes shall be sent to each campus to be posted in a publicly accessible location.

Following the election of campus councils each spring, the principal will notify the superintendent of the campus representative(s) to the district council.

VACANCIES

A vacancy during a term shall be filled for the remainder of the term by election from the appropriate category of employees at the campus. The election of an employee to fill a term on the district council shall be made by majority vote of the appropriate Campus Educational Improvement Council. If a campus is not represented at more than two consecutive meetings, a vacancy may be declared.

MEETINGS

The District Educational Improvement Council shall meet at least six times during the school year, and one of these meetings will be with the Board of Trustees. Additional meetings shall be scheduled as deemed necessary for the group to fulfill its responsibilities. All meetings will be held outside the instructional day. At least one public meeting per year shall be held after receipt of the annual district rating from TEA for the purpose of discussing the performance of the district and the district performance objectives. This meeting must be publicly posted 72 hours prior to the meeting.

SCOPE OF WORK

The District Educational Improvement Council shall assist the superintendent in establishing and reviewing the district's educational goals, objectives, and major district-wide classroom instructional programs.

In addition, the council shall also provide feedback to the superintendent and his staff regarding other instructional matters which impact the achievement of students in the district and will specifically be involved in any applications for waivers from TEA rules and regulations.

Approved – October 2006