

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the May 8, 2024 Board of Education Meeting

Board Approved 5-23-2024

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on May 8, 2024 and called to order by President Sue Kresge at 7:00 PM. The Pledge of Allegiance was led by Chief Robert Miller followed by a moment of silence. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Ms. Debra Duff

School Board members in attendance: Mrs. Susan Kresge, Mr. Michael Galler, Mr. Robert Clark, Mr. Norm Burger, Mrs. Diane Serfass, Mr. Ryan O’Keefe. Absent: Mr. Matthew Walters, Mr. John Gesiskie, Mrs. Melanie Zipp.

Administrative staff in attendance: Dr. James Konrad, Superintendent, Dr. Rae Lin Howard, Assistant Superintendent, Mr. Michael Simonetta, Business Manager, Mrs. Tammy Smale, Assistant Business Manager, Ms. Lori Fulmer, Supervisor of Human Resources, Mrs. Kathleen Franklin, Assistant Board Secretary, Mr. Randy Smale, Director of Operations, Mr. Chuck Tomori, Technology Coordinator, Ms. Julie Harris, Director of Special Education, Mr. Robert Miller, Chief of School Police/Security.

Building Administrative staff in attendance: Mr. Jeremy Byrd, Ms. Sarah Adams, Ms. Kendal Askins, Mr. Tim McCutchan.

School Solicitor in attendance: Mark Fitzgerald, Esq.

Notification of Executive Session:

President Sue Kresge announced that an executive session was held on May 8, 2024 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Election of Board Treasurer –

President Sue Kresge opened nominations for the position of Board Treasurer of the Pleasant Valley School District. Mr. Norm Burger nominated Mrs. Diane Serfass and the nomination was seconded by Mr. Michael Galler. Hearing no further nominations, President Sue Kresge closed the nominations and stated that due to there being only one person nominated for this office, she moved for Mrs. Diane Serfass to be elected by acclamation for the position of Board Treasurer for a term to begin on July 1, 2024 and to expire on June 30, 2025.

VOICE VOTE: 6-0 CARRIED

Student Highlights PVMS: Kendal Askins – A video was shown highlighting spring events held at the middle school including, among other things, the success of the play performances and Special Olympics.

Superintendent’s Response to Community Questions: There were no community questions.

SECRETARY’S REPORT: Mrs. Tammy Smale, Board Secretary

Mr. Burger motioned, seconded by Mr. Galler to approve the minutes of the Board of Education Meeting held on April 18, 2024; approval of the May 8, 2024 Board Meeting Agenda.

VOICE VOTE: 6-0 CARRIED

President Sue Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items:

Pleasant Valley Citizens – (Agenda items): There were no community members wishing to comment.

TREASURER’S REPORT: Mrs. Diane Serfass

Mr. Burger motioned, seconded by Mr. Clark to approve Agenda item #4.A. – Accounts Payable, as attached. All invoices for payment have been reviewed by School Board officers and/or School Board Directors.

Approval of Agenda item #4.B. – Manual Checks April 1, 2024 through April 30, 2024.

Approval of Agenda item #4.C. – Manual Checks April 1, 2024 through April 30, 2024 – PSDLAF.

Approval of Agenda item #4.D. – Accounts Payable May 8, 2024.

VOICE VOTE: 6-0 CARRIED

UNFINISHED BUSINESS

Solicitor: Mark Fitzgerald, Esq. – No report.

NEW BUSINESS:

Monroe Career & Technical Institute – Mrs. Diane Serfass: An informational report was attached. In addition, Mrs. Serfass updated all on the following:

- May 10th – SkillsUSA District 11 Signing Day – 2 PV students.
- May 23rd – SkillsUSA Elmer Gates Enterprise Awards – 1 PV student.
- May 30th – MCTI Senior Awards – PV High School Auditorium at 6:00 PM.

Colonial IU20 – Mr. Michael Galler: An informational report was provided. He reminded all of the Excellence awards ceremony to be held May 9th.

PSBA Legislative Liaison Report – An informational report was provided.

Education Committee – Mrs. Susan Kresge: No report.

Finance Committee – Mrs. Diane Serfass: Mrs. Serfass stated that finance information is covered under Agenda Item #12.

Athletic Committee – Mr. Ryan O’Keefe: Mr. O’Keefe provided an update on athletics:

- Girls Lacrosse All-stars – 1st team: Devon Bush, Rylee Rath, Liv Rath, Cecelia Cordova, and 2nd team: Bri Palmieri, Liv Landoli; MVP Devon Bush and EPC silver and bronze winners Kara Miller and Nemani Moon, respectively.
- EPC post season track meet will be held this week; girls Lacrosse and Softball will start the EPC Tournament this week; following EPC events, some teams and athletes will move onto the District 11 playoffs.
- Baseball and Lacrosse had a growing year.
- Sports physicals to be held on May 29th for all seasons.

