

Gainesville R-5 School District

Kind of Meeting: Regular Open

Place: HS Library

Date: July 18, 2016

Time: 5:30 PM

Present:

Corey Hillhouse, President

Jerry Kiger

Billy Pippin

Wes Uchtman

Heather Bushner

Robby Walrath

Joe Donley, Superintendent

Tamitha Ritter, Principal

Aaron Dalton, Principal

Holly Hannaford, Secretary

Absent:

Marti Warden, Vice President

Jason Morris, Principal

Pledge of Allegiance

APPROVAL TO APPROVE AGENDA

A *motion* was made by Jerry Kiger, seconded by Heather Bushner, to approve the agenda as presented. Vote taken, motion carried 6-0

APPROVAL OF PREVIOUS MEETING MINUTES

A *motion* was made by Jerry Kiger, seconded by Robby Walrath, to approve the open minutes from June 27, 2016. Vote taken, motion carried 6-0

APPROVAL OF EXPENDITURES

A *motion* was made by Billy Pippin, seconded by Wes Uchtman, to approve the expenditures as presented. Vote taken, motion carried 6-0

EXECUTIVE ADMINISTRATIVE REPORTS

- Monthly Financial Report-Superintendent (Tree removal & asphalt projects)
- Legislative Report-Superintendent
- Monthly Building Reports-Principals

PUBLIC COMMENT ON OPEN AGENDA ITEMS

As per Missouri Sunshine law: only items listed and noticed up on the agenda can be discussed by the public. No patrons present at meeting.

2015-2016 PDC Final Expenditure Report, 2016-2017 Budget, and Committee Members

Mr. Donley reviewed with the board this information. Committee members will be: Cheryl Beason, Mandy Headrick, Shelley Ledbetter, Catherine McKinzie, and Tamitha Ritter. Mr. Pippin stated he would like to see the yearly allocation spent completely each year and not restrict the money as a carry-over.

A *motion* was made by Jerry Kiger, seconded by Wes Uchtman, to approve the 2015-2016 FER, 2016-2017 Budget and committee members as presented. Vote take, motion carried 5-yes, Pippin-no

**Mrs. Marti Warden joined the meeting at 5:45 p.m.*

REVIEW OF POLICY EHB (Content Filter Management)

*A **motion** was made by Jerry Kiger, seconded by Marti Warden, to acknowledge the review of current policy and that language for content filtering is in policy and CIPA filter is used. Vote taken, motion carried 7-0*

MSBA POLICY/PROCEDURE UPDATES 2016B

This update contains several documents that address the requirements known as the Uniform Grant Guidance (UGG), which governs the receipt of federal funds. According to these regulations, we must adopt written procedures that conform to federal rules on procurement, conflict of interest and the acceptance of gratuities.

*A **motion** was made by Heather Bushner, seconded by Marti Warden, to approve the new, revised, and rescinded policies/procedures as presented. Vote taken, motion carried 7-0*

AFA (formerly admin-procedure CGC-AP1) recoded to a policy *Data Reporting*
BFFA *Board Member Conflict of Interest and Financial Disclosure (revised policy)*
CGC *State and Federal Programs Administration (rescind policy)*

DD *Grants (revised policy)*

DID *Inventory Management (new policy)*

DID-AP1 *Inventory Management (new procedure)*

DIE *Audits (revised policy)*

DIE-AP1 *Audit Process (revised procedure)*

DJF *Purchasing (new policy)*

DJF-AP1 *Purchasing (new procedure)*

DJFA *Federal Programs and Projects (new)*

DJFA-AP1 (formerly CGC-AP2) *Federal Programs and Projects (managing federal funds-allowable expenses) (new procedure)*

DJFA-AP2 (formerly CGC-AP3) *Federal Programs and Projects (managing federal funds-cash management) (new procedure)*

DLCA *Travel Expenses (revised)*

GBCA *Staff Conflict of Interest (revised)*

ATTENDANCE INCENTIVE / SEMESTER TEST POLICY

The principals reviewed with the board their proposed policy.

- ***Attendance Incentive Policy: Students will no longer have the option of being exempt from semester tests. All students will be required to take these exams.*** *Students who have missed fewer than 15 class periods (approximately 97.5% attendance) during a semester will have the option of taking a "Personal Day" the following semester. This day must be pre-arranged through the office, and the student is responsible for any assignments missed during the absence. Underclassman who qualify for this incentive second semester will be able to utilize their "Personal Day" first semester of the following school year. Arrangements will be made for seniors who qualify during second semester.*
- *Students who have been assigned ISS/OSS during the semester will not be eligible to take a "Personal Day".*
- *Students must be enrolled throughout the duration of the semester as a full-time student.*
- *Students who enroll late or transfer in during the school year are not eligible for a "Personal Day".*

- *All fines and library books must be turned in.*

*A **motion** was made by Billy Pippin, seconded by Jerry Kiger, to approve the proposed policy as presented. Vote taken, motion carried 7-0*

TRANSITION OF 6TH GRADE TO JUNIOR HIGH

The Board and Administration continued their discussion and sharing of information. A written summary of teacher certifications, areas of deficits with current staff; building/district “pros & cons” list; space or classroom constraints, needs to accommodate sixth graders if moved to junior high.

CONVENE EXECUTIVE SESSION FOR PURPOSES LISTED IN SECTION 610.021

*A **motion** was made by Jerry Kiger, seconded by Billy Pippin, to convene executive session for purposes listed in section RSMo 610.021, (3), (12) & (13) Personnel Issues. Roll Call Vote: Bushner-yes, Walrath-yes, Hillhouse, yes; Kiger, yes; Pippin-yes, Warden-yes, and Uchtman, yes. 6:20 p.m.*

Exit Executive Session 6:32 p.m.

BOARD ACTIONS

*A **motion** was made by Robby Walrath, seconded by Wes Uchtman, to hire Halbert Smith as a regular route bus driver. Roll call vote: Kiger-yes, Bushner-yes, Hillhouse-yes, Warden-yes, Walrath-yes, Uchtman-yes, Pippin-yes*

*A **motion** was made by Marti Warden, seconded by Billy Pippin, to hire Karen Schlegel as an aide in the preschool classroom. Roll call vote: Kiger-yes, Bushner-yes, Hillhouse-yes, Walrath-no, Warden-yes, Uchtman-yes, Pippin-yes*

ADJOURNMENT

*A **motion** was made by Wes Uchtman, seconded by Jerry Kiger, to adjourn the meeting. Roll Call Vote: Uchtman-yes, Pippin-yes, Warden-yes, Hillhouse-yes, Walrath-yes, Bushner-yes, Kiger-yes. 6:32 p.m.*

President, Board of Education

Secretary, Board of Education