



# CONNECTICUT Administrative Services

## GRANT COMMITMENT NOTIFICATION

### General Assembly Authorization of School Construction Priority List Project

<b>Grant Recipient:</b>	Town of Greenwich	<b>Effective Date:</b>	6/13/2024
<b>Legislative Reference:</b>	Public Act 24-151	<b>Reimbursement Rate:</b>	20.00 %
<b>School Name:</b>	Central Middle School	<b>Estimated Project Cost:</b>	\$112,017,000.00
<b>Project Type:</b>	New	<b>Estimated Grant:</b>	\$22,403,400.00
<b>Project No.:</b>	057-0114 New		

The State of Connecticut has authorized a grant to your school district for a new project at the reimbursement rate listed above. This authorization for grant commitment and payment is contingent upon compliance with all applicable laws, regulations and school construction policies and procedures. Please see [Exhibit A](#) for additional information related to your grant and [Exhibit B](#) for grant guidelines.

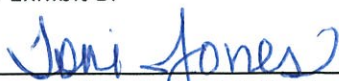
If you wish to accept this grant, an authorized official must sign and date the Acceptance below and return by email to: [DAS.GrantsAdministration@ct.gov](mailto:DAS.GrantsAdministration@ct.gov).

This project has been approved as a new project only. Costs outside the scope of this approval are ineligible for reimbursement.

**This grant is also subject to plan approval.** You may request a plan review meeting by sending an email to [das.planreviewschools@ct.gov](mailto:das.planreviewschools@ct.gov) and include the Project Number in your email.

### GRANT ACCEPTANCE

My signature below, for and on behalf of the above named Grant Recipient, indicates acceptance of the above referenced grant commitment and further certifies that: (1) I have the authority to accept this commitment on behalf of the Grant Recipient; (2) the Grant Recipient will comply with all applicable laws, regulations and school construction policies and procedures; and (3) the Grant Recipient has reviewed and will comply with the grant guidelines in Exhibit B.

BY:  6.19.24  
 Signature of Authorized Official Date  
 Printed Name:  
 Title:

### FOR THE OFFICE OF GRANTS ADMINISTRATION

BY: Ella Sun Digitally signed by Ella Sun  
 Date: 2024.06.13 16:57:36 -04'00' \_\_\_\_\_  
 Ella Sun, Director of Grants Administration Date

- cc: Michelle H. Gilman, Commissioner  
 Jolita Lazauskas, Chief Fiscal Officer  
 Michelle Dixon, Education Consultant  
 Heather Petit, Grants and Contract Specialist  
 Robert Ficeto, Accounting Specialist  
 Taimur Ejaz, Accountant  
 Thomas Reault, Education Services Assistant

**EXHIBIT A**  
**Additional Information for School Construction Grant Commitments**

**Grant Payments**

The State will pay its share of eligible project costs through progress payments during the life of the project. The State share will be the reimbursement rate specified in the Grant Commitment Notification multiplied by project costs adjusted for ineligible and limited eligible project components, state standard space specifications, bonus reimbursement rates, and standards for site eligibility as applicable.

**Start of Construction**

Construction must begin within two (2) years of the effective date specified in the Grant Commitment Notification. See Connecticut General Statutes § 10-284(b) and § 10-282(9).

**Plan Review and Bidding**

**The Grant Commitment Notification does not constitute approval for bid purposes.** School construction projects cannot go out to bid until the district has received written approval of the final plans and specifications for this project from the Department of Administrative Services. Local authorities in the jurisdiction must also review and approve all final plans and specifications. See Connecticut General Statutes § 10-291 and § 10-292.

**Additional Resources**

School construction grant resources, including all grant forms and instructions, are available through the website at: <https://portal.ct.gov/DAS/Services/For-Agencies-and-Municipalities/Municipal-and-Other-Public-Entity-Resources/Office-of-Grants-Administration>.

**Questions**

If you have any questions, please contact the **Office of Grants Administration** via email to: [DAS.GrantsAdministration@ct.gov](mailto:DAS.GrantsAdministration@ct.gov) and include your Project Number in the email.

**Please use the Project Number assigned in your Grant Commitment Notification on all communications and submissions to the Office of Grants Administration.**

**EXHIBIT B**  
**School Construction Grant Guidelines**

This Grant Commitment Notification is issued based on the application and supporting materials submitted by the Grant Recipient to Connecticut Administrative Services (DAS) pursuant to Chapter 173 of the Connecticut General Statutes. Failure to follow the requirements and procedures outlined in these Guidelines may result in delayed reimbursements.

The statutory and regulatory requirements for school building project grants can be found in Chapter 173 of the Connecticut General Statutes (§ 10-282 through § 10-292v) as well as the regulations adopted pursuant to said Chapter (Regulations of Connecticut State Agencies § 10-287c-1 through § 10-287c-23).

**Office of Grants Administration Policies and Procedures**

Please review the Office of Grants Administration [policies, memos, and online training](#).

For town staff, municipal staff, and school superintendents, please find information on [how to navigate our CORE-CT system](#) and how to manage your account.

**Reimbursement Requests**

The Office of Grants Administration processes payment requests for eligible school districts with projects that have been approved for State grant commitments. Payments are batched regularly and are paid electronically. Please use [Form DAS-1046S](#) to provide all invoices in the request along with a copy of the invoice and proof of payment (copy of check, report from financial system showing check number, check date, vendor name, and amount paid). Payment requests should be submitted through the following website: <https://www.osc.ct.gov/vendor/index.html>.

The Commissioner of Administrative Services may withhold subsequent grant payments if the Connecticut Administrative Services (DAS) Commissioner determines that the project has not met the original conditions in the approved grant application. Payments are withheld until the Commissioner determines that appropriate action has been taken to bring the project into compliance. The Commissioner can also require recipients to repay the state for all previous grant payments made if appropriate action is not taken within a reasonable time (CGS § 10-287(c)).

For all projects, DAS withholds 5% of the grant until it completes a final audit after project completion.

**Audit Requirements**

Please review [Form SCG-3075](#) for Audit Requirements for School Construction Grants.