- Athletics Department gearing up for PV Signing Day on May 16th and the Triple "A" (Academic, Athletic and Arts) awards on May 22nd.
- In process of putting together staffing for next school year for coaches and workers.
- Information on PIAA Officials Recruitment Day.

Policy Committee – A report was attached to the agenda outlining policies that were reviewed with no changes, first reading, and second reading and approval.

Capital Improvement Plan Report – Mr. Norm Burger: Mr. Burger reported the following:

- A Value Engineering workshop was held on April 29th to evaluate cost reduction ideas.
- A Value Engineering Zoom meeting was held on May 6th to review cost analysis updates and proposed design updates.
- A design meeting was held May 8th to review residual items and update on possible budget changes.
- An update for the high school renovation and budget will be provided by the engineering team at this evening's Board working session.
- The next design meeting is scheduled for May 23rd.

Mr. Burger stated that we remain on track with our planned schedule.

Technology Report – Mr. Robert Clark: No report.

Security Report – No report.

SUPERINTENDENT-REPORT/REQUESTS: Dr. James Konrad

Mr. O'Keefe motioned, seconded by Mr. Clark to approve Agenda item #7.A. – Superintendent Items:

Approval of Agenda item #7.B. – Per policy 201 and Administrative Regulations 201-AR-1, parents submitted a written request before the May 1st deadline requesting early admission. Children met with school counselor who administered a battery of tests. Children passed the mental capacity; emotional stability; social maturity and physical readiness for the school program. They were observed during a Kindergarten classroom and were able to participate and follow directions from the teacher. Principal and staff at Pleasant Valley Elementary School recommends that these children be able to begin Kindergarten in the fall 2024. Superintendent agrees with the findings.

1. PVE-EKA01
2. PVE-EKA02

Approval of Agenda item #7.C. – Second Reading and Approval of the following policies, as attached:

1. Policy 200 Enrollment
2. Policy 209.1 Food Allergy Management
3. Policy 217 Graduation
4. Policy 246 Student Wellness
5. Policy 254 Educational Opportunity for Military Children (New Policy)
6. Policy 810 Transportation (School Code addition to policy - no change to policy)
7. Policy 916 Volunteers

Approval of Agenda item #7.D. – Revised 2024-2025 One Page Calendar as provided.

Prior to the call for a vote, Mrs. Kresge thanked all who worked on the revised calendar which aligns with other school districts. She encouraged the inclusion of evening parent-teacher

conferences to assure the opportunity for parents to attend. Dr. Konrad stated that conversations will continue on this issue so that working families can be accommodated.

VOICE VOTE: 6-0 CARRIED

Agenda item #7.E. – Informational – Policies reviewed and first reading:

No changes were recommended by the Superintendent to the following policies reviewed on April 16, 2024. The revision date only will be updated on these policies. Unless otherwise required or requested, each policy will be reviewed again per the policy review cycle.

1. Policy 918 Title I Parent and Family Engagement

No changes were recommended by the Superintendent to the following policies reviewed on April 26, 2024. The revision date only will be updated on these policies. Unless otherwise required or requested, each policy will be reviewed again per the policy review cycle.

1. Policy 818 Contracted Services Personnel

Policies for First Reading as provided:

1. Policy 006 Meetings
2. Policy 006.1 Attendance at Meetings Via Electronic Communications
3. Policy 903 Public Comment in Board Meetings

HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. Burger motioned, seconded by Mr. Galler to approve Agenda item #8.A. – Personnel Items: Approval of Agenda item #8.B. – Hiring of Administration/Professional Staff:

1.	Name:	Ariella Mease
	Position:	Assistant Principal
	Building:	PVHS
	Salary:	\$83,100
	Effective Date:	July 1, 2024

Approval of Agenda item #8.C. – Hiring of Professional Staff:

1.	Name:	Kaitlyn Everson
	Position:	School Counselor
	Building:	PVES
	Salary:	M, Step 1: \$56,842
	Contract Type:	TPE
	Effective Date:	August 21, 2024
	Replace:	Carley Hartzell (change of assignment)
2.	Name:	Andrea Filachek
	Position:	Learning Support
	Building:	PVES
	Salary:	M, Step 1: \$56,842
	Contract Type:	TPE
	Effective Date:	August 21, 2024
	Replace:	new position

Approval of Agenda item #8.D. – Change to Current Assignment:

