



# Burnsville-Eagan-Savage School District Parent and Family Engagement Plan 2024-2025

## MISSION STATEMENT

Each Student. Future Ready. Community Strong.  
[District Parent Involvement Policy](#)

### PART I. DISTRICT EXPECTATIONS

Each school district must establish the district's expectations for parent involvement. [Section 118(a)(2), ESEA].

#### **The Burnsville-Eagan-Savage School District agrees to implement the following requirements:**

Burnsville-Eagan Savage School District will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Burnsville-Eagan Savage School District will work with its schools to ensure that the required school-level Parent Involvement Plan meets with Title I requirements, and include, as a component, a school-parent compact.

Burnsville-Eagan Savage School District will incorporate this district-wide Parent Involvement plan into its district plan.

In carrying out the Title I parent involvement requirements, to the extent practicable, the Burnsville-Eagan Savage School District and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents prefer.

If the Burnsville-Eagan Savage School District plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to Minnesota Department of Education.

Burnsville-Eagan Savage School District will involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parent involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following definition of the term “parent”; includes legal guardian or other person standing in place of a parent (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child’s welfare).

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including and ensuring—

- a. that parents play an integral role in assisting their child’s learning;
- b. that parents are encouraged to be actively involved in their child’s education at school;
- c. that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- d. the carrying out of other activities, such as those described in section 1116 of the ESEA.

**PART II. DISTRICT PARENT AND FAMILY ENGAGEMENT PLAN REQUIRED COMPONENTS**

Burnsville-Eagan Savage School District will take the following actions to involve parents in the joint development, review, and improvement of the district plan [i.e. district plan, section 1112, school wide section 1114, and/or school improvement section 1116]:

How will the district involve parents in the joint development, review, and improvement of the Title I plan?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
Review district parent involvement plan, receive feedback from Student Achievement & Systems Improvement Advisory Council (SASIAC) members and incorporate changes	May 2024	Dir of Curriculum and Instruction MTSS/Title I Coordinator
Federal consolidated application narrative will be shared with the Student Achievement & Systems Improvement Advisory Council (SASIAC)	Fall 2024	Dir of Curriculum and Instruction
Evaluate the district Title I program through staff and parent surveys, and report findings to principals, Title I staff, and parents (District and ADSIS surveys)	May 2024	MTSS/Title I Coordinator

Burnsville-Eagan Savage School District will coordinate technical assistance and other support that is necessary to build the capacity of staff in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.

How will the district coordinate technical assistance and other support to build the capacity of staff in planning effective parent and family engagement?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
Consult with principals and staff members through visits and a survey to determine needs	June 2024 Feb 2025	MTSS/Title I Coordinator Principals
Integration of MnMTSS Family and Community Engagement components into School Improvement Planning	Yearly	MTSS/Title I Coordinator Building Leadership Teams
Continue the PIQUE/FIRE program which connects schools, parents and community together as partners in education; including professional development regarding effective parent partnerships.	On-going	Dir of Educational Equity
District will provide interpretation/translation support as needed	On-going	Dir of Communications
Family involvement funds are allocated to each Title I site to support on-site parent involvement activities	Yearly	MTSS/Title I Coordinator

Burnsville-Eagan Savage School District will coordinate and integrate with federal, state and local programs, including public preschool programs, to implement effective parent and family engagement strategies that improve student achievement and school performance.

How will the district coordinate and integrate with federal, state and local programs, including public preschool programs, to implement effective parent and family engagement strategies?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
Collaborating with district early childhood programs on school readiness activities and communications to parents	On-going	Director of Community Education
Connecting with Head Start program to identify needs and parent support	On-going	Director of Community Education Early Learning Coordinator
Collaborating with district early childhood programs on the Read Act implementation as set forth by the State of MN	On-going	Dir of Curriculum and Instruction MTSS/Title I Coordinator Director of Community Education Early Learning Support Specialist

Burnsville-Eagan Savage School District will take the following actions to conduct, with the engagement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement plan (programs/activities) in improving the academic achievement of Title I students and the schools.

How will the district conduct an annual evaluation of the content and effectiveness of this parent and family engagement plan?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
District Leadership Team completes the Self Evaluation of MnMTSS-District Leadership Team (SEMI-DLT), analyzes the Family and Community Engagement section and shares results with buildings	April/May 2024	MTSS/Title I Coordinator
Building Leadership Teams complete the Self Evaluation of MnMTSS-School Leadership Team (SEMI-SLT) and specifically analyze the Family and Community Engagement section.	June 2024	MTSS/Title I Coordinator Building Leadership Teams
SASIAC members will analyze barriers and strengths of parent participation and make a recommendation for program improvement	June 2024	Dir of Curriculum and Instr MTSS/Title I Coordinator
District Title I Coordinator will research and collect information on effective Parent Involvement Activities and share information with principals	March 2024	MTSS/Title I Coordinator

Burnsville-Eagan Savage School District will use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement as necessary and to revise the parent and family engagement policy as necessary.

How will the district use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
Building Leadership Teams will utilize SEMI-SLT data to create a building Family Engagement goal.	June 2024	Building Leadership Teams
The district and buildings will utilize the seven MnMTSS Family and Community Engagement subcomponents to identify gaps and strategies for improved family engagement opportunities.	Yearly	MTSS/Title I Coordinator Building Leadership Teams

Burnsville-Eagan Savage School District will involve parents in activities at the Burnsville-Eagan Savage School District.

How will the district involve parents in activities at the Burnsville-Eagan Savage School District?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
Student Achievement & Systems Improvement Advisory Council (SASIAC) meets four times per year.	November 2024 January 2025 April 2025 June 2025	Dir of Curriculum and Instr

Burnsville-Eagan Savage School District will involve parents and family members of the children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent and will ensure that not less than 90 percent reserved goes directly to Title I schools.

How will the district involve parents and family members of the children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
Title I budget information will be shared with SASIAC and questions answered regarding expenditures	January 2025	Dir of Curriculum and Instr MTSS/Title I Coordinator
Site parent involvement budgets and expenditures will be shared with SASIAC members	January 2025	Dir of Curriculum and Instr MTSS/Title I Coordinator

**PART III: Accessibility**

Burnsville-Eagan Savage School District will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language the parents prefer.

How will the district provide information and school reports in a format and, to the extent practicable, in a language the parents prefer?

<b>Activity</b>	<b>Due Date</b>	<b>Contact Person</b>
Translations of Title I communications and guidelines will be available for staff to share with multilingual families	On-going	Cultural Liaisons and Principals
Flyers and school announcements will be translated	On-going	Cultural Liaisons and Principals
Bilingual staff will contact families by phone when possible	On-going	Cultural Liaisons
Title I parent information on programs, meetings and other activities will be posted on the district Title I website and in the public areas within the school, with translations when possible	On-going	MTSS/Title I Coordinator

**Part IV. Adoption**

The Burnsville-Eagan Savage School District Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

This Burnsville-Eagan Savage School District Parent and Family Engagement Plan will be in effect for the 2024-25 school year.

Burnsville-Eagan Savage School District will distribute this policy to all parents of participating Title I children and make it available to the community.