1.	Name:	Thomas Dudley
	Current Position:	6 th Grade Teacher
	Current Building:	PVMS
	New Position:	Dean of Students
	New Building:	PVIS
	Effective Date:	August 21, 2024

2.	Name:	Renee Moore
	Current Position:	Reading Teacher
	New Position:	Dean of Students
	Building:	PVES
	Effective Date:	August 21, 2024
3.	Name:	Maria Gonzalez
	Current Position:	Food Service Employee ~ PT
	New Position:	Food Service Employee ~ FT
	Building:	PVIS
	Effective Date:	May 6, 2024
4.	Name:	Brian Morgan
	Position:	School Counselor
	Current Building:	Cyber
	New Building:	PVHS
	Effective Date:	July 1, 2024

Approval of Agenda item #8.E. – Supplemental Contracts: Athletic 2024-2025 school year:

	Name	Sport	Position	Level	Salary
1.	Jessica Holmes	Cheerleading	Varsity Head Coach	L1	\$6,834

Approval of Agenda item #8.F. – Supplemental Contracts: Non-Athletic:

1.	Club/Activity:	Cub Academy
	Teacher:	April Rice (Kresge)
	Teacher:	Kristen Gschwend
	Teacher:	Jacqueline Hardy
	Teacher:	Erin O'Farrell
	Dates:	June 10, 2024 – June 27, 2024
	Day(s):	Monday – Thursday
	Times:	8:15 am – 12:15 pm
	Building:	PVES
	Salary:	\$92.00 per day

Approval of Agenda item #8.G. – Leave Without Pay:

1.	Name:	Diane DeBarry
	Position:	Paraprofessional Associate
	Building:	PVES
	Number of Days:	One (1)
	Dates:	April 8, 2024
2.	Name:	Joan Mattson
	Position:	Monitor
	Building:	PVMS
	Number of Days:	Two (2)
	Dates:	April 8, 2024 and April 18, 2024
3.	Name:	Laurie Rubin
	Position:	Food Service Employee
	Building:	PVES
	Number of Days:	One (1)
	Dates:	April 11, 2024

4.	Name:	Gerald Wollett
	Position:	Custodian
	Building:	PVES
	Number of Days:	Three (3)
	Dates:	April 2, 2024 – April 4, 2024

Approval of Agenda item #8.H. – New Teacher Induction Plan August 2024-2030, as provided.

VOICE VOTE: 6-0 CARRIED

Agenda item #8.I. – Informational: Volunteers:

1. Rachel Brobst
2. Rachel Corcoran
3. Jessie Johnson
4. Rebecca Keller
5. Doreen Krupski
6. Bobbi Mika
7. Amanda Ruth
8. William Stephani
9. Stephanie Tavarez
10. Adrienne Turko
11. April Turner
12. Eric Velez
13. Kara Walters
14. Anna Piekarski
15. Leah VanNote
16. Bryanna Raczkowski
17. Valerie Gearl

Agenda item #8.J. – Informational: Resignations:

	Name	Position	Building	Effective Date
1.	Kimberly Chiselko	Food Service Employee	PVHS	May 10, 2024
2.	Jordan Cook	Teacher	PVHS	June 3, 2024
3.	Tiffany Steigerwalt	School Nurse	PVES	End of 2023-2024 school year

Agenda item #8.K. – Informational: Retirement:

	Name	Position	Building	Effective Date
1.	Pamela Borger	Paraprofessional Associate	PVIS	June 30, 2024
2.	Richard Courtright	Maintenance Technician	n/a	May 31, 2024
3.	Diane DeBarry	Paraprofessional Associate	PVES	End of 2023-2024 school year
4.	Mary Jean Dunleavy	Food Service Employee	PVIS	May 3, 2024
5.	Laraine Gartrell	Paraprofessional Associate	PVIS	End of 2023-2024 school year
6.	Ruth Ann Winders	Administrative Secretary	PVHS	August 9, 2024

ADDENDUM – HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. Burger motioned, seconded by Mrs. Serfass to approve Agenda item #9.A. – Personnel Addendum Items:

Approval of Addendum item #9.B. – Change to Current Assignment:

1.	Name:	Marcie Holderman
	Current Position:	Food Service Employee – PT
	New Position:	Food Service Employee – FT
	Building:	PVIS
	Effective Date:	May 6, 2024
2.	Name:	Izabela Moscicki
	Current Position:	Food Service Employee – PT
	New Position:	Food Service Employee – FT
	Building:	PVHS
	Effective Date:	May 13, 2024

Approval of Addendum item #9.C. – Leave Without Pay:

1.	Name:	Christine Butler
	Position:	Paraprofessional Associate
	Building:	PVHS
	Number of Days:	One (1)
	Dates:	April 12, 2024
2.	Name:	Alyson Cody
	Position:	Monitor
	Building:	PVIS
	Number of Days:	Three (3)
	Dates:	April 24, 2024 – April 26, 2024
3.	Name:	Amy Eckert
	Position:	Paraprofessional Associate
	Building:	PVHS
	Number of Days:	Five (5)
	Dates:	March 12, 2024 – March 15, 2024 and April 22, 2024
4.	Name:	Carley Hartzell
	Position:	School Counselor
	Building:	PVES
	Number of Days:	One (1)
	Dates:	April 29, 2024
5.	Name:	Sarah Rodvelt
	Position:	School Counselor
	Building:	PVMS
	Number of Days:	Two (2)
	Dates:	April 25, 2024 – April 26, 2024

Approval of Addendum item #9.D. – Job Description – Electrician, as provided.

VOICE VOTE: 6-0 CARRIED

Addendum item #9.E. – Informational: Volunteers:

1. Morgan Bizousky
2. Rhiannon Parker
3. Jessica Place
4. Vanessa Winger

Addendum item #9.F. – Informational: Retirement:

	Name	Position	Building	Effective Date
1.	Margaret O’Leary	Paraprofessional Associate	PVHS	End of 2023-2024 school year
2.	Thomas Krock Sr.	Head Custodian	PVMS	June 3, 2024

CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard –

Mr. Galler motioned, seconded by Mr. O’Keefe to approve Agenda item #10 – Curriculum & Staff Development Items:

Approval of Agenda item #10.A. – 2024-2025 PVHS Program of Studies Addendum item, as provided.

VOICE VOTE: 6-0 CARRIED

OPERATIONS SERVICES: Mr. Randy Smale –

Mr. O’Keefe motioned, seconded by Mr. Clark to approve Agenda item #11. – Operations Items: Approval of Agenda item #11.A. – Facility Usage, pending resolution and notification of any conflicting scheduling:

A.	Organization	Pleasant Valley Baseball
	Schedule ID Number	13563
	Facility Requested	Pleasant Valley Elementary School Cafeteria
	Purpose	Bears Baseball End of Year Banquet
	Dates/Times	May 17, 2024 4:00PM – 6:00PM May 18, 2024 2:00PM – 6:30PM
	Requestor	Tara Bordick
	Attendance	100
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
B.	Organization	Pleasant Valley Band
	Schedule ID Number	13569
	Facility Requested	Pleasant Valley High School Cafeteria
	Purpose	Pick Up for Online PeeJay Fruit Sale
	Dates/Times	December 4 th and 5 th , 2024 3:00PM – 7:00PM
	Requestor	Bonnie Klinger
	Attendance	15
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
C.	Organization	PV Cubs Football

	Schedule ID Number	13578
	Facility Requested	Pleasant Valley High School Stadium/Track/Field
	Purpose	PV Cubs Game
	Dates/Times	August 31, 2024 11:00AM – 7:00PM
	Requestor	Rebecca Tippett
	Attendance	500
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
D.	Organization	Pleasant Valley Girls Lacrosse
	Schedule ID Number	13580
	Facility Requested	Pleasant Valley High School New Auditorium/Lobby
	Purpose	Girls Lacrosse Banquet
	Dates/Times	May 28, 2024 5:00PM – 8:00PM
	Requestor	Toni Bush
	Attendance	70
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
E.	Organization	PVE PTO
	Schedule ID Number	13581
	Facility Requested	Pleasant Valley Elementary School Back Parking Lot
	Purpose	End of the School Year Party for All Students
	Dates/Times	May 28, 2024 10:00AM – 2:00PM
	Requestor	Samantha Marrero
	Attendance	1000
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
F.	Organization	Pleasant Valley Boys Lacrosse
	Schedule ID Number	13583
	Facility Requested	Pleasant Valley Middle School Cafeteria
	Purpose	Banquet for High School Boys Lacrosse
	Date/Times	May 19, 2024 2:00PM -5:00PM
	Requestor	Edward Iandoli
	Attendance	110
	Tuition	None

	Fee by District	Class 3, All Appropriate Fees Apply
G.	Organization	PVE PTO
	Schedule ID Number	13606
	Facility Requested	Pleasant Valley Elementary School Front Parking Lot
	Purpose	Sidewalk Sale
	Dates/Times	May 28, 2024 3:00PM – 4:00PM
	Requestor	Samantha Marrero
	Attendance	100
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
H.	Organization	Pleasant Valley Girls Soccer
	Schedule ID Number	13607
	Facility Requested	Pleasant Valley High School Stadium, Field, Restrooms
	Purpose	Just Kickin It Clinic
	Dates/Times	July 15 th , 16 th , 17 th , 18 th , 2024 5:30PM – 8:30PM
	Requestor	Elizabeth Foder
	Attendance	75
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

VOICE VOTE: 6-0 CARRIED

BUSINESS MANAGEMENT: Mr. Michael Simonetta

Mr. Galler motioned, seconded by Mrs. Serfass to approve Agenda item #12.A. – Business Management Items:

Approval of Agenda item #12.B. – Proposed Final 2024-2025 General Fund Budget, as provided, calling for a tax levy of 25.1083 mills in property tax with the appropriations in the amount of \$111,576,444. (This represents a 0.2486 mill increase from last year's budget).

Approval of Agenda item #12.C. – Cafeteria Fund, as provided.

Approval of Agenda item #12.D. – The following contracts, as provided:

1. Johnson Controls - Annual Software Support contract for C-Cure 9000 Series System. Terms 5/1/2024 - 4/30/2025. Total Cost: \$5,500.00
2. McGraw Hill Achieve 3000 - Actively Learn ELA for High School with Unlimited Text. 7/1/2024-6/30/2025. Total Cost: \$26,426.00 to be paid through Ready to Learn Grant
3. McGraw Hill Achieve 3000 - Actively Learn ELA for Middle School. 7/1/2024-6/30/2025. Total Cost: \$10,958.50 to be paid through Ready to Learn Grant

Approval of Agenda item #12.E. – Advertisement of sealed bids for Winter Athletic Supplies and Equipment.

Approval of Agenda item #12.F. – CSIU#16 Computer Services Rate for 2024-2025 as provided, for Fund Accounting, Human Resources, and Payroll applications – estimated cost to the school district for 2024-2025 school year is \$37,460.00.

Approval of Agenda item #12.G. – Student Placement: Student #23-24 B-22 – Bucks County Intermediate Unit #22.

Approval of Agenda item #12.H. – Transfer to Capital Reserve Fund: As proposed 2022-2023 surplus \$5,000,000.00 transfer from General Fund to Capital Reserve Fund.

Prior to the call for a vote, Mrs. Kresge asked for clarification of the budget increase. Mrs. Smale stated that it represents a 1% increase.

VOICE VOTE: 6-0 CARRIED

SOLICITOR: Mark Fitzgerald, Esq. – No report.

PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items:

Ms. Nellie Gordon, Chestnuthill Township, requested the status of the Night of Unity event and was informed that it is in the hands of the committees.

Mr. Michael Mellett, Polk Township, questioned where he could find updates regarding the Capital Improvement project and was informed that all the information is on our website.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Galler, in recognition of Teacher Appreciation Week, thanked all teachers for all they do.

Mr. Burger complimented all staff including professional and paraprofessionals for all they do.

Mrs. Kresge thanked all staff in recognition of Teacher Appreciation Week and stated that overall we have had a great year.

SUPERINTENDENT REMARKS: Dr. Konrad made the following comments:

- Thank you to all for their hard work and dedication throughout the year in recognition of Teacher Appreciation Week; a special thank you to PTOs, students and parents/guardians for their recognition and support.
- As of May 3rd, high school seniors have been awarded over \$4.1 million in scholarship money which is the highest total amount ever awarded to our students; achievements were accomplished through the support they receive from our high school administration team, teachers, and counselors.
- Congratulations to the high school band and Jim DeVivo who earned second place and received an excellent rating in the recently held competition in Hershey.
- The Monroe County Special Olympics was held at PVHS celebrating the best of our students; thank you to Special Education Director Julie Harris and her team and all volunteers and students who made this day possible. He said that PV will be hosting this event next year on April 28, 2025; thank you to Barry Fulmer from Keystone Snacks for donating chips and popcorn for the athletes and students.
- Congratulations to PVHS Envirothon students and Advisor Maricatherine Garr for their achievements in the Monroe County competition held on April 26th dominating the awards.
- Congratulations to head coach Toni Bush and the PVHS Girls Lacrosse team for another undefeated season – record of 18-0; they head to the playoffs and their next game is against Nazareth on May 10th.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Galler motioned, seconded by Mr. Clark to adjourn the meeting at 7:28 PM.

CARRIED

Respectfully submitted,

Tammy Smale, Board Secretary

Debra L. Duff, Board Recorder

The next regularly scheduled Board of Education meeting:
May 23, 2024 at 7:00 PM